ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

WORKSHOP MEETING
6:00 p.m.
TUESDAY, JANUARY 5, 2016
WOODSTOCK SCHOOL

1. Opening Items

1.01 Call to Order 6:00 pm
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Salem
Not Present: Trustee Osmond

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 30 min)
Recommended Action: Motion to enter into executive session to discuss the appointment/dismissal of particular persons and proposed litigation.
Motioned: Trustee Salem
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Salem
Not Present: Trustee Osmond

Now Present:
Trustee Osmond arrived at approximately 6:15

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)
Recommended Action: Motion to exit executive session and return to public session 6:45
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Osmond

3. Acceptance of Minutes

3.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby accepts the minutes of the 12/17/15 Board meeting, rescheduled from 12/15/15
Motioned: Trustee Salem
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Osmond

4. Welcome

4.01 Woodstock Principal Scott Richards will welcome the Board (proposed 6:35 duration 10 min)

- Thanked teachers and staff
    - Teachers working hard to implement new reading units of study

Greenhouse update:

- Last year PTA started conversation on extending growing season
    - Grant for cold frames was denied, PTA paid for cold frames
    - Plans grew until very cold weather today
- Chef likes to use food from garden for student lunches
- PTA was enthused by visit to Longyear Farm Greenhouse
    - Need to follow SED requirements, thanked Director of Facilities Jared Mance for his input and information
- Visited Tri-Valley School District which has 2 greenhouses
    - Met with their nationally recognized agriculture teacher
    - Expensive project, takes time to fund
- Terrarium orchard – took tree clippings and filled in grapevine-like rows which provided students with fruit easy to pick
- Will bring to PTA on the 1/12/16 meeting

Discussion:

- Bring information to Superintendent for Facilities Committee

5. Board District News

5.01 The Board will announce District news (proposed 6:45)

6:55

No news was reported

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 6:50)

Bennett

- The Bennett Orchestra, Chorus and Band gave an amazing performance on 12/17/15
    - It ended with a standing ovation from the audience
- Ms. Elmendorf, the Bennett PTA and the Bennett community supported families in need through the Giving Tree

Phoenicia

- WAAM (Woodstock Arts Association Museum) Residency
    - Students will create self-portraits with the assistance of artist, Beth Humphrey and art teacher, Michelle Weiss
    - Will culminate with a display of our students' work and a Gallery Walk at the Phoenicia Library in early May
- The Science in Nutrition residency, will begin on 2/19/16
    - Terianne Neden, will provide interactive nutrition workshops
        - Hands on learning about the digestive system
        - How the food we eat plays a vital role in our health and well being
        - Creating healthy plates/super food heroes/balanced food group restaurant menu with favorite foods
        - Experiential food exercises
- Artist, Kelli Bickman, from the Mount Tremper Arts Association, will begin

residency in the Spring to extend lobby mural; The Living Network
    - Represent the Phoenicia School's commitment to good health and healthy living
- Jane Wolfrom, Amy Gustafson, Ingrid White and Nicole Ryan continue Trout in the Classroom
    - The trout are in their final stages of development and will be ready for release in early May
    - A special celebration of the collaboration between the Phoenicia Angler's Association, The Bartlett Collection at the Phoenicia Library and the school's participation in The Trout in the Classroom Project is scheduled for 4/3/16 at the Phoenicia School

High School

- Daily Freeman Sportsperson of the Year is Onteora Junior, Justin Lane
- Onteora High School hosted an Alumni Day on 12/23/15
    - 13 alumni from various post-secondary paths came to speak with current juniors and seniors about life after high school
    - Many thanks to the following alumni, Marissa Downes (OHS Class of 2013, Hartwick College), Tyler Barringer (OHS Class of 2012, Harvard College), Danielle Barringer (OHS Class of 2013, Northeastern University), Evan Wolff, (OHS Class of 2012, SUNY New Paltz), Margaret Price (OHS Class of 2011, Louisiana State University graduate, employed in Business Administration field), Greg Delgado (OHS Class of 2012, U.S. Marine Corps), Addison Muller (OHS Class of 2012, Hartwick College, employed in Accounting Field), Nick Occhi (OHS Class of 2012, SUNY Plattsburgh), Anna Compton (OHS Class of 2015, AmeriCorps), Cassandra Hastie (OHS Class of 2014, Harvard College), Sean Hickey (OHS Class of 2014, Northeastern University), Hannah Bush (OHS Class of 2012, SUNY Cortland), Dan McCabe (OHS Class of 2008, SUNY New Paltz graduate, employed in Media Production field), and Addison Muller (OHS Class of 2012, Hartwick College, employed in Accounting Field.
- On 1/7/16 approximately 60 Juniors will attend the Ulster County Career Conference at SUNY Ulster
    - A collaboration of school counselors at high schools throughout Ulster County to prepare students for college and career after graduation
    - Expose students to a college campus environment and allow them to get relevant real-world feedback on career opportunities in their field of interest
- On 1/8/16, 33 DECA members will be traveling to Rockland County Community College for the Regional Competition
- On 1/9/16, 21 members of the Science Olympiad club will be traveling to Columbia High School in East Greenbush, NY for an invitational tournament
- On 1/12/16, 20 students from our Law Enforcement class will be visiting Eastern Correctional Facility.
- Esopussuppose has been published– Autumn 2015- comprised of student articles

7. Student Representative Report

7.01 Student Representative, Raegan Loheide will report to the Board (proposed 6:55 duration 15 min)

7:00

- Student Government planned an event with the Green committee for climate talks in Paris
  - Students wrote on slips of paper what can be done to help environment, they are now on display in the HS
- Human Rights Club brought Student Government a petition to change the mascot
  - Holding forums for students about this issue

Discussion:

- After-school forum on the mascot will bring in speakers, what students are feeling, why it is a prevalent issue
  - Get all viewpoints, since it concerns students – take pride in and promote acceptance and tolerance
- Having a debate not as welcoming an environment, Human Rights Club's forum will have students discuss problems they are having with the mascot
- MS students may be invited, since it is a shared building and they have sports team

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made last meeting

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 7:10 duration 10 min or more)

7:05

Sam Truitt – Representing a cadre of parents who voiced concerns regarding a recent bullying incident at HS. Parents are concerned that there is a culture of on-going bullying. Asking for discussion and protocol, rather incident by incident
Corrine Mol – Reported cyberbullying incident. Measures were taken at Bennett a few years ago to prevent bullying. Needs strong investigation and students need to know that there are very serious consequences. Volunteering to help
Rivka Tadjer – Cyber-threat issue –How do parents get involved to have a reasonable part to help change?

10. Presentation

10.01 Budget Presentation (proposed 7:15 duration 15 min)

7:15

Interim Assistant Superintendent for Business, Don Gottlieb presented:

- State Aid figures are not available until end of this month
- $900,000 in Gap Elimination Adjustment funds
  - When state was in financial distress, the State reduced aid, now that the State has revenues, eliminating reduction to poorer district
  - Onteora is classified as wealthier district due to property value

- Don't have Health insurance rates – significant expenditure, not predicting what range might be
- Staffing: Draft budget includes all existing positions plus a Director of Technology, as discussed during the previous budget cycle and JV Football Head Coach and Assistant Coach (This year had modified program – enough students that will move to JV level)
- Too early in cycle for Special Education – Special Education committees meet in late winter, early spring
- May get initial budget from BOCES this week for rough idea of where we stand
- Salary and benefits are 70-75% of budget – looking at approximately $850,000 increase
    - Teachers do not have contract for 15-16 year, need to project for 16-17 by guessing what settlement will be for 16-17 and 17-18
- Retirement System Contributions are currently estimated to decline by approximately $650,000 due to a projected reductions in employer contribution rates for the Teacher Retirement System (TRS) based on return on investments in stock markets
    - The projected rate for 2016-2017 school year is between 11.50% and 12%, dropped from 16%-18%
    - Also drop in Employee Retirement System (ERS), but salaries are lower, so not as significant a savings
- Energy consumption is also a savings- in transportation contract we supply fuel to bus company
    - Don't have to pay the taxes the contractor has to pay- significant savings to taxpayer
    - Cost of gas dropping- tremendous supply of fuel now, rates are low
    - Savings will trickle to fuel for heat and electricity cost
- Still meeting with principals and directors to get program numbers
- Tax levy cap calculation has preliminary rate- $300,00-$400,000 raise but do not have definite Consumer Price Index (CPI) from State – appears to be 0%
- Will project fund balance by next meeting
- Bennett playground also a budget consideration

Discussion

- UCSBA and NYSSBA main goal was for State to focus on GEA and get remainder to Districts this year
- NYSSBA should look into the potential 0% CPI, which will put some districts at a negative number
- DEHIC numbers will come in March/April – in January most conservative range will be given
- Affordable Care Act "Cadillac" taxes held off until 2019 or 2020

10.02 Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones will present a plan for the year (proposed 7:30 duration 20 min)

7:30

Creating intentional processes –identifying goals, build on success of what exists and moving forward from there

- Here for basic purposes through 6/30/16 – what are priorities and focus areas

- First priority is curriculum mapping - teachers concerned because they spent so much time on mapping project
- Next is negotiate 2 new APPR plans compliant with 3012-d
    - Strong background in this area, worked with State on 3012-c to create plans that are fair and reasonable
- Then conduct a comprehensive review and leave summary recommendations and road map to move forward for whoever comes into position
- Mapping had a K-3 focus last year in developing diary maps, what teachers are doing, what skills are being covered
    - Had 15-16 priority of ELA and Math to move mapping forward
        - When reviewed map work, it was clear that the math maps could be easily used to bring to consensus mapping (all teachers in each grade agree on what would be taught when and how to use effective assessments)
        - Lay out framework to ensure all skills needed in one grade build onto next grade so all students get consistency
    - Then vertically align from one grade to another, creating common assessments to ensure all students are mastering skills
        - Project will be completed shortly with common assessments
    - ELA broken in 2 parts last year- reading and writing curriculum
        - Writing curriculum is quick to bring to consensus
        - Reading and literacy components – kicking off on half conference day 1/29/16
        - Need district literacy instruction philosophy to get consistency in district
    - Pulled teachers from classroom for professional development too much last year and no parity among schools
        - Goal is to pull out for 1 day second semester
- At HS level ELA curriculum has been strongly mapped and vertically aligned
- 2 ELA coordinators will work on articulation with grades 6-7 and 8-9
- Social studies- teacher worked with State Education on new framework, she presented it to teachers
    - Curriculum project to identify and incorporate effective strategies which teachers can use to address anticipated changes to the Global Regents, which must be passed for graduation
- Science – maps Nex Gen science standards have not been adopted by NYS – survey for teachers to give feedback
    - Since not finalized, leaving science until State finalizes the standards
- Reviewing all district assessments as instruments for driving instruction
    - Embedded in mapping project
    - Assessment is where teaching starts, need to know what students know before teaching
    - May be 3 well developed questions – used to inform instruction
    - Need to teach effectively
- Maps are loaded on NYLearns – and all future maps will be loaded
    - All staff has access, elementary staff was trained on 11/25/15, rest will be trained
    - All teachers will see all grades curriculum skills to be sure skills needed

in current grade were previously taught, or needs to be taught this year
- Emergency regulations done last year for APPR
  - Goal is to negotiate new APPR plans for 9/1/16 and train all staff at the end of this year, so they start the year knowing what is in place
- Assess the organization's strengths, challenges we face and opportunities available
  - Make recommendations to ensure maintaining a respectful, positive district culture that is student-centered and focused on teaching and learning
  - To include a comprehensive review of existing programs, practices and services, and incorporate current student & staff data (i.e. attendance, etc.), recommendations and proposed next steps will be outlined and presented
- Work with all Onteora District staff from a practical perspective to continue to build upon past successes, reaffirming a culture to hone skills
  - Believes we owe every student and staff member a parity of experiences to meet students' needs

Discussion:
- Teachers College will remain in K-6, they released a new curriculum in June, 2015 which is CCLS aligned
  - Based on balanced literacy with guided reading at the core, which is best practice in research
  - New curriculum is very large, teachers are working it now; need to fit it in school year and find what must be in curriculum
    - Fit in spelling, phonics- literacy philosophy is critical
- Since 7th grade does not use TC, curriculum needs to use consistent formats and languages of TC, so students understand how their past learning in TC fits in MS and HS
- Nex Gen standards – survey will close 2/5/16
  - Spending 2 days with State on curricular issues in February, will know more when Nex Gen will be out
- Assessments should be easily administered and easily see what students need
- Curriculum needs to reflect student body, can get examples from their districts, but need a curriculum specific to Onteora students
- Student growth scores in State assessments will not be used as part of evaluation for this year – until 2019-20 school year
  - But will be calculating state growth scores for informational purposes
  - Creating "transition score" with an alternative – will be used for this school year and going forward until state growth scores are used again
  - Guidance will be out soon
- Will be able to put the curriculum online for parents
- Have not looked into Project Based Learning at Bennett
  - PBL needs training for teachers, a specific curriculum
  - Needs to see what Bennett has done
  - Can be a rich learning experience but needs to be organized and trained with time to develop
    - Will get back to Board

11. Discussion

11.01 Discussion on a Board Member to join the Shared Decision Making Committee

- Trustee Kurnit will join SDM
    - Board officer should be on it

11.02 Drug Awareness & Education (proposed 7:50 duration 10 min)

8:15

Trustee Schnell read a statement:

- Addiction is a disease
- The Onteora District is the one common place for all students in the area, important that the District is involved with support
- There are various programs in the county that are available for students and parents

Interim Superintendent Victoria McLaren reported:

- Was in contact with the Route 212 Coalition
    - Invited to next meeting 1/12/16 6pm
- 2/10/16 will be student assemblies and forums for parents
    - Will reach out to all town supervisors (including Lexington and Marbletown) as well as all law enforcement agencies in the area
    - Will work out with county Mental Health what resources will be coming
    - Snow date of 2/11/16

Discussion:

- HS administrators are aware when State Education comes out with requirements
    - Works with Health teacher and PE Director to incorporate into health curriculum
- Intermediate level has a program called Social Thinking that uses the State's guidance document with 7 Personal and Health skills
    - Extend them to include drug related component
- 6th grade science curriculum includes State human sexuality requirement
- Problem goes beyond curriculum, students learn in Health Classes
    - After school anonymous program would be better since problem has stigma attached to it that needs to be erased
    - Friends can report others to help them out
- 212 Coalition offering free Narcan training
- A community member reached out to a former DEA special agent who now consults with schools through assemblies, then meets with students, teachers and parents
    - Creates a plan and then does follow-up with districts
    - Willingness to work with districts in this area
- In what way are we working with the students to help them make good life decisions?

11.03 Review Board Goals (proposed 8:00 duration 15 min)

8:30

Motion to move goals to next meeting

Motioned: Trustee Schnell

Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Osmond

11.04 The Board will discuss referencing the name of the elementary schools as Primary and Intermediate (proposed 8:20 duration 15 min)
Motion to move to next meeting
Motioned: Trustee Schnell
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Osmond

12. **Break**

12.01 The Board will take a 5 minute break at 8:30
8:35

13. Policies (proposed 8:40)

13.01 First reading of Policy 5220 District Investments
8:40

- Language added because our current banks won't deposit our funds without charging monthly fee
- Looking at number of banks to get a better deal – TD Bank is interested but their collateral agreements includes an irrevocable letter of credit issued by a federal home loan bank
  - Policy does not address this particular newer instrument, which is accepted by NYS Municipal Law
- Language developed by attorney
- Can use as vehicle to invest money
- School Districts require that the banks put up collateral in the district name held by independent party so if bank goes bankrupt, district can recoup money
  - Collateral has become very expensive for banks
    - Have to maintain loan to deposit ratio and when we have an influx of a large amount of money, it throws their ratio off
- In spring will need to discuss the relationship with Chase bank

2~~014~~2015 5220 Non-Instructional/Business Operations **SUBJECT: DISTRICT INVESTMENTS**

Scope

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

Objectives

The primary objectives of the local government's investment activities are, in priority order:

a) To confirm with all applicable federal, state and other legal requirements (legal);
b) To adequately safeguard principal (safety);
c) To provide sufficient liquidity to meet all operating requirements (liquidity); and
d) To obtain a reasonable rate of return (yield).

Delegation of Authority

The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer or designee who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

Prudence

All participants in the investment process shall seek to act responsibility as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Onteora Central School District to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Diversification

It is the policy of the Onteora Central School District for all moneys collected by any officer or employee of the School District to transfer those funds to the Treasurer or designee within five (5) working days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer or designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

Designation of Depositories

The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:

Depository Name	Maximum Amount
Catskill Hudson Bank	varies
Community Bank N.A.	varies
Key Bank	varies
JP Morgan Chase	varies
NYCLASS	varies
TD Bank	varies

Collateralizing of Deposits

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Onteora Central School District, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

a) By a pledge of "eligible securities" with an aggregate "market value," or provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.

b) By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the School District for a term not to exceed ninety (90) days with an aggregate value equal to one hundred forty percent (140%) of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.

c) By an eligible surety bond payable to the School District for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two (2) nationally recognized statistical rating organizations.

d) By an irrevocable letter of credit in favor of the School District issued by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one (1) nationally recognized statistical rating organization, as security for the payment of 100% of the aggregate amount of public deposits and the agreed upon interest, if any.

Safekeeping and Collateralization

Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agree upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Permitted Investments

As authorized by General Municipal Law, Section 11, the Onteora Central School District authorizes the Treasurer or designee to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

a) Special time deposit accounts;
b) Certificates of deposit;

c) Obligations of the United States of America;
d) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
e) Obligations of the State of New York;
f) Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, School District or District corporation other than the Onteora Central School District;
g) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;
h) Certificates of Participation (COPs) issued pursuant to GML, Section 109-b;
i) Obligations of this School District, but only with any moneys in a reserve fund established pursuant to GML, Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Onteora Central School District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Onteora Central School District within two (2) years of the date of purchase.

Authorized Financial Institutions and Dealers

The Onteora Central School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the School District conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer or designee is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

Purchase of Investments

The Treasurer or designee is authorized to contract for the purchase of investments:
a) Directly, including through a repurchase agreement, from an authorized trading partner.
b) By participation is a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 86-46, and the specific program has been authorized by the School District.
c) By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the School District.

All purchased obligations, unless registered or inscribed in the name of the School District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All cash transactions shall be confirmed in writing to the Onteora Central School District by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:
a) All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
b) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
c) Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
d) No substitution of securities will be allowed.
e) The custodian shall be a party other than the trading partner.

APPENDIX A **Schedule of Eligible Securities**

Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.

Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, School District, or District corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Obligations issued by states (other than the State of New York) of the United States rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of domestic corporations rated in one (1) of the two (2) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.

Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one (1) nationally recognized statistical rating organization and having maturities of not longer than sixty (60) days from the date they are pledged.

Zero coupon obligations of the United States government marketed as "Treasury strips."

Adopted: ~~6/17/14~~

13.02 First Reading of Policy 1510 Regular Board Meeting

- Changed title, took out Superintendent's staff to attend meetings and added about recording and broadcasting public portions of meetings

2~~012~~ 2015 1510 By-Laws **SUBJECT: ~~REGULAR~~ BOARD MEETINGS**

All Board of Education meetings must be open to the public except those portions of the meetings which qualify as executive sessions. A "meeting" is defined as an official convening of a public body for the purpose of conducting public business and a "public body" is defined as an entity which requires a quorum to conduct public business, including committees and subcommittees.

Whenever such a meeting is to take place, there must be at least seventy-two (72) hours advance notice in accordance with the provisions of the Open Meetings Law. Notice of other meetings shall be given as soon as is practicable in accordance with law.

If a meeting is scheduled at least a week in advance, notice will be given to the public and news media at least 72 hours prior to the meeting. A special meeting may be called upon 24-hour notice to Board members.

Board members are permitted to participate in board meetings via videoconferencing, in accordance with state law. Any site where videoconferencing is to take place must be open to the public. The district will comply with applicable notice requirements (see policy 2340).

Regular meetings of the Board of Education of Onteora Central School District shall take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified at subsequent meetings of the Board.

The District Clerk shall notify the members of the Board of Education in advance of each regular meeting. Such notice, in writing, shall include an agenda and the time of the meeting.

In the event that a meeting date falls on a legal holiday, interferes with other area meetings, or there is an inability to attend the meeting by Board members to the extent that a quorum would not be present, the Board shall select a date for a postponed meeting at the previous regular meeting, and shall direct the Clerk to notify all members.

Any meeting of the Board may be adjourned to a given future date and hour if voted by a majority of the Board present.

The Superintendent ~~and members of his/her staff at the Superintendent's discretion~~ shall attend all meetings of the Board. The Superintendent shall attend all executive session meetings of the Board except those that concern his/her evaluation and salary determination. The Board may request the attendance of such additional persons as it desires.

Recording and Broadcasting Public Portions of Meetings:

a. The Board of Education will video/audio record each Board meeting and broadcast it on the District TV Station and well as post it on the District website.

b. The public portion of any meeting of a public body may be photographed, recorded and broadcast.

c. There is no privacy interest in statements made during public portions of meetings of public bodies. Distaste or embarrassment shall not constitute a basis for prohibiting or limiting the photographing, recording or broadcasting of those present at a meeting.

d. Operation of equipment to photograph, record or broadcast a meeting is permitted unless it is obtrusive, disruptive, or interferes with the deliberative process or the right of persons in attendance to observe or listen to the proceedings.

e. Use of equipment necessary to photograph, record or broadcast is permitted without notice to or express permission from the public body or those in attendance at the meeting.

f. Use of equipment necessary to photograph, record or broadcast is permitted in a supervised or unsupervised manner.

g. Use of special lighting or large equipment necessary to photograph, record or broadcast a meeting is permitted unless it is obtrusive or disruptive to the deliberative process.

h. Personnel who operate equipment necessary to photograph, record and/or broadcast a meeting shall be permitted to move about the room, as long as such movement does not disrupt or interfere with the deliberative process, and remains within or behind the public seating area

i. If any provision of these guidelines or the application thereof to any person or circumstances is adjudged invalid by a court of competent jurisdiction, such judgment shall not affect or impair the validity of the other provisions of these regulations or the application thereof to other persons and circumstances

Public notice

The recording and broadcasting of public meetings shall comply with sections a-h of this policy and will be made available at a designated location. Written copies of such rules shall be provided upon request, to those in attendance at or who seek to attend a meeting.

Public Officers Law Article 7
Education Law Section 1708
NOTE: Refer also to Policy #1520 -- Special Meetings of the Board of Education
Policy 1710 Quorum
Policy 1511 Agenda Preparation and Dissemination
Adopted: ~~2/5/13~~

13.03 Second Reading and adoption of Policy 8450 Homebound Instruction

Recommended Action: The Board of Education hereby adopts policy 8450 as written.
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Osmond

2~~002~~2015 8450 Instruction **SUBJECT: ~~HOME TUTORING (TEMPORARY INSTRUCTION)~~ HOMEBOUND INSTRUCTION**

Homebound instruction is a service provided to students who are unable to attend school due to medical, emotional or disciplinary problems. Secondary students receive instruction for two hours per day and elementary students receive one hour per day. Students receive credit for successfully completed work assigned by the District while on homebound instruction

The district makes provisions for homebound instruction upon referral from the Medical Director or the Director of Pupil Personnel Services following the guidelines established by the Superintendent of Schools for placing a student on homebound instruction.

Homebound instruction will strive to keep the student on pace to rejoin his/her class and maintain academic progress. The Board recognizes that students who are out of school for extended periods of time are at risk of falling behind academically and/or losing connection to the school community. The Board directs the administration to evaluate periodically whether homebound instruction is effective in keeping students on track to graduate, and if not, to take steps to improve instruction and implement approaches and/or offer services that support the transition back to school.

Resident children attending public or nonpublic schools who qualify for homebound instruction ~~tutoring~~ due to ~~a long term illness~~ medical, emotional or disciplinary action shall be provided with such instruction in accordance with New York State Education Law and Commissioner's Regulations.

Procedures for students requiring home tutoring shall be developed under the direction of the Superintendent or his/her designee.

E~~ducation Law Sections 1604(20),~~
Ref: Education Law §§1709(24); 4401 et seq.
8 NYCRR §175.211709(24), 3202, and 4401

13.04 Second Reading and adoption of 5230 Gifts, Grants and Donations to the School District

Recommended Action: The Board of Education hereby adopts policy 5230 as written.
Motioned: Trustee Salem
Seconded: Trustee Osmond

- After the first reading, policy was changed by the policy committee

Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Osmond

~~2011~~2015 5230 Non- Instructional/Business Operations
NEW CHANGE 12-30-15 **SUBJECT: GIFTS, GRANTS AND DONATIONS TO THE SCHOOL DISTRICT**

The term “Gift” is understood to mean any bequest, gift, money, property good or grant
Only the Board of Education may accept any gift for the school district. ~~any gift~~.

Any gift accepted by the Board shall become the property of the District, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the district.

It shall be the policy of the district to accept a gift, provided it is made within the statutory authority granted to school districts and has received the approval of the Board of Education.

The Board reserves the right to refuse any gift which does not contribute towards the achievement of the district's goals or the ownership of which would tend to deplete the resources of the district.

In granting or withholding its consent, the Board will review the following factors:

1. The terms of the gift must identify:
a. the subject of the gift
b. the purpose of the gift
c. the beneficiary or beneficiaries if any
d. all conditions or restrictions that may apply.
2. The gift must not benefit a particular or named individual or individuals.
3. If the purpose of the gift is an award to a single student, the determination of the recipient of such award shall be made on the basis that all students shall have an equal opportunity to qualify for it in conformance with federal and state law.
4. If the gift is in trust, the obligation of the investment and reinvestment of the principal shall be clearly specified and the application of the income or investment proceeds shall be clearly set forth.
5. No gift or trust will be accepted by the Board unless:
a. it is in support of and a benefit to all or to a particular public school in the district, or
b. it is for a purpose for which the school district could legally expend its own funds, or
c. it is for the purpose of awarding scholarships to students graduating from the district.

Any gift rejected by the Board shall be returned to the donor or his/her estate within 60 days together with a statement indicating the reasons for the rejection of such gift.

~~**Gift Giving**~~

NEW CHANGE 12-30-15~~The Board of Education recognizes that gift giving, especially during the holiday season, may be a common practice for many District employees. While the giving or exchanging of gifts may be acceptable among staff members, the Board strongly encourages District employees and students to show appreciation through written notes or greeting cards.~~

Soliciting and Accepting ~~Gifts~~ (NEW CHANGE 12-30-15), Grants or Donations

Prior to seeking any grant or donation, the applicant must obtain prior approval from the district. Teachers seeking grants or donations for their classroom must obtain approval from the Building Principal. Other staff or administrators seeking grants or donations to benefit an entire school or the district as a whole must obtain approval from the Superintendent or his/her designee.

Approval shall depend on factors including, but not limited to: compatibility with the district's educational program and standards; availability of existing district resources; whether ownership would deplete district resources; and its impact on the equitable distribution of district resources.

All grants and donations must benefit the district and be congruent with the following principles:

1. The district's mission and vision.
2. The district and school goals that positively impact student performance.
3. The district's instructional priorities and strategies.
4. Conform to district governance and decision-making procedures of the Board, central office and building-level staff.
5. Provide a value or benefit that is greater than the obligation under the grant award.
6. Not violate management and/or bargaining unit rights and responsibilities.
7. Not carry any conditions that would divert school or district efforts away from the district's primary mission.

The Board reserves the right to deny approval of any funding or grant application which does not contribute towards the achievement of the district's goals, or which would deplete the resources of the district. Any application for a grant which requires a match of district funds or resources when the initiative has been identified as a priority of the Board and when such funds are planned as part of the district budget process or can be accommodated by the current budget, must be pre-approved by the Board.

All solicited grants and donations must be formally accepted by the Board.

Accounting for, and Oversight of, all Donations, Gifts and Grants

All gifts, donations, grants, funds, property and materials received by the district become the property of the district. All items are subject to the same controls and regulations as other district property, and shall be deposited or inventoried accordingly.

Cross-ref: 2160, School Board Officer and Employee Ethics
Ref: Education Law §1709(12) and (12-a) and 1718(2)
New York State Constitution Article 8, Section 1
General Municipal Law Section 805-a(1)
Adoption date:

14. Independent Contract Retainers (proposed 8:50)

14.01 Approve all Independent Contractor Retainers (proposed 8:50)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 14.02 to 14.05
Motioned: Trustee Storey
Seconded: Trustee Osmond

- Doing the nutrition program in Woodstock School as well

Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Osmond

14.02 ICR - Blumenfeld

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Daniel Blumenfeld for the period beginning December 15, 2015 to June 2, 2016 at a rate of $250.00 for 25 hours, to a maximum of $250.00, as a mentor in Electronic Music Production and authorizes the Superintendent to sign such an agreement.

14.03 ICR- Fruition Chocolate

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Fruition Chocolate for the period beginning December 12, 2015 to June 2, 2016 at a rate of $250.00 for 25 hours, to a maximum of $250.00, as a mentor in Chocolate Making and authorizes the Superintendent to sign such an agreement.

14.04 ICR - Robbins

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Chester Robbins for the period beginning December 28, 2015 to June 2, 2016 at a rate of $250.00 for 25 hours, to a maximum of $250.00, as a mentor in Family Medicine and authorizes the Superintendent to sign such an agreement.

14.05 ICR -Neden

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Terrianne Neden as a Nutrition Residency Instructor for the period beginning February 16, 2016 to February 25, 2016 at a rate of $75.00 per hour not to exceed $1,500.00 (including materials) at the Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 8:55)

Recommended Action: Approve consent agenda item numbers 15.02-15.12
Motioned: Trustee Kurnit
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Osmond

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
EXTRA DUTY STIPENDS 2015-16

NAME	POSITION	AMOUNT
Yamawaki, Tami	Marching Band Color Guard Instructor	$1,873.00

SUBSTITUTES

NAME	POSITION	AMOUNT
Macau, Michelle	Uncertified Substitute Teacher	$85.00/day
Macau, Michelle	Uncertified Substitute Teaching Assistant	$10.00/hr

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2612	9/17/15-11/5/15 (.5)	Medical - Paid
2612	11/5/15 (.5) -2/5/16*	Medical - Unpaid

*extension of leave

APPOINTMENTS: NON INSTRUCTIONAL
LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1629	2/3/15-2/11/15(1/2day)	Medical - Paid
1629	2/11/15(1/2 day)-1/21/16*	Medical - Unpaid

*extension of leave

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/16, Confidential, as reviewed by Trustee Storey

15.04 Financial Management Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Management Report from November 2015

15.05 Warrant Schedule 7

Recommended Action: The Board has approved and hereby accepts Warrant Schedule 7

15.06 Approve Inter-School Transfer

Recommended Action: The Board of Education hereby approves the Inter-School transfer from Phoenicia to Woodstock

15.07 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling $442.09 CASH, from Lifetouch National School Studios to purchase noise reduction earphones to support students at the Woodstock Primary School.
The Superintendent recommends approval to increase the 2015-2016 Budget per the following donations:
Donation from Lifetouch National School Studios to A2110.431-07 Supplemental in the amount of $442.09

15.08 Donation of Calendar Creator

Recommended Action: The Board of Education hereby accepts the donation from

Fern Amster for the program Calendar Creator, valued at $30, to be used to create the District public calendar

15.09 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for surplus items listed below to the highest bidder as per Auctions International, Inc.:

Lot # - Amount Bidder
0022 - Lot of Various Floor Cleaning/Sweeping Machines $ 400.00 Christopher Taft
0011 - Lot of 41 Overhead Projectors $ 22.00 Spacefile USA
0001 - Lot of Magazine and Book Racks $ 32.00 Gerald Dietz
0002 - Lot of 70 4 Drawer File Cabinets $ 36.00 Gerald Dietz
0004 - Lot of 30 Cases of Non-Absorbent Rags $ 31.00 Gerald Dietz
0018 - Lot of 70 2 Drawer Filing Cabinets $ 67.50 Gerald Dietz
0024 - Lot of 40 Various Tables $ 10.00 Gerald Dietz
0003 - Lot of 30 Cafeteria Tables $ 21.00 bh Bargains
0019 - Lot of Assorted Chairs and Desks $ 67.50 bh Bargains
0015 - Lot of Various Music Equipment $ 647.00 David Cox
0023 – Lot of 7 Nurse's Cots $ 27.00 Richard Gramzow
0021 - Lot of Assorted Children's Classroom Toys $ 360.00 Inquiring Minds
0009 - Lot of 4 Wrestling Mats $ 295.00 George Denise
0016 - Lot of Various Equipment $ 605.00 Adam Schneider
0017 - Lot of 2-Giant Vac Blowers w/3 Point Hitch Mount $1,600.00 Adam Schneider
0007 - Lot of 150 Folding Metal Chairs $ 235.00 Dana Cohen
0006 - Lot of 6 Wooden Butcher Block Work Bench & $ 910.00 Peter Tonetti Table Tops
0010 - 3 Sections of Metal Scaffolding & Misc. Parts $ 235.00 Peter Tonetti
0012 - Lot of 25 Credenzas $ 10.00 RK Maintenance
0005 - Lot of 50 Wooden Clothing Cubbies $ 125.00 Shadow Supply, Inc.
0008 - Lot of 7 Wooden/Glass Display Cases $ 77.50 Shadow Supply, Inc.
0014 - Lot of Various Physical Therapy Equipment $ 10.00 Shadow Supply, Inc.

15.10 Change Order- Masonry at Woodstock

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #GC-01 decreasing the contract between Lupini Construction, INC and the Onteora Central School District for the Masonry Reconstruction Project at the Woodstock School in the amount of $213.00 and authorizes the Superintendent to sign such a change order.

15.11 Change order - Masonry at Phoenicia

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #GC-02 decreasing the contract between Lupini Construction, INC and the Onteora Central School District for the Masonry Reconstruction Project at the Phoenicia School in the amount of $6,403.75 and authorizes the Superintendent to sign such a change order.

15.12 Change order - Masonry at MS/HS

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #GC-03 decreasing the contract between Lupini Construction, INC and the Onteora Central School District for the Masonry

Reconstruction Project at the Middle School/ High School in the amount of $15,228.50 and authorizes the Superintendent to sign such a change order.

16. Board Committee Reports

16.01 Audit Committee Trustee Schnell to report. Next Meeting is at Central Administration 4:30 on 2/8/16 (proposed 9:00)

Committee has not met since last BOE Meeting

- Board president is appointing Trustee Salem as a member of the Audit Committee to replace Tanya Davis, who is now a town judge

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on TBD

- Energy Performance Contract (EPC)- still waiting for NYSED
- Building Condition Survey (BCS)– moving along, ready in next 2 months
- Capital Project – bids were high, rebid parts of project, some still high
    - Recommending that the Board go through with HVHC project
        - Boilers in Phoenicia and MS/HS need to be done ASAP
    - Reapportion other sections of project, then look at what is left over from original project and prioritize what can be done
- Applied for grant and have been approved for 2 new dishwashers

16.03 Policy Committee - Trustee Salem to report. Next meeting is at Central Administration 9:00 on 1/27/16

Met on 12/27/15, came forward with the 2 policies here for first readings

16.04 Health and Wellness Committee report. Next meeting is 2:45 in the MS/HS Conference Room on 1/21/16

- Committee has not met since last BOE Meeting
- Need a new member since Trustee Osmond cannot attend meetings
    - Wait for new trustees

16.05 Interim Superintendent Victoria McLaren will report on the progress of the Wi-Fi Task Force

- Come to conclusion that will not meet goal deadline of March

17. Old Business

17.01 The Board will discuss Old Business (proposed 9:15)

9:00

No Old Business was discussed

18. New Business

18.01 The Board will discuss New Business (proposed 9:20)

- Suggest that the District discuss possibly creating an Ad Hoc Committee to address positive thinking at a future meeting, perhaps sub-committee of Health and Wellness
- Get dates for visiting Vo-Tech and other programs at BOCES

19. Request For Information

19.01 The Board will request information (proposed 9:25)

Trustee Kurnit asked:

- Information on Social Thinking curriculum- How being implemented? Is it being used being consistently? Is it beyond the elementary grades? Who is responsible for teaching? Are regular education teachers working with service providers?
- What is going on with Primary planning Committee?

Trustee Osmond asked if it physically/logistically possible for the buses to drop off at HS, then drop off at BN on 1 bus run to save $167,000?

- Is there a simple, common sense solution?
- Is cost of renovating to accommodate buses 1 year savings?

Trustee Salem reached out to the Bennett PTA for a presentation on 2/2/16 about the playground

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes

No comment was made

21. Adjournment

21.01 Adjourn Meeting (proposed 9:30). Next meeting is Tuesday, January 19, 2016, at 6pm at the Middle/High School

Recommended Action: The meeting is adjourned at 9:10
Motioned:
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Osmond

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster