

*Can be found on the individual schools website with specific information filled in.*

August, 2018

Re: Important Information Concerning Prohibited Harassment (Policy/AR 246)

Dear Parents/Guardians:

In order to maintain a learning environment which promotes self-worth and respect for the dignity and worth of others, it is the policy of the Lower Merion School District to prohibit sexual and other forms of harassment, based upon or relating to an individual's handicap/disability, race, color, age, creed, religion, sex, sexual orientation, gender identity, gender expression, ethnicity or national origin. Collectively, we refer to these types of harassment as Prohibited Harassment. The purpose of the District's policy on Prohibited Harassment is threefold:

- a. to provide education about the problem of Prohibited Harassment
- b. to provide guidelines for prompt and appropriate responses to allegations
- c. to provide guidelines for prompt and appropriate remedies for any instance of Prohibited Harassment.

I am writing to give you more specific information on procedures the District has implemented to address these purposes.

Within each school, we have appointed designated school resource representatives to whom students may direct their questions or concerns. In our building, these staff members are \_\_\_\_\_ and \_\_\_\_\_. In addition to me, they are available to talk with students or parents/guardians who feel that their children are victims of Prohibited Harassment by another student or students. They can counsel children, investigate circumstances surrounding any incident and mediate disagreements.

If a concern or complaint of Prohibited Harassment involves a District employee, please direct that concern to me or to the Office of the Superintendent so that immediate and appropriate action can be taken to address the situation.

The faculty and I are committed to assist you in any way we can, and our resource people are on call should you need them.

Sincerely,  
Principal