



PLAGIARISM CHECKLIST



PLAGIARISM - the practice of taking someone else's work or ideas and passing them off as one's own

As you use your sources to complete your project, refer to this checklist to make sure that you do not plagiarize. Before you hand in your project, read each item and double check to make sure you have followed the guideline. Once you have completed the checklist, sign the statement at the bottom and hand in this checklist with your project.

HAVE YOU . . .

Circle Answer

| | | | |
|-------------|---|-----|-----|
| Research | 1) . . .correctly paraphrased/summarized and included accurate citations to indicate the information that you have taken from another person's work? <input type="radio"/> . . .used your own words? <input type="radio"/> . . .used only words you understand? | YES | N/A |
| | 2) . . .used as FEW direct quotations as possible—and cited the source? <input type="radio"/> . . .carefully selected to make important points? <input type="radio"/> . . .used quotation marks or block quotations to indicate direct quotations? <input type="radio"/> . . .provided analysis to explain why you are including the quotation? | YES | N/A |
| | 3) . . .included a citation for every image, diagram, or figure that you are borrowing from another source—even if you modified it? | YES | N/A |
| Rough Draft | 4) . . .included a reference list of all the works that you have cited? <input type="radio"/> . . .followed the appropriate citation format for this project? (MLA, APA, etc . . .) <input type="radio"/> . . .included Works Cited/Bibliography page? | YES | N/A |
| | 5) . . .retained access to copies of the original sources that you have cited? <input type="radio"/> This is to prevent you from including information without citation information or information that has the wrong reference information. | YES | N/A |
| Final Copy | 6) . . .copied and pasted text from another source? <input type="radio"/> Copying and pasting text without citing is PLAGIARISM . <input type="radio"/> It does not matter if you did this intentionally or not--it is still PLAGIARISM . <input type="radio"/> This is considered an act of academic misconduct and has serious penalties--including a failing grade on the assignment, a failing grade for the class, or even expulsion. | NO | N/A |
| | 7) . . .used another student's work or submitted someone else's work as your own? <input type="radio"/> Unless specified--this is not a group assignment. You can only submit your own work. <input type="radio"/> Copying someone else's work is PLAGIARISM . <input type="radio"/> Allowing someone else to copy your work is COLLUSION . | NO | N/A |
| | 8) . . .copied a previous assignment to submit for this assignment? <input type="radio"/> This is also PLAGIARISM . | NO | N/A |

This Plagiarism Checklist is a modified version of a document found on the following website:

<https://academicintegrity.curtin.edu.au/local/docs/StudentChecklist.pdf>

READ THE FOLLOWING STATEMENT---PRINT YOUR NAME—SIGN--DATE

During the completion of this project, I have not plagiarized or engaged in academic misconduct of any kind. I realize that plagiarizing or academic misconduct of any kind may result in the loss of all credit for this assignment, a failing grade in this class, or harsher academic penalties.

PRINTED NAME _____

SIGNATURE _____

DATE _____