

SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

Scott Muri, E.D., Superintendent of Schools

PURCHASING DEPARTMENT

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Director of Purchasing

NOTICE TO QUOTERS

ADDENDUM TO REQUEST FOR PROPOSAL

DATE: January 5, 2016

This ADDENDUM forms a part of and modifies the original Proposal Document, issued by the Spring Branch Independent School District.

Invitation to Proposal entitled: **Annual Contract for: "Professional Development Services 2.0"**

Proposal Opening Date & Time: **January 10, 2016 @ 11:00 AM**

ADDENDUM NO. 1

PROPOSAL NO. **11237JAN**

Please make the following additions, revisions, and/or deletions to the Proposal Document:

***See Questions and Answers Below**

The offeror shall acknowledge receipt of this ADDENDUM on the Proposal Form.

ADDENDUM NO. 1, PROPOSAL #11237JAN

QUESTIONS AND ANSWERS

Question #1: Vendors recently submitted responses to Proposal No. 11237: Annual Contract for Professional Development Services (deadline Nov. 4, 2016 @ 11am). However, it appears that a new Proposal identifying similar work was recently released (Proposal No. 11237JAN: Annual Contract for Professional Development Services 2.0). Will vendors need to re-submit under the new proposal?

Answer #1: No. See Page 5 (Additional Vendors)

Question #2: Is this an extension of the previous RFP submitted in April or is this a new one? May vendors add new topics than the ones submitted on another contract based on the specifications provided in this proposal? I am planning on submitting the two packages early next week. Would I be on time? Is there an Addendum already available?

Answer #2: No, this is not an extension of the previous contract submitted in April. Yes, this is a new contract. Vendors may submit a response to the specifications requested in the proposal and also include additional services offered. This is the first addendum. The due date for this proposal is January 10, 2017 @ 11:00 am.

Question #3: Is a proposal required to be considered for services?

Answer #3: Yes

Question #4: Is the pre-proposal conference a requirement? And if not, will there be a way to review the material presented afterward?

Answer #4: The pre-proposal is not mandatory and all questions will be answered in the form of an Addenda.

Question #5: What is the Deviation/Compliance Signature Form supposed to include?

Answer #5: If any, deviations to any Conditions and/or Specifications shall be conspicuously noted in writing by the Proposer and shall be included with the proposal. (See Page 7, Item 3.5.0)

END OF ADDENDUM NO.1