

# SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

Scott Muri, Ed.D, Superintendent of Schools

## PURCHASING DEPARTMENT

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BARBARA A. ROBILLARD  
Director of Purchasing

# NOTICE TO BIDDERS

## ADDENDUM TO REQUEST FOR SEALED PROPOSAL

DATE: 1/31/2017

This Addendum forms a part of and modifies the original Proposal Document, issued by the Spring Branch Independent School District.

Invitation to Bid entitled: ANNUAL CONTRACT FOR EMPLOYEE ASSISTANCE PROGRAM

Bid Number: 11461

Bid Opening Date & Time: FEBRUARY 9, 2017 @ 10:30 A.M.

ADDENDUM NO. 2

Please make the following additions, revisions, and/or deletions to the Bid Document:

**\*NOTE: Open enrollment period dates have been revised  
(Mid-July 2017 until end of August 2017)**

The bidder shall acknowledge receipt of this addendum in his bid form.

**See Questions and Answers Below**

## **ADDENDUM NO. 2, PROPOSAL #11461 QUESTIONS AND ANSWERS**

**Question #1:** In section 2.0, statement 1 reads as follows:

1. An original and two (2) copies of the Proposal (typewritten, printed/written in ink, or one (1) flash drive of the proposal) must be submitted.

This reads as the requirement is to respond with paper copies OR a flash drive. Can SBISD confirm that either one (either/or) is acceptable in responding to this CSP?

**Answer #1:** SBISD needs the original CSP completed by the vendor with 2 copies that are either on a flash drive or paper copies.

**END OF ADDENDUM NO. 2**