

REQUEST FOR QUOTATION	<p style="text-align: center;"><b>TROY SCHOOL DISTRICT</b></p> <p style="text-align: center;">1140 RANKIN, TROY, MICHIGAN 48083</p> <p style="text-align: center;">248-823-4052</p> <p style="text-align: center;">FAX: 248-823-4077</p>	REQUISITION
No. <b>9397</b>		
DUE DATE NO LATER THAN <b>2-26-07</b> 3 p.m.		DATE <b>2-12-07</b>

**REQUEST FOR QUOTE – NOT AN ORDER**

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST  
BID ENVELOPE ENCLOSED

**THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER**

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with COPY PAPER per the attached specifications.</p> <p style="text-align: center;">Copies of the bid are available at: <a href="http://www.troy.k12.mi.us/purchasing/item_out_for_bid.htm">www.troy.k12.mi.us/purchasing/item_out_for_bid.htm</a></p> <p style="text-align: center;">Bid recaps will be available at: <a href="http://troy.k12.mi.us/purchasing/index.htm">troy.k12.mi.us/purchasing/index.htm</a></p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonresponsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Prices must include all taxes, Michigan State Sales and Use Taxes and Federal Excess Taxes do not apply. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

**THIS AREA MUST BE FILLED IN**

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE



**TROY SCHOOL DISTRICT  
BID 9397 COPY PAPER**

<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total Price</b>
880	Cases	White paper high speed Xerographic, 8-1/2 x 11, 20#, 92 brightness, 500 sheets/ream, 10 reams per case		
		<b>Delivery charge</b>		
		<b>TOTAL</b>		

**Deliver Week of March 12, 2007**

# TROY SCHOOL DISTRICT BID 9397 COPY PAPER

## Quantity Requested 880 Cases

	<b>Case Price</b>	<b>Extended</b>
Office Depot	22.56	19,852.80
Ricoh Corp	22.69	19,967.20
Central Michigan Paper	23.10	20,328.00
Global Office Solutions	23.69	20,847.20
Paper Solution	23.75	20,900.00
Ikon Office Solutions	24.20	21,296.00
Paper Express	24.20	21,296.00
<b>REMC Statewide Pricing</b>	<b>24.75</b>	<b>21,780.00</b>
Communications Professionals	24.82	21,841.60
Red Feather	24.95	21,956.00
Office Express	24.99	21,991.20
Xpedex	25.00	22,000.00
J.R. Holcomb	25.74	22,651.20
Meadow Brook Products	26.20	23,056.00
Jam Specialties	28.75	25,300.00
Proforma	30.00	26,400.00

Staples - No Response

Xerox - No Response

Technology Integration Group - No Bid