



Northshore School District #417

Student Teacher/Intern Network Resources Request

Request includes NSD Guest access for personal devices, district network and website, file server, email, calendar, United Streaming, Atomic Learning, web filter, and Google Apps account.

Student Teacher/Intern Information

Name: _____ University: _____

Email: _____ Practicum dates: _____

Phone: _____ Expected Major or Endorsement: _____

Mentor Teacher Information

Name: _____ School/Location: _____

Phone: _____

Northshore School District (NSD) is a public agency and is bound by state and federal regulations that are different from public network service providers. To comply with legal requirements, all World Wide Web traffic and email is filtered and all email is archived.

All information that is accessed over the NSD network or stored on any device must comply with appropriate use guidelines established by Administrative Procedure 2022P Responsible Use Procedure. Please read the attached procedure. As a user of NSD network resources, it is your responsibility to appropriately use all electronic resources. There should be no expectation of privacy for any information stored on any District system.

Pursuant to Administrative Procedure 2022P, the District has the right to take disciplinary or legal action, for any unacceptable activity characterized as potentially detrimental to the NSDNet or unethical behavior. For questions related to Administrative Procedure 2022P, contact Shelby Reynolds at sreynolds@nsd.org.

For questions related to email archiving or filtering, please contact Jon Wiederspan at jwiederspan@nsd.org.

Network access will be terminated at the end of the internship or school year, whichever comes first.

STUDENT TEACHER/INTERNS:

I have read, understand, and will abide by the NSD's Administrative Procedure 2022P Responsible Use Procedure.

Signature: _____ Date: _____

Please complete and return this form to **Denise Stewart** in **Human Resources** via email at dstewart2@nsd.org or intra-district mail.