

Central Davis Junior High School Community Council Meeting  
Minutes  
April 12, 2018  
4:30 p.m.  
Central Davis Junior High Elementary School

In Attendance:            Conducting – Kyle Roche, Chair Parent-Member  
                                 TJ Barker, Principal  
                                 Jay Yahne, Vice Chair Parent-Member  
                                 Nicole Roche, Secretary, Parent-Member  
                                 Jennifer Perry, Parent-Member  
                                 Tobin Hagen, Parent-Member  
                                 Kelli Harrison, Parent-Member  
                                 Kim Harmon, Teacher-Member

Absent:                     Julie Linford, PTA Representative  
                                 Shari Miller, Teacher-Member

**1. Welcome**

The meeting opened at 4:35 p.m. Chair Roche welcomed everyone to the April meeting.

**2. Approval of March 8, 2018 Minutes**

Chair Roche presented the minutes from the March 8, 2018 meeting. Jay Yahne made a motion to approve the minutes. Kim Harmon seconded the motion. The motion passed without objection.

**3. Review and Final Vote – 2018-19 School Improvement Plan**

Chair Roche recounted the Davis School District Learning First Meeting. He expressed how impressed he was with this year's event over prior years, particularly how efficient and beneficial it was. Principal Barker emphasized the importance of focusing on growth for the entire student body not just those who may be credit deficient. In a survey conducted by Principal Barker, 82% of the faculty felt that the focus should be on the entire student body not just credit deficient 9<sup>th</sup> graders. The 2018-2019 SIP plan includes funds for technology, salaries, and teacher grants.

At the Learning First event there were some minor recommended changes made to next year's goals.

GOAL #1: PROFICIENCY: 75% of students are at, or above, proficient in each course. The original number was 80%. There was some question as to whether 80% was an attainable goal. Principal Barker asked the teachers to participate in a survey. Over 80% of those surveyed felt that the goal should be lowered below 80%. The reason for the change is due to concern for small population of students who are chronically absent.

Quite often it is incredibly difficult for these students to achieve proficiency due to the amount of instruction missed. Central Davis wants to make sure that its goals are challenging but still attainable.

Projected new funding for 2018-2019: \$99,051.00  
 Expected carryover from 2017-2018: \$10,000.00  
 Total projected funding for 2018-2019: \$109,051.00  
 Total planned expenditures for 2018-2019: \$109,033.00

Next year’s goals are:

**GOAL #1: PROFICIENCY** – “75% of students are at, or above, proficient in each course.” The measures to determine progress/successful completion of the goal will be: Three performance benchmarks (CFA’s) created by departments/teams: Grades reflective ability and performance (standards based) and District, State and/or National Test End of Level Test including SAGE/Replacement, (9th) AP Exam, District Benchmark, and State Benchmark. The action plan will require that “[e]very teacher implements a Professional Learning Communities/Davis Collaborative Teams (Collaborating with another same-content teacher to: 1- clearly identify essential standards, 2- create assessments which measure mastery of those standards, and 3- intervene with students struggling with those content standards).” This will be achieved by utilizing effective professional development which includes a training coach, substitutes for teachers during the training, supplies for enrichment such as Reality Town and musical instruments, and technology such as computers.

**Planned LAND Trust Expenses for Goal #1**

Budget Category	Expenditures <i>Behavior, Character Education, Leadership</i>	Expenditures <i>Academic</i>	Description
Salaries & Benefits	\$	\$15,000.00	Implementation of PLC, plan, stipends, substitutes, productivity etc.)
Prof. Services	\$	\$6,000.00	Training, coaching in PLC
Repairs & Maint.	\$	\$	
Printing	\$	\$	
Transportation/Travel	\$	\$	
General Supplies	\$	\$15,787.00	Reality Town, Instruments (musical)
Textbooks	\$	\$	
Online Curriculum	\$	\$	
Library Books	\$	\$	

<b>Budget Category</b>	<b>Expenditures</b> <i>Behavior, Character Education, Leadership</i>	<b>Expenditures</b> <i>Academic</i>	<b>Description</b>
Software	\$	\$	
Technology Equipment	\$	\$30,103.00	Vex, calculators, computers, carts, smart pens, calculators,
Equipment	\$	\$	
<b>Total</b>	<b>\$</b>	<b>\$66,890.00</b>	

**GOAL #2: LITERACY** – “All students will be at or above grade level reading and writing each year (this is with the realization that each year some students, for example, come to 7<sup>th</sup> grade with a 3<sup>rd</sup> grade literacy level, so above 4<sup>th</sup> grade literacy level by the end of the year would meet that minimal standard).” The measures to determine progress/successful completion of the goal will be: SRI, CFA writing, Utah Compose, and SAGE/Replacement. The action plan will be to “[c]ontinue to employ literacy specialists in both reading and writing to coordinate school-wide efforts to incorporate reading and writing strategies and vocabulary in every curricular area.” This will be achieved by utilizing literacy coaches in Reading and Writing, an increase in Language Arts literature with a wide variety of levels, and library books.

**Planned LAND Trust Expenses for Goal #2**

<b>Budget Category</b>	<b>Expenditures</b> <i>Behavior, Character Education, Leadership</i>	<b>Expenditures</b> <i>Academic</i>	<b>Description</b>
Salaries & Benefits	\$	\$3,000.00	reading/writing specialists (split among two specialists)
Prof. Services	\$	\$	
Repairs & Maint.	\$	\$	
Printing	\$	\$	
Transportation/Travel	\$	\$	
General Supplies	\$	\$	
Textbooks	\$	\$12,628.00	Language Arts literature (books, novels, magazines, online),
Online Curriculum	\$	\$	
Library Books	\$	\$1,500.00	Library Books
Software	\$	\$	
Technology Equipment	\$	\$	
Equipment	\$	\$	
<b>Total</b>	<b>\$</b>	<b>\$17,128.00</b>	

**GOAL #3: CREDIT-DEFICIENCIES** – “Increase the number of students passing classes (94% students will leave graduation ready, and we will reduce failing to 10% or less per course).” The measures to determine progress/successful completion of the goal will be: Credit Deficient Reports and Failing Reports. The action plan will require that “[s]tudents who are at risk of failing courses in the 9<sup>th</sup> grade are placed into CUBS homework classes at the beginning of the year. By midterm of 1<sup>st</sup> term, other at-risk students will be added to the rolls of CUBS. We will also incorporate Lunchbunch, Saturday School, and Intervention to keep all students on track.” This will be achieved by utilizing staff and AmeriCorps personnel for Cub Skills, Lunchbunch, etc., a field trip to a university for special education students, and counseling supplies for struggling students.

**Planned LAND Trust Expenses for Goal #3**

<b>Budget Category</b>	<b>Expenditures</b> <i>Behavior, Character Education, Leadership</i>	<b>Expenditures</b> <i>Academic</i>	<b>Description</b>
Salaries & Benefits	\$	\$24,000.00	(Cub Skills, Americorp, Lunchbunch, Remediation, Intervention)
Prof. Services	\$	\$	
Repairs & Maint.	\$	\$	
Printing	\$	\$	
Transportation/Travel	\$	\$150.00	Field Trip
General Supplies	\$	\$865.00	Counseling supplies for struggling students
Textbooks	\$	\$	
Online Curriculum	\$	\$	
Library Books	\$	\$	
Software	\$	\$	
Technology Equipment	\$	\$	
Equipment	\$	\$	
<b>Total</b>	<b>\$</b>	<b>\$25,015.00</b>	

If there are any additional funds above that of the projected distribution, the funds will be allocated to school, technology, and teacher needs according to the plan, subject to the prior approval of the community council.

Principal Barker recognized and thanked Liz Houskeeper, the head secretary, for her incredible attention to detail and willingness to track the Trustland funds.

Chair Roche has requested stickers and a stamp from the state Trustlands board that denote items that are paid for using Trustland funds. As items are marked with this sticker, it will help make the students, teachers, and community aware of the amazing opportunity we have to be able to have Trustland funds available to our school.

A motion was made by Jay Yahne to approve the proposed 2018-2019 School Improvement Plan. It was seconded by Tobin Hagen. A formal voice vote was held: the plan passed with 7 affirmative votes, no dissenting votes and 1 recusal, with Kimberly Harmon recusing herself from the vote as she is one of the literacy coaches and will directly benefit from the plan as that position is funded by the SIP. A signature list was circulated by Principal Barker for all community council members to sign indicating their involvement in crafting the SIP.

The plan will be submitted to Dr. Logan Toone at the Davis School District for review before being presented to the Davis School Board for its review.

#### **4. Dress Code**

The Community Council is responsible for reviewing the dress code annually. Both the council and the JSSC review the code to ensure that all interested parties have a voice in the process. The community council should reflect the standards for the community, including dress code.

Last year, changes were made to the dress code that included hair color. Principal Barker reported that this seems to have been well received. Central Davis does its best to accommodate and give options to students regarding the dress code without compromising community standards. Principal Barker reviewed the existing dress code and asked if there were any questions. Principal Barker said that Central Davis does very well at meeting the dress code, especially compared to other schools. Kelli Harrison stressed her support for the dress code at Central Davis.

Upon review of the existing dress code, a motion was made by Jay Yahne to keep the Dress Code as it is currently written, which was seconded by Kimberly Harmon. The motion passed without objection.

#### **5. Blended Learning**

Principal Barker introduced Blended Learning to the Community Council. He showed a YouTube video called "What is Blended Learning" by The Learning Accelerator. Blended learning is an educational approach that integrates online digital media with traditional classroom methods. It is important to note that Blended Learning is not replacing teachers with technology, nor is technology the ultimate solution to problems in the education system.

It is important that our students are using 21<sup>st</sup> century skills and have a knowledge of technology. The Davis School District goal is to have a 1:1 ratio of technology in the classes

where technology is needed and beneficial. Principal Barker gave the example of Kimberly Harmon's Read 180 class. Her class is divided into groups and each group rotates through reading with the teacher, independent reading, and time on a computer program purchased by the district. He encouraged all community council members to visit her class to see what the Blended Learning model looks like.

Ultimately, technology should be second nature to our students and teachers. Technology should be seen and used as a tool just as a text book or dictionary is used.

#### **6. Fall 2018 Election Timeline/First 2018-2019 Meeting Schedule**

Due to statute, administrative rule, and bylaws, community council elections and the first council meeting of the new year need to be scheduled prior to the new year. Some considerations include: when elections are announced, how long elections are open, and several reports required by law to have information posted on the website by October 15 of each year.

It was proposed that Central Davis continue with last year's election and first meeting plan; and that flexibility be given to the principal and current Community Council Chair to determine exact dates closer to the election based on district dates (Back-to-School Night, prep days, etc.) and in cooperation with the JSSC. Kyle Roche, the current chair, noted that he will be up for reelection next year and stated that he will help determine the schedules but it will be well in advance of the new year so as to avoid any perception of conflicts during the next election cycle. Jay Yahne made a motion to approve proceeding in this manner, which was seconded by Kimberly Harmon. The motion passed without objection.

#### **7. Known Issues/Items for Next Meeting**

Kyle Roche will call for agenda items in advance of the scheduled May 10<sup>th</sup> council meeting. If no agenda items are submitted, it will be determined if the council needs to have a meeting. Jay Yahne made a motion to not have a May 10<sup>th</sup> meeting if there are no agenda items. Kim Harmon seconded the motion. The motion passed without objection.

#### **8. Adjournment**

Kyle Roche thanked everyone for their participation this year and wished those who won't be returning next year well. Principal Barker thanked everyone for their service and spoke fondly of how great the council was to work.

Jennifer Perry moved to dismiss the meeting. Jay Yahne seconded the motion, which passed without objection. The meeting adjourned at 5:24 p.m.