

**Fremont Union High School District
Community Wellness Task Force Meeting**

**Monday October 24, 2016
ACE Room 10 (Computer Lab) (3:30 – 5:30 pm)**

Attendees: Benaifer Dastoor, John Dwyer, Trudy Gross , Pooya Hajjarian, Anjali Kausar, Lora Lerner, Sharlene Liu, Sanika Mahajan, Eileen Mao, Jeff Moe, Lenora Montoya-Heuchert, Richard Prinz, Steve Puccinelli, Lori Riehl, April Scott, Anna Tran, Isabelle Turpin-McNeil, Colleen Vandevoorder, Patrick Yeung,

Agenda

	Item	Facilitator	Time	Notes
1	Welcome and agenda review	Trudy & John	5 min	John reviewed the agenda and distributed the handouts.
2	Update on plans for Nov 8 Board meeting	John	5 min	John gave a brief update of plans for the upcoming November 8 Board update. Isabelle and Sharlene (parents) volunteered to assist with the presentation. John is looking for a student volunteer to help with the presentation.
3	Taskforce Decision Making 1. Reaching agreements and making decisions a. Taskforce work b. Decisions about priorities and recommendations to the Board?	John	15 min	John facilitated a conversation about consensus based decision making. There were a number of ideas from the group to help systematize consensus building. April suggested a “fist of 5” approach to obtaining an indication of the strength of feeling around a particular issue from all members. The members agreed to use this approach to decision making.
4	Preliminary plans for school site presentations Group work to discuss and agree (see prompts): 1. Contact with school sites prior to site meetings 2. Site meeting organization 3. Survey data presentation	John	45 min	John explained how site teams were to facilitate site meetings in January to: Share the results and findings, Gather more information from each stakeholder group (regarding priorities and possible recommendations to the Board), Provide a forum for stakeholders to feel they have multiple opportunities to express their views, Understand the strength of community feeling about certain issues, Support the taskforce in the process of developing recommendations to the Board.

	4. Gathering feedback – structure and organization			John explained the task – small groups would discuss a certain aspect of planning for the January site meetings and then share out with the whole group to provide all Taskforce members with ideas for how their site teams could conduct the site meetings in January. The Taskforce divided into mixed groups and discussed one aspect of the site meetings for about 30 minutes. The groups then shared out to the whole group. John collected group notes.
5	A look at raw survey data	John	15 min	John explained the data that the Taskforce had received as a handout – whole district results for students, staff, and parents. John explained the data summary that each site team would receive in November upon which to plan their site meetings – site summary and district summary in a PowerPoint presentation, and a 2-sided summary handout of the data specific to each site.
6	Begin planning site presentations	John	30 min	Site groups began discussing and planning for their January site meetings.
7	<p>Closure</p> <ol style="list-style-type: none"> 1. Review meeting and follow up action 2. Next steps/dates: <ul style="list-style-type: none"> ○ 11/8 - Board Update (interim progress) ○ 11/21 - Taskforce meeting ○ 12/5 - Taskforce meeting (rescheduled) ○ 1/23 - Taskforce meeting ○ 2/6 - Taskforce meeting ○ 2/28 – Board meeting – Taskforce Recommendations 	Trudy and John	5 min	The meeting concluded as site groups left on their own time.