

# After School Program – Burlington Public Schools 2018-2019 School Year

**Who:** The After School Child Care Program is available to children enrolled at the Francis Wyman, Fox Hill, Memorial, Pine Glen Elementary Schools and the Marshall Simonds Middle School (MSMS).

**Where:** We offer 5 After School Program sites serving the 4 elementary schools for grades 1-5 and a **NEW** program at the MSMS. Kindergarteners from Fox Hill, Memorial and Francis Wyman will be served at the Francis Wyman Site. The Kindergarteners from the Pine Glen School will stay at the Pine Glen.

- The program in the Francis Wyman School is located in dedicated space and has use of the gymnasium, cafeteria, conference room and outdoor playgrounds. All Kindergarten students from the 3 elementary schools will attend the Francis Wyman site and will be delivered by bus. **Grades K-5**
- The program at the Memorial School is located in Room 172. The Memorial program has use of the outdoor playground and the gymnasium. **Grades 1-5**
- The program at the Fox Hill School is located in the cafeteria and has use of the gymnasium and outdoor playground. **Grades 1-5**
- The program at the Pine Glen School is located in the cafeteria and has use of the gymnasium and outdoor playground. **Grades K-5**
- The Middle School program will be located in the cafeteria at the MSMS.

**When:** The After School Program is available to kindergarten students from kindergarten dismissal until 6:00 p.m., or from kindergarten dismissal until 3:00 p.m. It is available to children in grades 1-6 from the afternoon dismissal until 6:00 p.m. Please see the registration form for registration options.

**Cost:** The After School Program does not charge registration or membership fees nor does it charge additional fees for no school days, special programs, field trips, transportation, or snacks. There is a reduction in tuition per child for families with multiple children in the program and for families who qualify for free or reduced lunch.

**Staff:** The After School Program is staffed by experienced elementary school teachers, childcare professionals, and teachers' assistants. A staff/child ratio of 1:9 is maintained in the kindergarten program. A staff/child ratio of 1:10 is maintained in grades one through five and may increase to 1:13 for Middle School.

**Activities:** The After School Program offers a variety of educational and recreational activities throughout the school year such as creative theater, computers, sports programs, animal adventures, cooking, science, etc. New programs are developed throughout the year. Snacks are provided for kindergartners upon arrival at the After School Program, and for children in grades kindergarten through five around 3:15 p.m. All fees associated with activities and snacks are included in the monthly tuition rate.

**No School Day Coverage:** The After School Program provides childcare coverage from 7:30 a.m. to 6:00 p.m. on staff development/conference days, half days, and vacation days (the program will be closed on snow days and most holidays). This service is provided at no additional cost to children enrolled in the 6:00 p.m. program for the days each child is registered for. Kindergarten children dismissed at 3:00 p.m. are not eligible to attend the program on no school days. When space allows additional days may be added to your regular weekly schedule for an additional fee of \$50, this applies to 3:00 pm Kindergarten children as well.

**To enroll your child in the After School Program: Complete and return a registration form by February 28, 2018.** Forms can be mailed to **The After School Program, Francis Wyman School, 41 Terrace Hall Ave, Burlington, MA 01803.** For children who are not currently enrolled in the After School Program, participation in the 2018/2019 After School Program will be determined by a lottery held during the week of **March 5, 2018** should it be necessary. Written confirmation of a child's enrollment status will be emailed within two weeks of the lottery. Enrollment preference will be given to children enrolling five days per week. **Once a child's registration has been accepted, payments are not refundable.** Checks should be made payable to **Burlington Public Schools.** For additional information, please call Donna M Sullivan at 781-270-1708 or email [dosullivan@bpsk12.org](mailto:dosullivan@bpsk12.org).

**After School Program - Burlington Public Schools  
Registration Form 2018/2019 School Year**

(This is an ink pen form)

Child's Last Name: \_\_\_\_\_ Child's First Name: \_\_\_\_\_

Address \_\_\_\_\_

Grade in Sept 2018: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_

School: \_\_\_\_\_ Home Phone: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_

My Child has and IEP Yes \_\_\_\_\_ No \_\_\_\_\_ My Child is starting in the Kick Start Program Yes \_\_\_\_\_ No \_\_\_\_\_

**Primary Contact/Parent/Guardian:**

First: \_\_\_\_\_ Last: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Cell phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Secondary Contact/Parent/Guardian:**

First: \_\_\_\_\_ Last: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Cell phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Days Attending	Grades 1-5	Middle School	Kindergarten 6:00 dismissal (12:45-6:00)	Kindergarten 3:00 dismissal (12:45-3:00)
5 days	\$450 per month	\$390 per month	\$525 per month	\$300 per month
4 days	\$380 per month	\$330 per month	\$440 per month	\$260 per month
3 days	\$300 per month	\$260 per month	\$345 per month	\$210 per month
2 days	\$210 per month	\$180 per month	\$240 per month	\$150 per month
1 day	\$110 per month	\$95 per month	\$125 per month	\$80 per month

**Requested number of days attending per week:** \_\_\_\_\_ **Requested Start Date:** \_\_\_\_\_ if not 1<sup>st</sup> day

**If less than 5 days, please check the days you are requesting:**

Mon: \_\_\_\_\_ Tue: \_\_\_\_\_ Wed: \_\_\_\_\_ Thur: \_\_\_\_\_ Fri: \_\_\_\_\_

\_\_\_\_\_ I wish to enroll my **kindergartner in the 3:00 dismissal program**. Space permitting kindergartners may take the bus home with an older sibling attending Francis Wyman or Pine Glen School.

\_\_\_\_\_ I wish to enroll my child in the 5 day 6:00 dismissal program.

\_\_\_\_\_ I wish to enroll my child in the 4 day 6:00 dismissal program.

\_\_\_\_\_ I wish to enroll my child in the 3 day 6:00 dismissal program.

\_\_\_\_\_ I wish to enroll my child in the 2 day 6:00 dismissal program.

Coverage for No School Days is included on your **regularly scheduled days**. Additional Full Day Care is \$50 per day per child

Registrations for all sites may be mailed or delivered to **The After School Program, Francis Wyman School, 41 Terrace Hall Avenue, Burlington, MA 01803.**

Checks should be made payable to "**Burlington Public Schools**".

Once your child's registration has been accepted, you will receive an invoice covering tuition for first and last month.

**Please initial:**

\_\_\_\_\_ Tuition transfers/adjustments require notice of change 30 days in advance of month's start. Deposits are **not** refundable.

\_\_\_\_\_ I will notify my child's classroom teacher of my child's schedule at The After School Program.

For office use only

QB acc	QB mem tran	Spreadsheet	School List	Medical