

**ST. MARTIN PARISH SCHOOL BOARD**

**JULY 11, 2018**

**BREAUX BRIDGE, LOUISIANA**

**MINUTES**

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Burton Dupuis, President, James Blanchard, Russel C. Foti, Richard Potier, Frederic Stelly, Floyd Knott, Mark Hebert, and Mrs. Wanda B. Vital.

ABSENT: Mr. Steve Fuselier and Mr. Aaron Flegeance

The meeting was called to order by Burton Dupuis, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Alicia Breaux, Parks Middle Librarian, School Building Committee Chairperson, and Testing Coordinator, was recognized as the June Employee of the Month sponsored by Southern Scripts.

On the motion of Mr. Foti, seconded by Mrs. Vital, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
  - 1) Finance Committee Meeting of June 6, 2018
  - 2) Regular Meeting of June 6, 2018
  - 3) Special Meeting of June 25, 2018
- b) Request for denial of sales tax penalty waiver
- c) Recommendation of the administration for the acceptance of bids on the following:
  - 1) Bread & Bread Products – No Bids Submitted
  - 2) SN Fresh Produce – Capital City
  - 3) SN Meat & Frozen Food Products – Lacassagne’s Inc., Doerle Food Services and Lamm Food
  - 4) SN Grocery – Lacassagne’s Inc. and Lamm Food
  - 5) Bread & Bread Products (Stephensville) – No Bids Submitted
  - 6) SN Fresh Produce (Stephensville) – Capital City
  - 7) SN Meat & Frozen Food Products (Stephensville) – Lacassagne’s Inc., Doerle Food Services and Lamm Food
  - 8) SN Grocery (Stephensville) – Lacassagne’s Inc. and Lamm Food
- d) The following policy revisions for inclusion in the St. Martin Parish School Board Policy Manual:
  - 1) BC, School Board Meetings
  - 2) GBRIBA, Family Medical Leave
  - 3) JCAB, Student Search
  - 4) JGC, Student Health Services
- e) New Bus Operator Observation/Evaluation Form
- f) 2018-2019 Student and Parent Handbook/Discipline Policy
- g) Revisions to the 2018-2019 Dyslexia and Related Disorders Policies and Procedures Handbook
- h) Intergovernmental Security Service Agreement
- i) Resolution expressing the condolences of the entire school system to the families of Jamey Allemond, Kami Stoute, Elrina Barras, and Dale Costley (attached as Exhibit A)

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- j) Request for extra employment pay for Tina Prejean, Kayla Menard, Kimberly Sullivan-Bourque, and Monique Arceneaux for Breaux Bridge Elementary's After-Care Program for the month of May, 2018
- k) Request for extra employment pay for Angela Watson, Cedric Theyard, Lisa Alexander, Catherine Wesley, Cora Clement, and Catina Williams for Teche Elementary's After-Care Program for the month of May, 2018
- l) Payment for Breaux Bridge Senior High's Baseball Coach (G. Devillier)
- m) Payment for Breaux Bridge Senior High's Cheer Team Coaches (M. Boyd & M. Cormier)

ABSENT: Mr. Fuselier and Mr. Flegeance

On the motion of Mr. Foti, seconded by Mr. Blanchard, and unanimously carried, the

Board approved the following Finance Committee recommendations:

- a) Changing Sales Tax Accountant to Sales Tax Supervisor
- b) Changing the term of employment for High School Counselors from 9 ½ months (192 days) to 10 month (202 days) employees
- c) Contract renewal for School Resource Officers (SRO's) for the 2018-2019 school year
- d) Authorizing the superintendent and principal to approve the color combination for panels at Cecilia Primary School
- e) Renewal of contract with Poché Prouet Associates for Building System Maintenance for 2018-2019
- f) Renewal of the following contracts with Poché Prouet Associates for 2018-2019:
  - 1) Fire Marshal Assistance and Record Plans
  - 2) Parishwide Environmental Assessment
  - 3) Asbestos Testing
- g) Allow additional time for the completion of the temporary JCEP site with a completion date of October 1, 2018
- h) Taking proposals on the demolition needed at the renaissance building in preparation for renovations
- i) Awarding substantial completion for Breaux Bridge Elementary Multipurpose Building and Summer Renovations
- j) Authorizing the Superintendent to accept the low quote for Breaux Bridge High School Baseball Field Drainage, if within budget
- k) Awarding substantial completion for Cecilia Jr. High Cafeteria, contingent upon the punch list items
- l) Awarding St. Martinville Junior High School Classroom Building and Basketball Court project to the low bidder, E.L. Habetz Builders, Inc., with a base bid of \$923,000.00 and alternate #1 of \$58,800.00 for a total bid of \$981,800.00. The project is being funded by the remaining 2013 SM District Funds/Contingency and 2016 SMJH Construction Funds.
- m) Awarding all or a portion of St. Martinville High School SPED Room and Softball Locker Room Renovation project to the low bidder, Acadiane Renovations, Ltd., with a base bid of \$334,500.00, alternate #1 of \$28,800.00 and alternate #2 of \$17,200.00 for a total bid of \$380,500.00. The project is being funded by the 2016 SMHS Construction Funds.

ABSENT: Mr. Fuselier and Mr. Flegeance

The Board received and update on the new press box at Breaux Bridge High School.

Board Member Floyd Knott discussed redistricting of School Board Districts.

On the motion of Mr. Hebert, seconded by Mr. Stelly, and unanimously carried, the

Board approved to keep plus 2 for 4 x 4 block at the high schools and directed the

Superintendent to conduct a study and have ready for January.

ABSENT: Mr. Fuselier and Mr. Flegeance

On the motion of Mr. Foti, seconded by Mrs. Vital, and unanimously carried, the Board went into Executive Session.

On the motion of Mrs. Vital, seconded by Mr. Stelly, and unanimously carried, the Board came out of Executive Session.

ABSENT: Mr. Fuselier and Mr. Flegeance

On the motion of Mr. Hebert, seconded by Mr. Blanchard, and unanimously carried, the Board approved to move forward with the requirements of the performance bond for the Breaux Bridge High School Football (Turf) Project.

ABSENT: Mr. Fuselier and Mr. Flegeance

On the motion of Mr. Foti, seconded by Mr. Potier, and unanimously carried, the Board approved to follow the recommendation of the administration regarding the student discussed in Executive Session to serve 6 weeks of virtual JCEP.

ABSENT: Mr. Fuselier and Mr. Flegeance

No action was necessary for the following item discussed in Executive Session:

- a) Pending litigation, Thomas v. St. Martin Parish School Board, Civil Action No. 11314 (W.D.La.)

On the motion of Mr. Foti, seconded by Mr. Potier, and unanimously carried, the Board adjourned.

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SECRETARY

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PRESIDENT