

**SPRING BRANCH INDEPENDENT SCHOOL DISTRICT**

Scott Muri, Ed.D, Superintendent of Schools

**PURCHASING DEPARTMENT**

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Director of Purchasing

**NOTICE TO PROPOSERS**

**ADDENDUM TO REQUEST FOR PROPOSAL**

DATE: March 21, 2018

This ADDENDUM forms a part of and modifies the original Proposal Document, issued by the Spring Branch Independent School District.

Request for Proposal entitled: **“ANNUAL CONTRACT FOR TIMEKEEPING SYSTEM”**

Original Proposal Opening Date & Time: **April 04, 2018 @ 10:00 am @ Purchasing Dept.**

ADDENDUM NO. 1

PROPOSAL NO. 12339

Please make the following additions, revisions, and/or deletions to the Proposal Document:

**See attached questions and answers:**

The offeror shall acknowledge receipt of this ADDENDUM in the Proposal Form.

**March 21, 2018**

**ADDENDUM NO. 1, PROPOSAL #12339**  
QUESTIONS AND ANSWERS Page 2

**Question #1:** Does the district have a preference between an OnPremise (Client-hosted) solution or an OnDemand (Vendor Cloud-based) solution?

**Answer #1:** SBISD is open to exploring both a client-hosted or vendor-hosted solution. Please outline information for each offering provided by your product.

**Question #2:** Does the employee count of 4,500 employees include district Substitutes?

**Answer #2:** The 4500 count is an approximation of the number of employees, substitutes are not included. SBISD has roughly 700 – 900 active substitutes at any given time.

**Question #3:** If yes, how many?

**Answer #3:** See answer #2

**Question #4:** What SSO will we need to interface with?

**Answer #4:** The system should be able to authenticate a user using either an instance of Active Directory or an instance of ALDS.

**Question #5:** Does the district have a preferred method for time collection?

**Answer #5:** SBISD is open to exploring various methods for authenticating an employee at a physical time clock. Please provide in your proposal all methods available with your solution.

**Question #6:** Does the district require multiple time collection options on a single time clock device? If so, please provide examples (Ex: HID Proximity with Biometric Fingerprint, etc.)

**Answer #6:** Please include in your proposal all options for hardware configurations of the time clocks.

**Question #7:** How many physical time clocks are required by the district?

**Answer #7:** In your proposal please include the unit cost for physical time clock. If bulk pricing is available please include that information in the proposal.

**Question #8:** What is the preferred connectivity for physical time clocks (Ethernet, Power-over-Ethernet, Wireless)?

**Answer #8:** Please include all connectivity options for the physical time clocks in your proposal.

**END OF ADDENDUM NO.1**