

**Posting Procedure for Union Materials and Bulletin Boards**

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Recognized bargaining units representing District employees shall be provided bulletin board space in each building for the purpose of posting bargaining unit notices and information. The posting of items associated with the bargaining unit shall be limited to the designated bulletin board space. Such posting shall be in accordance with the posting provisions set out in the applicable collective bargaining agreement.

With the exception of posting on the bargaining unit “bulletin board”, non-educational posting of any kind shall not be allowed within the confines of any District building. Educational postings provide information about school-sponsored or curriculum-related activities or events. Any violation of the above by bargaining unit related activity or by the activity of any employee of the District shall be contrary to Board procedures and shall be subject to appropriate disciplinary action.

All computers, telephone systems, electronic mail systems, and voice mail systems are the District’s property and are to be used to facilitate communications and collaboration in support of student learning. Posting messages or information on any District digital communication systems for non-educational reasons is prohibited.

The posting on bulletin boards or distribution of materials through school mail boxes which may be derogatory of the Board and or its administration or any material which encourages or directs employees to engage in any individual or concerted action directed against the Board is prohibited. If such material is posted or distributed, even if editorial responsibility is not named, the content of the material itself will determine its source and the bargaining unit may be held to be responsible.