

REQUEST FOR QUOTATION	<p style="text-align: center;"><b>TROY SCHOOL DISTRICT</b></p> <p style="text-align: center;">1140 RANKIN, TROY, MICHIGAN 48083</p> <p style="text-align: center;">248-823-4052</p> <p style="text-align: center;">FAX: 248-823-4077</p>	REQUISITION
No. <b>9372</b>		
DUE DATE <b>12-6-06</b> NO LATER THAN <b>3 p.m.</b>		DATE <b>11-20-06</b>

**REQUEST FOR QUOTE – NOT AN ORDER**

THIS FORM MUST BE UTILIZED WHEN RESPONDING TO THIS REQUEST  
 BID ENVELOPE ENCLOSED

**THE RFQ NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE, THIS IS NOT AN ORDER**

Quantity	DESCRIPTION	UNIT PRICE	AMOUNT
	<p>Please supply us with you bid to furnish the Troy School District with the <b>PRINTING OF THE PERSPECTIVE NEWSLETTERS FOR THE 2006 – 2007 SCHOOL YEAR</b> per the attached specifications.</p> <p>Contact Person: Tim McAvoy, Community Relations Director (248) 823-4035</p> <p style="text-align: center;">Copies of the bid are available at:  <a href="http://www.troy.k12.mi.us/purchasing/items_out_for_bid.htm">www.troy.k12.mi.us/purchasing/items_out_for_bid.htm</a></p> <p style="text-align: center;">Bid recaps will be available at:  <a href="http://troy.k12.mi.us/purchasing/index.htm">troy.k12.mi.us/purchasing/index.htm</a></p> <p style="text-align: center;"><u>FACSIMILE BID IS NOT ACCEPTABLE</u></p> <p>Bids will not be accepted if submitted after the deadline specified (local time) in the advertisement to bid or in the information to bidders. The late submission of a bid makes the bid nonrepsonive and is a material defect which shall not be waived by the Board of Education. Delays in the mail will not be considered. All Late bids in the mail will be returned to the bidder unopened.</p> <p>Proposal for the submission of alternatives by vendors will be accepted and reviewed. However, if any substitution or departure is not clearly noted and described, it will be understood that the bid intends to exactly meet the specifications.</p> <p>The Board of Education shall be the sole judge as to whether the proposed goods are "equal" or "approved". Quotations must be mailed or delivered to the Purchasing Office, 1140 Rankin, Troy, MI 48083 no later than 3 p.m. on the date shown above. Michigan State Sales and Use Taxes and Federal Excise Taxes do not apply unless otherwise indicated. Exemption certificates will be furnished when necessary. This request imposes no obligations on the buyer. The Board of Education reserves the right to accept or reject any or all bids or to split awards by items or to accept bids, which will best serve the Board of Education.</p>		

**THIS AREA MUST BE FILLED IN**

DELIVERY TIME	PRICES FIRM FOR	NAME OF COMPANY	TELEPHONE NO.
TERMS		NO. & STREET	FAX #
FOB DELIVERED	ALL DELIVERY CHARGES MUST BE INCLUDED IN PRICES SHOWN	CITY, STATE & ZIP CODE	E-MAIL
CONTACT PERSON (PLEASE PRINT)		SIGNATURE	DATE



# **TROY SCHOOL DISTRICT BID 9372 PERSPECTIVE NEWSLETTERS**

## **SPECIFICATIONS**

- Perspective Newsletter Printing – approximately 5 times per year
- 8 page Perspective Newsletter
- 6-10 photos in each publication
- 4-color ink
- Approximately 37,000 copies bulk mail/postal carrier route sorted and delivered to the Troy Post Office.
- 1,000 extra copies delivered to Administrative Center, 4400 Livernois, Troy, Michigan 48098
- 70# coated gloss
- Able to commit to one-week turn around time.

**Perspective Newsletter Total** \_\_\_\_\_





<b>TROY SCHOOL DISTRICT</b> <b>Bid 9372 Perspective Newsletter</b>  <b>Description</b>	<b>CO.: Creative Printing Service</b> <b>TERMS: Net 30</b> <b>FIRM: 90 Days</b>	<b>CO.: Grand River Imag</b> <b>TERMS: Net 30</b> <b>FIRM: One Year</b>	<b>CO.: Think Arbor</b> <b>TERMS: Net 30 Days</b> <b>FIRM:</b>	<b>CO.: Staples</b> <b>TERMS:</b> <b>FIRM:</b>
<b>Specifications</b> <ul style="list-style-type: none"> <li>▪ Perspective Newsletter Printing – approximately 5 times per year</li> <li>▪ 8 page Perspective Newsletter</li> <li>▪ 6-10 photos in each publication</li> <li>▪ 4-color ink</li> <li>▪ Approximately 37,000 copies bulk mail/postal carrier route sorted and delivered to the Troy Post Office.</li> <li>▪ 1,000 extra copies delivered to Administrative Center, 4400 Livornois, Troy, Michigan 48098</li> <li>▪ 70# coated gloss</li> <li>▪ Able to commit to one-week turn around time.</li> </ul> <p style="text-align: right;"><b>5 ISSUES TOTAL</b></p>	<p>Stitched    6,992.00    Paste Bound    6,422.00</p> <p style="text-align: right;"><b>34,960.00</b>                      <b>32,110.00</b></p>	<p style="text-align: right;">5,091.22</p> <p style="text-align: right;"><b>25,456.10</b></p>	<p style="text-align: right;">5,057.00</p> <p style="text-align: right;"><b>25,285.00</b></p>	<p style="text-align: right;">6,409.00</p> <p style="text-align: right;"><b>32,045.00</b></p>

MJA Graphics Network - No Response  
Compton Printing Co. - No Response  
Metropolitan Publishing Co. - No Bid  
Morning Star Publishing Co. - No Bid  
Your Print Shop - No Response  
J & M Reproduction - No Response  
Best Impressions - No Response