

SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

Scott Muri, Ed.D, Superintendent of Schools

PURCHASING DEPARTMENT

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BARBARA A. ROBILLARD
Director of Purchasing

NOTICE TO BIDDERS

ADDENDUM TO REQUEST FOR SEALED PROPOSAL

DATE: 1/24/2017

This Addendum forms a part of and modifies the original Proposal Document, issued by the Spring Branch Independent School District.

Invitation to Bid entitled: ANNUAL CONTRACT FOR EMPLOYEE ASSISTANCE PROGRAM

Bid Number: 11461

Bid Opening Date & Time: FEBRUARY 9, 2017 @ 10:30 A.M.

ADDENDUM NO. 1

Please make the following additions, revisions, and/or deletions to the Bid Document:

The bidder shall acknowledge receipt of this addendum in his bid form.

See Questions and Answers Below

ADDENDUM NO. 1, PROPOSAL #11461 QUESTIONS AND ANSWERS

Question #1: Does SBISD currently offer an EAP benefit for their employees? If so, who is the provider and what is the current visit model?

Answer #1: Yes, SBISD currently offers an EAP benefit to its employees that has a 3 visit model. Deer Oaks is the current provider.

Question #2: Is SBISD able to provide information on past utilization, specifically information regarding the number of in-person counseling sessions provided annually or on average over the last 3 years?

Answer #2: Yes, it can be provided per request by Willis Towers Watson.

Question #3: Can SBISD provide the number of critical incidents events and total on-site support provided each of the last three years?

Answer #3: Yes, it can be provided per request by Willis Towers Watson.

Question #4: Is SBISD using 30 hours of training it receives in the current contract?

Answer #4: No, SBISD is only using a few hours.

Question #5: How has SBISD's EAP experience been with the current provider?

Answer #5: SBISD's experience with the current EAP has been favorable.

Question #6: Upon the review of the data provided for SBISD's EAP RFP, are the current rates inclusive of all EAP services provided or are there additional fees?

Answer #6: The current rates are inclusive of all EAP services provided. There are no additional fees unless services above and beyond those offered are requested by the individual seeking a specific service.

END OF ADDENDUM NO.1