

REQUEST FOR QUOTATION	<p style="text-align: center;"><b>TROY SCHOOL DISTRICT</b></p> <p style="text-align: center;">1140 RANKIN, TROY, MICHIGAN 48083</p> <p style="text-align: center;">248-823-4052</p> <p style="text-align: center;">FAX: 248-823-4077</p>	REQUISITION
No. <b>9399</b>		
DUE DATE NO LATER THAN <b>3-20-07</b> 3 p.m.		DATE <b>3-6-07</b>

**REQUEST FOR QUOTE – NOT AN ORDER**

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST  
BID ENVELOPE ENCLOSED

**THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER**

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with the <b>SALE OF TECHNOLOGY EQUIPMENT</b> per the attached specifications.</p> <p style="text-align: center;">Copies of the bid are available at: <a href="http://www.troy.k12.mi.us/purchasing/items_out_for_bid.htm">www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</a></p> <p style="text-align: center;">Bid recaps will be available at: <a href="http://troy.k12.mi.us/purchasing/index.htm">troy.k12.mi.us/purchasing/index.htm</a></p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

**THIS AREA MUST BE FILLED IN**

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

**AFFIDAVIT OF BIDDER**

The undersigned, the owner or authorized officer of \_\_\_\_\_(the "Bidder), pursuant to the familial disclosure requirement provided in the \_\_\_\_\_ (the "School District") advertisement for construction bids, hereby represent and warrant except as provided below, that no familial relationships exist between the over(s) or any employee of \_\_\_\_\_ and any member of the Board of Education of the School District or the Superintendent of the School District.

List any Familial Relationships:

**BIDDER:**

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MICHIGAN )  
 )ss.  
COUNTY OF \_\_\_\_\_)

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2006, by  
\_\_\_\_\_.

\_\_\_\_\_  
, Notary Public  
\_\_\_\_\_County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in the County of: \_\_\_\_\_

## **TROY SCHOOL DISTRICT BID #9399 – SALE OF TECHNOLOGY EQUIPMENT**

The Troy School District is taking bids for the sale of used computer equipment. Interested parties should reply to this request for quotation along with the price to be paid to the District by 3:00 p.m. on Tuesday, March 20, 2007.

Bidders are responsible for each of the terms and conditions as specified within this bid document. No changes or alterations to these terms and conditions will be allowable without written confirmation from the Troy School District's Purchasing Office.

### **TERMS & CONDITIONS**

The Troy School District makes no warranties expressed or implied as the usability of any item offered for sale.

Exact quantities of each type of equipment shall be determined at the sole discretion of the District. Listed quantities on this bid are for estimation only.

Winning bidder shall be responsible for all the following:

- All packing material (including pallets) necessary to prepare equipment for shipping.

- All labeling of items as may be required for proper shipping.

- All manpower necessary to load items into shipping vehicle.

- Winning bidder acknowledges that Troy School District takes no responsibility for loading or moving of equipment

Troy School District may provide pallet jack and/or fork lift to assist in loading.

Winning bidder is responsible for removal of all items purchased within five (5) business days of being notified such items are ready for removal. Notification to winning bidder will be made either verbally or in writing (email included) by District's Purchasing Office.

Winning bidder assumes all risk of loss or damage as items are loaded into shipping vehicle.

### **DETERMINATION OF WINNING BID / PAYMENT PROCEDURE**

Bidders are encouraged to bid on all items offered for sale, however, bidding on every item is not required.

Bidders may bid on total quantity available or portions thereof as needed.

Award will be based on highest price offered to District on a PER UNIT BASIS.

Awarded bidder(s) must present full payment in the form of cashiers check or money order payable to the Troy School District prior to release of sale items. NO EXCEPTIONS. Payment due will be for the number of each item requested multiplied by the bid price PLUS Michigan 6% sales tax. Sales tax waived only upon inclusion of valid Michigan tax license or exemption form DUE AT SUBMITTAL OF BID.

## INSPECTION OF SALE ITEMS

All items offered for sale may be inspected between the hours of 8:00 a.m. and 3:30 p.m., Monday through Friday. Interested bidder MUST schedule an appointment by contacting (248) 823-4052 prior to arrival.

	Available Quantity	Price Bid Each	Quantity Wanted	Total
<b>Dell C800 Laptop Computers</b> Processor - Pentium 3, 800 MHz Memory – 128 MB Storage – 20 GB HDD Display – 15” TFT	588	\$_____	_____	\$_____
<b>Dell C840 Laptop Computers</b> Processor – Pentium 4, 1.6 GHz Memory – 128 MB Storage – 20 GB HDD Display – 15” TFT	248	\$_____	_____	\$_____
<b>Cell D600 Laptop Computers</b> Processor – Pentium 4, 1.6 GHz Memory – 512 MB Storage – 30 GB HDD Display – 14” TFT	102	\$_____	_____	\$_____



**PURCHASING DEPARTMENT  
1140 RANKIN  
TROY, MICHIGAN 48083**

**BID 9399 Sale of Technology Equipment  
Request for Information #1**

**QUESTIONS AND ANSWERS:**

Q1: What are the optical drives per laptop? (i.e. cd/dvd/cdrw)

A1: All are CD drives.

Q2: Will the units have the original Certificates of Authenticity Stickers or COA's for O/S?

A2: All have COA's for Windows 2000.

Q3. Do you have approximate timelines when these units may be picked up?

A3: Current timeline is to have all items de-commissioned and ready for pick up by July 15, 2007.

Q4: Do I have to bid on all items and full quantities of each?

A4: No, bidders may opt to bid on whatever quantity of each unit they desire. Award will be made based on highest return to the District.



**PURCHASING DEPARTMENT  
1140 RANKIN  
TROY, MICHIGAN 48083**

**BID 9399 Sale of Technology Equipment  
Request for Information #2**

**QUESTIONS AND ANSWERS:**

Q1. Are these 938 notebooks all coming complete with battery and ac adapter?

A1. Yes.

Q2. Are all the notebooks in working condition and good cosmetic condition?

A2. Yes, all are currently utilized in classrooms and are fully functional.

TROY SCHOOL DISTRICT Bid 9399 Sale of Technology Equipment		Re.Source Partners Terms: Payment Prior to Pickup Firm: through 8-1-07			Classic Computer Recovery Inc. Terms: Your terms cashiers upon receipt Firm: through July 30, 2007						Sharp Minds Computer Terms: Firm:		
		Price Bid Each	Quantity Wanted	Total	Price Bid Each	Quantity Wanted	Total	Price Bid Each	Quantity Wanted	Total	Price Bid Each	Quantity Wanted	Total
<b>Available Qty.</b>	<b>Description</b>							<b>Bid #2</b>					
588	<b>Dell C800 Laptop Computers</b> Processor - Pentium 3, 800 MHz Memory – 128 MB Storage – 20 GB HDD Display – 15" TFT	75.00	588	44,100.00	100.00	588	58,800.00	60.00	588	35,280.00	51.00	10	510.00
248	<b>Dell C840 Laptop Computers</b> Processor – Pentium 4, 1.6 GHz Memory – 128 MB Storage – 20 GB HDD Display – 15" TFT	175.00	248	43,400.00	150.00	248	37,200.00	100.00	248	24,800.00	76.00	10	760.00
102	<b>Cell D600 Laptop Computers</b> Processor – Pentium 4, 1.6 GHz Memory – 512 MB Storage – 30 GB HDD Display – 14" TFT	210.00	102	21,420.00	170.00	102	17,340.00	150.00	102	15,300.00	151.00	10	1,510.00
	<b>TOTAL</b>			<b>108,920.00</b>			<b>113,340.00</b>			<b>75,380.00</b>			<b>2,780.00</b>

MFRW Computers - Returned - No Forwarding Address  
O. E. Systems - No Response  
Electronic Super Center - No Response  
Royal Oak Recycling - No Response  
N-Vint - No Response  
Specialized Electronic - No Response  
PCR Micro - No Response  
Televideo Co. - No Response

TROY SCHOOL DISTRICT Bid 9399 Sale of Technology Equipment		U. S. Computer Exchange, Inc. Terms: Net on pickup Firm: 2007 to July 30			Great Lakes Recycling Terms: Firm:			Wizie.com LLC Terms: Firm: 30 days		
		Price Bid Each	Quantity Wanted	Total	Price Bid Each	Quantity Wanted	Total	Price Bid Each	Quantity Wanted	Total
<b>Available Qty.</b>	<b>Description</b>									
588	<b>Dell C800 Laptop Computers</b> Processor - Pentium 3, 800 MHz Memory – 128 MB Storage – 20 GB HDD Display – 15" TFT	86.00	588	50,568.00	10.00	588	5,880.00	25.00	588	14,700.00
248	<b>Dell C840 Laptop Computers</b> Processor – Pentium 4, 1.6 GHz Memory – 128 MB Storage – 20 GB HDD Display – 15" TFT	152.00	248	37,696.00	10.00	248	2,480.00	100.00	248	24,800.00
102	<b>Cell D600 Laptop Computers</b> Processor – Pentium 4, 1.6 GHz Memory – 512 MB Storage – 30 GB HDD Display – 14" TFT	156.00	102	15,912.00	10.00	102	1,020.00	100.00	102	10,200.00
	<b>TOTAL</b>			<b>104,176.00</b>			<b>9,380.00</b>			<b>49,700.00</b>



TROY SCHOOL DISTRICT Bid 9399 Sale of Technology Equipment		GPC Computers Terms: Full payment on acceptance Firm: 30 Days			Dos Boot Computers Terms: Firm: 6 months						Techworld Solutions LLC Terms: Firm:		
		Price Bid Each	Quantity Wanted	Total	Price Bid Each	Quantity Wanted	Total	Price Bid Each	Quantity Wanted	Total	Price Bid Each	Quantity Wanted	Total
<b>Available Qty.</b>	<b>Description</b>												
588	<b>Dell C800 Laptop Computers</b> Processor - Pentium 3, 800 MHz Memory – 128 MB Storage – 20 GB HDD Display – 15" TFT	50.00	588	29,400.00	10.00	588	5,880.00	50.00	200	10,000.00	31.56	588	18,557.28
248	<b>Dell C840 Laptop Computers</b> Processor – Pentium 4, 1.6 GHz Memory – 128 MB Storage – 20 GB HDD Display – 15" TFT	80.00	248	19,840.00	20.00	248	4,960.00	40.00	100	4,000.00	102.56	248	25,434.88
102	<b>Cell D600 Laptop Computers</b> Processor – Pentium 4, 1.6 GHz Memory – 512 MB Storage – 30 GB HDD Display – 14" TFT	100.00	102	10,200.00	50.00	102	5,100.00	100.00	50	5,100.00	111.56	102	11,379.12
	<b>TOTAL</b>			<b>59,440.00</b>			<b>15,940.00</b>			<b>19,100.00</b>			<b>55,371.28</b>