

SKYKOMISH SCHOOL DISTRICT #404

February 22, 2017

SCHOOL BOARD MEETING MINUTES

- A. CALL TO ORDER: The meeting was called to order at 6:30 p.m. followed by the Pledge of Allegiance.
- B. ROLL CALL: Mr. Robinson-Chair present, Mr. Woodford-Vice Chair absent, Mrs. Luker present, Mr. Atkinson present and Mrs. Eburn present. Student Representative Hannah Jay present.
- C. CHANGES TO THE AGENDA: Warrant # 15366-68 in the amount of \$1,753.37. Also added under New Business G8- BNSF Hot Water Flushing Schedule for 2017. Mrs. Eburn made a motion to approve the additions to the agenda. Mr. Atkinson 2nd. Motion carried.
- D. COMMUNITY LIAISON REPORT: Mr. Atkinson has spoken to the Superintendent several times during the month. Would like to have more directions from the Superintendent to utilize his time more efficiently. Has received information on running a levy.
- E. CONSENT AGENDA. Request Approval of: Minutes of the January 27, 2017 Regular Meeting. Warrants #15299-15365. General Fund: \$ 34,331.44, ASB Fund: \$49.69, Payroll Checks: \$\$4,515.42, Payroll Taxes: \$, 24,173.45, Direct Deposits: \$63,039.24, Payroll A/P \$44,559.77, Total Payroll: \$136,287.88.

Miscellaneous: None

Enrollment: FTE (50.28); Head-Count (51.0, SPED (15 –29%) Preschool: 7

Mrs. Luker made a motion to accept the consent agenda. Mrs. Eburn 2nd. Motion passed.

D. COMMUNICATIONS, CORRESPONDENCE, REPORTS

- 1. Financial Reports (C. Daniels) provided the board the budget status report for February we are at 54% of the 2016-17 budget at this time. Might need to extend the budget before the end of the year.
 - a. Property Tax Report-
 - 2. **Staff Reports:** Mrs. Walker quoted from the Individual Director's Standards from WSSDA, standard number one value and ethical behavior treat each individual with dignity and respect. A reminder for the board and everyone to treat each other with dignity and respect, to set a good example for our students and staff.
 - 3. **Superintendent Report and Recognitions:** Superintendent Jay went over his written report. Highlighted the students of the month by grade. School was closed February 6, 2017 due to the weather this day will be made up on March 13, 2017. All staff are required to wear their school ID's on a lanyard and everyone entering the building will have their identification checked. Facilities: we are taking quotes for a security system. Taking quotes to add a wall heater to the teacher's cottage bedroom. The manual transfer switch work is continuing. Transportation: We have received quotes on repairing the suburban from Wagley Creek and Avery Auto Repair.
The Superintendent is looking into representation to help the district during SKEA negotiations.
The district has hired two new part-time educational assistants; Jennifer Childs and Ashley Church.
Leadership Team met on February 8, 2017. They identified three areas to focus on: lack of student motivation, meeting the basic needs of our students and social skills and interaction.
- 4. **Board President Report:** None
- 5. **Legislative Representative Report:** Danial Woodford: None
- 6. **Student Representative Report:** Hannah Jay: Reported on various activities such as the ski program. Clubs have been very active. Yearbook is going well. ASB has a new advisor Oceanna Hussey-Schwartz. ASB is planning a Spirit Week in March as well as a Pep Assembly. The students are organizing a recycling program for paper, cardboard and aluminum. They are partnering with King County
- 7. **Association Report:** Mrs. Walker reminded the board that everyone must check in at the office.

PUBLIC COMMENTS:

The public is invited to attend Board meetings and will be given limited time during the open forum to voice opinions or concerns, except that all public or Board criticism of personnel of the District shall be heard only in executive session with the employee against whom the complaint is lodged present. (A written request to speak with the board in

executive session must be received by the Superintendent five (5) business days prior to the Board meeting). No Board action may be taken under public comments.

E. AGENDA ITEMS:

Old Business:

- 1) **Mackner Donations:** Various ideas were discussed field trips, scholarships and a memorial brick. Mrs. Luker made a motion to issue 4 -\$100.00 scholarships over the next four years and to order a Memorial Brick. Mr. Atkinson 2nd. Motion carried. Mrs. Eburn made a motion to donate the remaining \$15.00 to P.T.S.O. Mr. Atkinson 2nd. Passed.

New Business:

- 1) **Approval of Suburban Repairs:** The board discussed purchasing another vehicle instead of repairing the suburban. Mr. Atkinson moved to not repair the suburban and look to replace it in 2017-18 and surplus the suburban. Mrs. Luker 2nd. Motion carried.
- 2) **1st Reading of Policy No. 1400:** Change time of the new meeting to 6:30 p.m. instead of 4:30. Mrs. Luker made a motion to approve the 1st reading of Policy No. 1400 with the time change. Mr. Atkinson 2nd. Motion carried.
- 3) **Set March Special Meeting:** Mr. Atkinson made a motion to hold a Special Meeting on March 15, 2017 at 6:30 p.m. Mrs. Luker 2nd. Motion carried.
- 4) **Superintendent Evaluation Format:** Tabled.
- 5) **Educational Assistant Contract:** Mrs. Luker made a motion to approve the contract for Jennifer Childs as a part-time Educational Assistant. Mrs. Eburn 2nd. Motion carried.
- 6) **Educational Assistant Contract:** Mrs. Eburn moved to approve the contract for Ashley Church as a part-time Educational Assistant. Mr. Atkinson 2nd. Motion carried.
- 7) **Bus Driver Contract:** Mr. Atkinson made a motion to approve the contract for Jim Manning as a part-time bus driver. Mrs. Eburn 2nd. Motion carried.
- 8) **BNSF Clean-up:** BNSF has requested permission to start the hot water flushing early this year. The board requested this be added to the March 29, 2017 Regular Meeting and to have a representative from BNSF/ Farallon and the Department of Ecology come to the meeting to discuss this request.

Adjournment: Mrs. Luker made a motion to adjourn the meeting at 7:3 p.m. Mr. Atkinson 2nd. Meeting adjourned at 7:34 p.m.


John Robinson, Chairman