

**Norwich Free Academy  
Board of Trustees' Meeting  
Tuesday, June 19, 2018, 5:30 p.m.  
Latham Science and Information Center  
Board Room #1101**

**MINUTES**

**TRUSTEES PRESENT:** Allyn Brown, III; Keith Fontaine; Betsy Conway; Thomas Hammond;  
Denise Lindell; Todd Postler; William Warzecha; and Chair Sarette Williams

**ABSENT WITH NOTIFICATION:** Diana Boisclair, DeVol Joyner, and Mark Tramontozzi

**ABSENT:** David Kalla

**ALSO PRESENT:** Head of School David Klein, Director of Finance & Human Resources  
Cyndee Finger, Guidance Department Head Jessica St. George, Career &  
Technical Education Department Head Linda Farinha, and Recorder  
Lynda Kulos

**1. Call to Order**

Chair Williams called the meeting to order at 5:30 p.m.

**2. Secretary's Report**

**a. Approval of Minutes:** May 15, 2018

**Motion** by Ms. Lindell, seconded by Mr. Brown, to approve the minutes of the  
Trustees' meeting on May 15, 2018. **Motion passed unanimously**

**4. (a) (2) Superintendent's Report moved to accommodate guest speakers.**

**a. School-to-Work Program**—Ms. St. George and Ms. Farinha provided a brief update on  
the School-to-Work Program.

**3. Consent Agenda**

**Motion** by Ms. Conway, seconded by Mr. Postler, to approve the consent agenda as  
recommended by Mr. Klein, as follows:

**a. Field Trip Request**—Marching Band to attend the Marching Band Retreat 2018 at  
Camp Aldersgate, N. Scituate, RI, August 14-18, 2018

**b. Field Trip Ratification**—Field Trip for NFA Cares to attend Relay for Life at Dodd Stadium  
June 2-3, 2018

**Motion Passed Unanimously**

**4. (a) (1) Finance Report**

**a. Monthly Finance Report**

Ms. Finger provided a financial report for the period ending May 31, 2018. She also  
briefed the Trustees on other financial matters.

**(a) (2) CNA Program**

Mr. Klein briefed the Trustees on NFA's 2018-19 CNA Program to take place at Three  
Rivers Community College.

**5. General Agenda Items--None**

**6. Communications/Discussion**

Chair Williams extended an invitation to the Trustees to attend the End-of-the-Year  
Party on Thursday, June 21, 2018, 5:30 p.m., at the Holy Greek Orthodox Church.

**7. Other Business – None**

**8. Executive Session**

**Motion** by Mr. Postler, seconded by Mr. Fontaine, to go into executive session at 6:10 to  
discuss a personnel matter. **Motion Passed Unanimously**

**Motion** by Mr. Postler, seconded by Mr. Fontaine, to come out of executive session at 6:53 p.m. **Motion Passed Unanimously**

**9. Adjournment**

**Motion** by Mr. Postler, seconded by Mr. Brown, to adjourn the meeting at 6:54 p.m.

**Motion passed unanimously**

Respectfully submitted,

A handwritten signature in cursive script that reads "Lynda R. Kulos".

Lynda R. Kulos  
Recorder

Approved: 8/21/18