

**SPRING BRANCH INDEPENDENT SCHOOL DISTRICT**

Scott Muri, Ed.D, Superintendent of Schools

**PURCHASING DEPARTMENT**

1031 Witte Road, Bldg. T1-A, Houston, Texas 77055-6016

Phone: (713) 251-1100 FAX: (713) 251-1115

BARBARA A. ROBILLARD  
Director of Purchasing

**NOTICE TO BIDDERS**

**ADDENDUM TO REQUEST FOR SEALED PROPOSAL**

DATE: 1/19/2018

This Addendum forms a part of and modifies the original Proposal Document, issued by the Spring Branch Independent School District.

Invitation to Bid entitled: ANNUAL CONTRACT FOR VOLUNTARY GROUP LONG TERM  
DISABILITY INSURANCE & EAP

Bid Number: \_\_\_\_\_ 12326 \_\_\_\_\_

Bid Opening Date & Time: \_\_\_\_\_ FEBRUARY 8, 2018 @ 2:00 P.M. \_\_\_\_\_

ADDENDUM NO. \_\_\_\_\_ 1 \_\_\_\_\_

Please make the following additions, revisions, and/or deletions to the Bid Document:

The bidder shall acknowledge receipt of this addendum in his bid form.

**See Questions and Answers Below**

**ADDENDUM NO. 1, PROPOSAL #12326  
QUESTIONS AND ANSWERS**

**Question #1:** Can SBISD provide a revised census with gender information?

**Answer #1:** Yes, please contact Lillian Villarreal at (713) 625-1168 or Denise Herrera at (713) 625-1119 from Willis of Texas to obtain revised census.

**END OF ADDENDUM NO.1**