

Mountain View Elementary Library Disclosure

Selection

Materials selected for the library will support the curriculum and the recreational needs of students. Materials will be chosen for accuracy, timeliness, and provision of balanced views. They will include award winning books and popular series. Materials will meet the developmental maturity level of students and will provide for the younger, as well as the more mature readers. Requests and suggestions from students, parents, and faculty which fit these criteria may also be considered.

Weeding

In order to maintain an up-to-date collection, all materials will be evaluated for weeding. Materials may be removed from the collection for being out dated, inaccurate, damaged, duplicate, unused, or no longer part of the curriculum.

Donations

Books donated that are not used in the library will be used as rewards for students or given to teachers for classroom use. Gift card donations may be used to purchase books or support library events.

Parental Restriction of Individual Student Access

Davis School District recognizes the right of parents under state law and District Policy 11IR-107 Recognizing Constitutional Freedoms in Public Schools, to restrict their child's access to materials the parent deems inappropriate. No parent has the right to make that decision on behalf of other students. A parent requesting to restrict their own child's access to specific library books shall submit the request in writing to the library professional at the school the child is attending.

Davis School District has approved a Challenged Library Materials Procedure for any complaints regarding collection holdings. The policy and forms can be obtained online at <https://www.davis.k12.ut.us/Page/46>

School Library Advisory Committee

This committee will help provide input, promote library programs, and may assist in challenges to library materials. It is formed early in the school year and shall meet at least one time during the school year. This may also help the Collection Evaluation Committee.

Circulation

The library is open for book exchange every morning until 9:15 in addition to scheduled class times. First grade students may check out one book each week. Students in grades 2nd through 5th are allowed to check out two books each week and sixth grade students may check out three books. Kindergarten will learn about the library until the first of January when they will begin practicing being responsible for returning one book at a time.

Fines

There are no overdue fines assessed at Mountain View Elementary. All patrons must pay for the replacement cost and processing for lost materials. If the books is found within 30 days of the payment date, the movies will be reimbursed. The school will not accept a copy of the lost book in exchange for payment.

Inventory

To maintain a timely collection and help in material selection, an inventory of the entire collection will be done each year.