

REQUEST FOR QUOTATION	TROY SCHOOL DISTRICT 1140 RANKIN, TROY, MICHIGAN 48083 248-823-4052 FAX: 248-823-4077	REQUISITION
No. 9387		
DUE DATE 2-6-07 NO LATER THAN 3 p.m.		DATE 1-23-07

REQUEST FOR QUOTE – NOT AN ORDER

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST
 BID ENVELOPE ENCLOSED

THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with your bid to furnish the Troy School District with PRINTING OF THE TROY HIGH SCHOOL'S NORTHEM MAGAZINE for the remainder of 2006-07, 2007-2008, and 2008-2009 school years per the attached specifications.</p> <p style="text-align: center;">Copies of the bid are available at: www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</p> <p style="text-align: center;">Bid recaps will be available at: troy.k12.mi.us/purchasing/index.htm</p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonresponsive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

THIS AREA MUST BE FILLED IN

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE

**TROY SCHOOL DISTRICT
BID 9387 PRINTING OF THE TROY HIGH SCHOOL'S
NORTHEAST MAGAZINE**

SPECIFICATIONS:

- 40 page average per issue/4 color cover and back page/full bleeds
- Includes pick up of draft/CD and delivery of 1,000 final copy issues to Troy High School
- Average 1,000 issues (10% standard over/under allowable)
- Turnover time – copy submitted to printer on Monday prior to noon, final copies delivered to school by Thursday of same week; 3 day total turnaround including submission of proof prior to final run
- Ability to accept CD disks with PDF files
- 8-1/2 x 11, glossy enameled paper magazine style
- Bindery-saddle stitch 8-1/2 x 11 upright
- Provide a high resolution proof prior to production of each issue
- Typical issue is 36 - 40 pages
- Stock 80# gloss text
- High quality printing of photos, graphics and text
- Ability to produce full (4) color centerfold
- Seven issues per year
- Printing contract to run for 21 issues, with a 60 day cancellation by either party
- Company representative to meet at Troy High School with newspaper staff/students

**TROY SCHOOL DISTRICT
BID 9387 PRINTING OF THE TROY HIGH SCHOOL'S
NORTHEND MAGAZINE**

Remainder of 2006-2007

COST: 40 Page average – 4 color on cover and back page \$ _____

Added 4 color centerfold \$ _____

2007-2008

COST: 40 Page average – 4 color on cover and back page \$ _____

Added 4 color centerfold \$ _____

2008-2009

COST: 40 Page average – 4 color on cover and back page \$ _____

Added 4 color centerfold \$ _____

DATES FOR NORTHEND ISSUES

Printer to Pick up Paper

Monday, March 19, 2007
Monday, April 23, 2007
Monday, May 28, 2007

Printer to Drop off Completed Paper

Thursday, March 22, 2007
Thursday, April 26, 2007
Thursday, May 30, 2007

TROY SCHOOL DISTRICT Printing of Troy High Northend Magazine Bid 9387	CO: Metropolitan Pub. Terms: Net 30 Firm:	CO: Office Express Terms: Net 30 Firm: Set Contract	CO: Think Arbor Terms: Net 30 Firm:
<p>Costs per Issue: Remainder of 2006/07 Cost: 40 pg avg, 4 color back & cover Added 4 color centerfold</p> <p>2007-2008 Cost: 40 pg avg, 4 color back & cover Added 4 color centerfold</p> <p>2008-2009 Cost: 40 pg avg, 4 color back & cover Added 4 color centerfold</p>	<p style="text-align: right;">\$2,500.00</p> <p style="text-align: right;">-</p> <p style="text-align: right;">\$2,625.00</p> <p style="text-align: right;">-</p> <p style="text-align: right;">\$2,757.00</p> <p style="text-align: right;">-</p> <p>Note: Bidder indicated no extra charge for 4 color inserts.</p>	<p style="text-align: right;">\$3,435.00</p> <p style="text-align: right;"><u>350.00</u></p> <p style="text-align: right;">\$3,785.00</p> <p style="text-align: right;">\$3,535.00</p> <p style="text-align: right;"><u>360.00</u></p> <p style="text-align: right;">\$3,895.00</p> <p style="text-align: right;">\$3,635.00</p> <p style="text-align: right;"><u>360.00</u></p> <p style="text-align: right;">\$3,995.00</p> <p>Note: All prices based on 4 color for ALL pages of magazine.</p>	<p style="text-align: right;">\$2,610.00</p> <p style="text-align: right;"><u>943.00</u></p> <p style="text-align: right;">\$3,553.00</p> <p style="text-align: right;">\$2,610.00</p> <p style="text-align: right;"><u>943.00</u></p> <p style="text-align: right;">\$3,553.00</p> <p style="text-align: right;">\$2,610.00</p> <p style="text-align: right;"><u>943.00</u></p> <p style="text-align: right;">\$3,553.00</p> <p>Note: Bidder indicated Any increase in paper cost will be passed on to customer, however, no cap was placed on potential increases.</p>

Morning Star Publishing: No Bid
MJA Graphics: No Bid