

SPRING BRANCH ISD 2017 BOND PROGRAM

SUPERINTENDENT MEMORIAL HIGH SCHOOL MASTER PROJECT ADVISORY TEAM (MPAT) CHARGE

OVERVIEW

A Master Project Advisory Team (MPAT) will be chartered for the development of a Master Plan for Memorial High School as the first phase of work under the school's project in the 2017 Bond Program. The MPAT is an advisory ad hoc committee, representing the various stakeholders of the Memorial High School community. As such, the MPAT is chartered for a defined purpose and time and holds no statutory authority.

The goal of the MPAT is to ensure that parents, staff and community members have the opportunity to take part in the planning and design of the Master Plan for Memorial High School. The MPAT members will serve as communicators to and from the community during the planning and development of the Master Plan and participate in discussions that will lead to recommendations. The MPAT concludes its work once a recommendation of the Master Plan has been presented and approved by the Board of Trustees.

MEMBERSHIP

The Memorial High School MPAT Membership will include:

1	Campus Principal
1	Assistant Principal
20	Campus Improvement Team Members
6	Student Council Executive Board
2	Campus Athletics Representatives (1 Boys Athletics Representative, 1 Girls Athletics Representative)
1	Campus Fine Arts/Performing Arts Representative
8	One Representative (PTA President) from each elementary and middle school in the Memorial High School Primary Feeder Pattern - Bunker Hill ES, Frostwood ES, Housman ES, Hunters Creek ES, Memorial Drive ES, Valley Oaks ES, Memorial MS & Spring Branch MS
2	Booster Club Presidents
1	MHS PTA President
1	Memorial Church of Christ Representative
2	Hedwig Village Staff and/or Council Representatives
1	Business Representative from Adjacent Shopping Center
2	Representatives from Immediate Neighborhoods
5	MHS Parents drawn by lottery
3	Class Representatives (Class President) for Freshman, Sophomore and Junior Classes
1	SBISD Trustee
57	TOTAL MEMBERSHIP

CHARGE

Master Project Advisory Team (MPAT) member is charged with providing input into planning and development of the Master Plan for Memorial High School. The MPAT will meet in a series of five meetings from September, 2018 through December, 2018. Meeting agendas and minutes will be posted on the school's bond project website.

At the start of the project, representatives of the project's architectural firm and the SBISD Project Manager will inform the MPAT of the general project scope and the proposed schedule of the work.

The MPAT will work collaboratively and cooperatively with the architect and SBISD Project Manager to conceptualize, develop and refine the project's goals and design. The MPAT will work with the architect and the SBISD Planning & Construction staff to ensure meeting the project's scope and schedule as defined by the 2017 Bond Program. The MPAT will reach a proposed recommendations through consensus.

Any concerns identified by the MPAT members should immediately be brought to the attention of the SBISD Project Manager.

The MPAT will advise on recommendations regarding the planning and development of the Master Plan for Memorial High School. These recommendations will be presented by the project's architects to the Superintendent of Schools, and based on approval from the Superintendent will then be presented to the Board of Trustees for their approval. Recommendations are subject to review and change by district administration and/or the Board of Trustees. All recommendations must be in alignment with the District's Educational Specifications and Design and Construction Standards.

The Board of Trustees may act upon the recommendations developed with MPAT input by approving, amending, altering or not approving all or any part of the recommendations.

Areas of focus from which the MPAT should refrain include recommendations regarding school programs, policies and procedures, boundaries of district facilities, instructional arrangements and/or educational pedagogy decided upon and/or subject to District, State and Federal laws.

The Memorial High School Master Project Advisory Teams members are essential participants in the planning and development of the Master Plan for Memorial High School. Team members are asked to agree to participate in a series of five meetings from September, 2018 through December, 2018.

