

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

WEDNESDAY, APRIL 20, 2016

PHOENICIA SCHOOL

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands
Not Present: Trustee Ratcliff

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 4/5/16 BOE Meeting

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

3. Welcome

- 3.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 6:05 duration 10 min)

6:00

- PTA received a grant to Whole Kids Foundation, subgroup of Whole Foods
 - Intent to get a small amount to enhance existing garden
 - Received \$2,000 and decided to build a new garden
 - Investigated a permaculture garden or zero-scape
 - Found a local expert in permaculture
 - No beds, no digging, no watering, no weeding
 - The drainage system is included in the design
 - Educate children about erosion of land around the world
 - Garden replenishes soil
 - Ground work has been laid and begin work in May
 - Celebrate in fall with fundraising event
 - Will add programs and support District Health and Wellness initiative
- Delving minimally into hydroponics
 - Growing small garden greens, which are harvested every 3- 4 weeks
 - Intent is to have garden greens all year round

4. Board District News

4.01 The Board will announce District news (proposed 6:10)
6:10

Trustee Schnell mentioned that it is budget season and each year the Board, Assistant Superintendent for Business and Superintendent visit various groups to give a presentation on the Board

- All Board members should sign up for 3

Trustee Storey reported:

- Went with Trustee Kurnit, Trustee Shands and Interim Superintendent Victoria McLaren to the BOCES dinner that the Culinary students cooked
 - Food was excellent
- Friday night – Oteora’s Got Talent was a fundraiser
 - We have some very talented students

Trustee Kurnit – faculty music concert was great - good to see events well attended

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:15)
6:15

Wi-Fi Best Practices

- Established a document for the staff to post that describes best practices for Wi-Fi. The practices listed are:
 - Turn off the device when not in use and at the end of each day.
 - If device is to stay on, turn Wi-Fi off when not in use.
 - Always place device on a solid surface.
 - Viewing distance should be a minimum of 12 inches from the screen.
- Staff was asked by the Principals to post this in areas that contain computers and devices
 - They are reminding staff to follow it

Purchasing new desktops to replace classroom computers in the elementary schools

- Desktop are so old they are not functioning

Director of Technology

- Job description is being finalized and will be brought back to the Board at the next Board meeting
 - Hopefully will be able to fill it before the school year begins

Music Department

- Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones and I met with the MS/HS music staff last week in light of the retirement of the HS Band teacher
- We will be reviewing the schedules of the existing staff and how the rotations are set up in an effort to ensure that we are planning for a successful transition
 - Pulling students from classes for rotation lessons has become more difficult in recent years
 - Priority is to provide the music program that we always have and are looking at the ways we can deliver lessons and schedule students so that we can alleviate some of stress on students
- Attended the concert that showcased our talented staff

- Each staff member showed their talent

Phoenicia

- Phoenicia PTA hosted a Square Dance last Friday with over 150 students, staff and parents in attendance
- Earth Day is scheduled for tomorrow
 - Matt Savatgy, our resident science coordinator, has planned and organized a whole day of outdoor activities for our students to explore which include: Stream Critters, Earth Day Sing Along, Enviroscape Pollution Exhibit, Campfire and Forest Fire Safety, Nature's Water Filter, In the Garden (projects and plantings) and Recycling Games and Activities
- All this week The Golden Notebook is on site to sell books and activities to support literacy growth and achievement for all our students
- Teachers College Reading and Writing Professional Development for all 1st and 3rd grade teachers in the District on 4/25-4/26/16
- Kindergarten Screening is on 4/27-4/28/16

Woodstock

- The second installment of Kidstock ended last week
 - PTA added a few new classes including a cooking class
 - Ms. Kothe created a book that highlights the student experiences in this class
 - A copy of the book will be placed in the school library
- All K-3 students will be visiting WAAM this week to check out their art work on display
- Woodstock Book Fair will be held next week.
- Report Cards go home on 4/22/16

Bennett

- All-star jazz Band from South Africa visited the Bennett School
 - Uhadi a band from Johannesburg, South Africa, visited on 4/12/16
 - Held a music workshop for members of the Beginning Bennett Jazz Band (Grades 4-5), Select Bennett Jazz Ensemble (Grades 5-6), and the Junior High Jazz Ensemble (Grades 6, 7, and 8).
 - They played several songs, fielded questions from students

Middle School

- At the MS Science Olympiad state competition, Onteora finished 22 overall out of 35 teams
 - Onteora students placed in the top 10 in five events
- Championship of Battle of the Books showdown took place on 4/20/16 after school in the library

High School

- Joli Perfit (Grade 9), Hominy McMahon (Grade 9), Sara Chazik (Grade 10), and Alexis Nguyen (Grade 9) have been selected for a four-week visual arts program that will take place on the campus of SUNY Fredonia this summer
 - The students will have the opportunity to participate in drawing, painting, printmaking, sculpture, and mixed media projects
 - Related activities will include drawing and painting from a live model, trips to farms and lakes in the area, and hands-on immersion in various art processes, including welding, casting, direct carving, printmaking,

- and modeling life-size objects in clay
- Upon completion of the program, participants will receive one high school credit
- Voice Theatre (www.voicetheatre.org) has been conducting innovative workshops at Onteora High School
 - The workshops utilize creative writing, theater games, and improvisation, challenge students to identify and combat bullying
 - Onteora students are now being invited to apply for scholarships to the Voice Theatre Summer Youth Workshop
 - Applications are available online or through the guidance department
 - This past Saturday, the Art Club and our TUFS (Teaming up for Success) Program went on a field trip to NYC
 - Approximately 30 students attended and received a private tour of the Metropolitan Museum of Art
- Last Friday high school students participated in the Day of Silence
 - The premise behind the Day of Silence, a national student-led initiative that aims to create safer schools for all students, regardless of sexual orientation, gender identity, or gender expression
 - Event was led by the school's Pride Alliance (formerly called the Gay-Straight Alliance), which is a club that welcomes all students interested in making the school a better, safer place, where all students' voices can be heard, and where diversity is celebrated
- Last Friday was the end of the third quarter
 - Report cards were mailed home to parents earlier this morning
- 18 students from our new Science of Survival elective course spent the day at the Ashokan Center to apply some of the skills learned: shelter building, water filtration and purification, fire-by-friction, wild edibles, wild medicinal, tracking, movement, awareness and orienteering
- Tomorrow DECA is sponsoring a blood drive in the high school gymnasium from 8 A.M. to 2 P.M.
 - Staff and students can sign up in advance during their lunch periods
- Tomorrow the National Honor Society will be hosting Quiz Bowl, which will begin at 6:30 P.M.
- This Friday, 32 students who are enrolled in either Physics or A.P. Physics will be going on a field trip to Six Flags, N.J. to participate in their Physics Day program
 - Event is designed to get students out of the classroom and see and feel the principles of physics first hand
- In an effort to increase student awareness of global issues, our new Global Issues in the 21st Century Class has teamed up with the Human Rights Club to present various facts and statistics each day through the morning announcements
- The high school will be offering several after school Regents review sessions.

6. Student Representative Report

- 6.01 Student Representative, Raegan Loheide will report to the Board (proposed 6:20)
6:20

- This week the Student Government looked into the idea of getting water bottles to sell for less than the disposable water bottles
 - Hoping to put in order early next week
- Mascot- request for information reviewed – mixed with their impressions of the forums held trying to come up with what to do next
 - Feeling of student government is that they would like to move forward with creating a comfortable environment for all students conducive to learning and not stereotyping
 - Hopefully will have an effect on bullying because stereotypes are a large part of bullying and since a lot of students said they think it is a stereotype- good to not have that as an example for students
 - Student Government wanted to ask Board about what is potential next step – thinking of asking students in school for new mascots names or artwork
 - Information gathered from student body in forums and request for information allowed them to get a good look at how the whole school feels, listening to everyone because they received a large range of views
 - This is what Student Government thinks is best, but wanted to ask the Board what would be supported

Discussion:

- Support student taking initiative and the way they have been handling it
 - Appreciate the thoughtful deliberations that have been going on
- Be interested in feedback that the student government received- can it be forwarded to the Board to read replies
 - Request for information is really a continuation of forums – students who spoke at forums didn't write in RFI
 - RFI is not whole picture
 - There were several forums, but put out RFI as another way to get input

7. Acknowledge Public Be Heard

- 7.01 The Board will acknowledge the public be heard comments from the last meeting
Jack Warren

8. Public/Student Comment

- 8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:25 duration 10 min or more)

Michael Allison – hire a full time athletic trainer for healthier workouts and to work with injured students

9. Budget Adoption

- 9.01 Acting Assistant Superintendent for Business Don Gottlieb will present an the recommended budget for the 2016-17 school year (proposed 6:35 duration 20 min)

Significant issues addressed:

- SRO position is incorporated into budget – pending Board approval
- Money set aside for Director of Technology position, supplies and materials

- Transitioned Network Support Specialist from BOCES to Onteora
- Put into place JV Football coaching staff and supplies for program
- K-8 summer program expanded from 15 to 18 days
- Normally there is a \$100,000 line transfer to capital expenses, increased to \$550,000
 - Prime focus is Bennett playground-drainage issues must be addressed – is part of Building Condition Survey
- Use same figures for Bennett playground as Phoenicia and Woodstock
- Recommended 16-17 Budget is \$53,222,778, an increase of \$1,565,803 or 3.03%
 - \$550,000 increase over the current year for drainage issue and equates to 0.9% of the budget increase. Without this, the increase would have been \$1,115,803 or 2.04%
- Components- Capital 8.02%, Administrative 6.7% Programs 85.28%
 - Bulk of money is on student program
- Revenue increase \$1,565,803 or 3.03%
 - Increase in levy of \$469,806 or 1.16%
 - Allowable levy is 1.61%
 - E-rate is part of everyone's telephone bill meant for schools to help with computer infrastructure
 - Change in Gap Elimination increased revenue from State
 - Next year no Gap Elimination money, so bulk of revenue will be from taxes
- Estimate Expenses \$48,287,000
- Estimated Fund Balance \$1,039,836
- Unappropriated Fund Balance – allowable 4% is \$2,128,911
- Vote is May 17, 2016 for budget and Board members
- Will be conducting Budget Forums around the District

Discussion:

- Clarify that \$550,000 is mostly because of drainage issues on Bennett playground, not for the playground
- Difference in the State Aid \$7,871,000 to \$8,675,000 is the GEA money
 - Modest increase in Building aid from a project that was closed
 - All categorical aid- textbook, library materials, etc. is student driven, so with declining enrollment will not increase
 - BOCES aid is dependent on enrollment in programs
- Low percentage for transportation aid because of State-determined wealth in District
 - Contract with Mulligan is just under \$3 million, our transportation is \$1 million
 - Scarcity is an issue in this District
 - Transportation is in Program part of budget

Recommended Action: Superintendent recommends Board of Education approval of the following Proposition: Proposition # 1 – 2016-2017 Budget BE IT RESOLVED, that the Onteora Central School District Board of Education be and is hereby authorized to expend the sums set forth under the various headings which are voted

upon in gross and not in detail in the total amount of \$53,222,778 (which includes \$20,000 to support public library) for the year commencing July 1, 2016 and ending June 30, 2017, and the Board is authorized to levy and collect the necessary tax thereof on the taxable property of the District.

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

10. Discussion & Possible Action

10.01 Vote on BOCES Budget (proposed 6:55)

Recommended Action: It is hereby resolved by the Onteora Central School District Board of Education to approve the Board of Cooperative Educational Services Administrative Budget in the amount of \$3,919,870.00

Motioned: Trustee Shands

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

10.02 BOCES Election (proposed 7:00)

Recommended Action: It is hereby resolved that the Onteora Central School District Board of Education casts its votes in the annual election of members of the Board of Cooperative Educational Services for the person or persons indicated on the ballots.

Motioned: Trustee Kurnit

Seconded: Trustee Storey

- All three people are incumbents on BOCES Board

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

10.03 Memorandum of Agreement with ONTEA about the Network System Specialist (proposed 7:05)

Recommended Action: The Board of Education hereby approves MOA # 04202016 regarding the Network System Specialist.

Motioned: Trustee Salem

Seconded: Trustee Osmond

- This salary in the same salary schedule as Database Specialist

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

10.04 Memorandum of Agreement about Summer School Principal Stipend (proposed 7:10)

Recommended Action: The Board of Education hereby approves MOA #04202016B regarding the Summer School Principal Stipend

Motioned: Trustee Osmond

Seconded: Trustee Salem

- Have 2 candidates for the job
- Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones explained that she is organizing the summer school
 - Letters are going home to eligible students' report cards in both English and Spanish

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

10.05 Memorandum of Understanding with OAA about 10 month position (proposed 7:15)

Recommended Action: The Board of Education hereby approves MOU #04202016A regarding the 10 month OAA position.

Motioned: Trustee Osmond

Seconded: Trustee Storey

- OAA 10 month position works on the teachers' schedules
- Administrators may be asked to come in over school year when teachers are not required to work, but other 12 month staff are working
 - Expands language to allow the OAA 10 month person to work on these days
- Perhaps make this position 11 months
- Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones will make recommendations on this position and other items by 6/30/16
- Considering amount of work in Special Education, should this be a 12 month position?

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

10.06 Memorandum of Agreement with OTA about the 2015-2020 Contract

Recommended Action: The Board of Education hereby approves MOA #04202016D about the new OTA contract

Motioned: Trustee Schnell

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

10.07 Create Position (proposed 7:20)

Recommended Action: The Board of Education hereby creates the following position:
1.0 FTE Instructional Science Lab Coach

Motioned: Trustee Osmond

Seconded: Trustee Kurnit

- Existing staff member working in her existing certification to allow her to retire at the end of October and have someone start in her classroom
 - Does not happen very often – most people retire at the end of the year
- Will have a positive impact for students

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

10.08 Adopt Textbooks (proposed 7:25)

Recommended Action: The Board of Education hereby adopts the following textbook:

Myers Psychology for AP, 2e

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

11. ****Break****

11.01 The Board will take a break (proposed 7:30)

7:10

No break was taken

12. **Policies**

12.01 Second Reading and Adoption of Policy 7132 Education of Homeless Children and Youth (proposed 7:35)

Recommended Action: The Board of Education hereby adopts Policy 7132 as written.

Motioned: Trustee Salem

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

~~2009~~2016 7132 Students **SUBJECT: EDUCATION OF HOMELESS CHILDREN AND YOUTH**

The parent/person in parental relation to a homeless child; or the homeless child, together with the homeless liaison designated by the School District in the case of an unaccompanied youth; or the director of a residential program for runaway and homeless youth established pursuant to Executive Law Article 19-H, in consultation with the homeless child, where such homeless child is living in such program, may designate either the school district of current location, the school district of origin, or a school district participating in a regional placement plan as the district the homeless child shall attend.

Pursuant to Commissioner's Regulations, a "homeless child" means a child or youth who lacks a fixed, regular, and adequate nighttime residence, including a child who is:

- a) Sharing the housing of other persons due to a loss of housing, economic hardship or a similar reason;
- b) Living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations;
- c) Abandoned in hospitals;
- d) Awaiting foster care placement; or
- e) A migratory child who qualifies as homeless in accordance with Commissioner's Regulations. As defined in the No Child Left Behind Act of 2001, the term "migratory child" *includes* a child who is, or whose parent or spouse is, a migratory agricultural worker, including a migratory dairy worker, or a migratory fisher, and who has moved from one

school district to another in the preceding 36 months, in order to obtain, or accompanies such parent or spouse in order to obtain, temporary or seasonal employment in agricultural or fishing work.

f) A child or youth who has a primary nighttime location that is:

1. A supervised, publicly or privately operated shelter designed to provide temporary living accommodations including, but not limited to, shelters operated or approved by the state or local department of social services, and residential programs for runaway and homeless youth established pursuant to Executive Law Article 19-H; or

2. A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings; including a child or youth who is living in a car, park, public space, abandoned building, substandard housing, bus or train station or similar setting.

g) Considered an "unaccompanied youth":

1. An unaccompanied youth is a homeless child (for whom no parent or person in parental relation is available) or youth not in the physical custody of a parent or legal guardian.

2. An unaccompanied youth **shall not include** a child or youth who is residing with someone other than a parent or legal guardian for the sole reason of taking advantage of the schools of the district.

The term "**homeless child**" **shall not include** a child in foster care or receiving educational services pursuant to Education Law Sections 3202(4), (5), (6), (6a) or (7) or pursuant to Articles 81, 85, 87 or 88. For example, a child in a family home at board, a school for the mentally retarded, a hospital or other institution for the care, custody and treatment of children; youths under the direction of the Division for Youth incarcerated in county correctional facilities or youth shelters; or children residing in child care institutions or schools for the deaf or blind would not be considered "homeless."

Enrollment, Retention and Participation in the Educational Program

Enrollment of homeless children shall not be delayed and their ability to continue or participate in the educational program shall not be restricted due to issues such as:

- a) Transportation;
- b) Immunization requirements;
- c) Residency requirements;
- d) Birth certificates, medical records, individualized education programs (IEPs), school records and other documentation;
- e) Guardianship issues;
- f) Comprehensive assessment and advocacy referral processes;
- g) Resolution of disputes regarding school selection;
- h) Proof of social security numbers;
- i) Attendance requirements;
- j) Sports participation rules;
- k) Inability to pay fees associated with extracurricular activities such as club dues and sports uniforms; or
- l) Other enrollment issues.

Educational Programs and Services

The School District shall provide homeless children and youth with access to all of its programs, activities and services to the same extent that they are provided to resident students.

Homeless children and youth shall be educated as part of the school's regular academic program. Services must be provided to homeless children and youth through programs and mechanisms that integrate homeless children and youth with their non-homeless counterparts, including programs for special education, vocational and technical education, gifted and talented students, before and after school, English language learners/limited English proficiency, Head Start, Even Start, and school nutrition. Services provided with McKinney-Vento funds must expand upon or improve services provided as part of the regular school program. Consequently, the School District shall ensure that homeless children and youth are not segregated in a separate school, or in a separate program within the school, based on their status as homeless; and to the extent feasible consistent with the requirements of Commissioner's Regulations, keep a homeless child or youth in the school of origin except when doing so is contrary to the wishes of the child's or youth's parent or guardian. Further, the School District shall review and revise policies and practices, including transportation guidelines, that may act as barriers to the enrollment, attendance, school success, and retention of homeless children and youth in the School District.

All homeless children and youth are automatically eligible for Title I Part A services whether or not they meet the academic standards or live in a Title I school attendance area. Homeless students may receive Title I educational or support services from schoolwide and targeted-assistance school programs.

Transportation

If the local social service district or the Office of Children and Family Services is not required to provide transportation, the designated district is responsible for the provision and the cost of the student's transportation. Where a homeless student designates the school district of current location as the district the student will attend, then that district shall provide transportation to the student on the same basis as a resident student. Where the homeless student designates the school district of origin or a school district participating in a regional placement plan, then that district must provide transportation to and from the homeless child's temporary housing and school.

Transportation responsibilities apply to all school districts regardless of whether or not they receive McKinney-Vento funds. Transportation must be provided during the pendency of enrollment disputes. If the designated district provides transportation for non-homeless preschool children, it must also provide comparable transportation services for homeless preschool children.

If the student in temporary housing or a district participating in a regional placement plan designates Onteora Central School District as the school district of origin, then transportation will not exceed 50 miles each way, unless the Commissioner of the State Education Department determines that it is in the best interest of the child.

School District Liaison for Homeless Children and Youth

The School District shall designate an appropriate staff person, who may also be a coordinator for other federal programs, as the local educational agency liaison for homeless children and youth to carry out the duties as enumerated in law, Commissioner's Regulations and applicable guidance issued by the U.S. and New York State Education Departments. The District will inform school personnel, local service providers and advocates of the office and duties of the local homeless liaison.

Training

The District will train all school enrollment staff, secretaries, school counselors, school social workers, and Principals on the legal requirements for enrollment. School nutrition staff, school registered professional nurses, teachers, and bus drivers will receive training on homelessness that is specific to their field.

Outreach

The District will make every effort to inform the parents or guardians of homeless children and youth of the education, transportation and related opportunities available to their children including transportation to the school of origin. The parent(s)/guardian(s) will be assisted in accessing transportation to the school they select, and will be provided with meaningful opportunities to participate in the education of their children. Public notice of educational rights of homeless children and youth will be disseminated by the District in places where families and youth are likely to be present (e.g., schools, shelters, soup kitchens), and in comprehensible formats (e.g., geared for low literacy or other community needs).

Dispute Resolution

The District shall establish procedures for the prompt resolution of disputes regarding school selection or enrollment of a homeless child or youth and provide a written explanation, including a statement regarding the right to appeal to the parent or guardian if the School District sends the student to a school other than the school of origin or the school requested by the parent or guardian. These disputes shall include, but are not limited to, disputes regarding transportation and/or a child's or youth's status as a homeless child or unaccompanied youth.

If there is a factual dispute over whether a student is homeless, the District will immediately enroll the student and then provide the parent/guardian the opportunity to submit verification of homelessness. The student will remain enrolled until a final determination is made by the District and for a minimum of thirty (30) days after the final determination to allow the parent/guardian opportunity to appeal to the Commissioner of Education. If the student files an appeal that contains a request for a stay within thirty (30) days of such final determination, the District must continue to enroll the student until the Commissioner rules on the stay request.

Record and Reporting Requirements

If the District, as the school district of origin, receives a request to forward student records to a receiving district, the records must be forwarded within five (5) days.

The School District shall maintain documentation regarding all aspects of the District's contact with and services provided to homeless students and youth for possible on-site monitoring by the State Education Department.

The District shall collect and transmit to the Commissioner of Education, at such time and in the manner as the Commissioner may require, a report containing such information as the Commissioner determines is necessary to assess the educational needs of homeless children and youths within the state.

McKinney-Vento Homeless Education Assistance Act, as reauthorized by the No Child Left Behind Act of 2001, 42 United States Code (USC) Section 11431 et seq.

Education Law Sections 902(b) and 3209

8 New York Code of Rules and Regulations (NYCRR) Section 100.2(x)

12.02 Second Reading and Adoption of Policy 5250 Sale and Disposal of School District Property (proposed 7:40)

Recommended Action: The Board of Education hereby adopts Policy 5250 as written.

Motioned: Trustee Salem

Seconded: Trustee Storey

- Change 2nd paragraph, #3 to include the word recycle

- Under textbooks, item "c" add the word recycle

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

~~2002~~2016 5250 Non-Instructional/Business Operations

SUBJECT: SALE AND DISPOSAL OF SCHOOL DISTRICT PROPERTY

Sale of School Property

No school property shall be sold without prior approval of the Board of Education. However, the responsibility for such sales may be delegated.

Equipment

~~School District equipment that is obsolete, surplus, or unusable by the District shall be disposed of in such a manner that is advantageous to the District.~~

~~The Superintendent will be responsible for selling the equipment in such a way so as to maximize the net proceeds of sale which may include a bona fide public sale preceded by adequate public notice. If it is determined that reasonable attempts to dispose of the equipment have been made and such attempts have not produced an adequate return, the Superintendent or his/her designee may dispose of the equipment in any manner which he/she deems appropriate.~~

~~Building administrators and support staff supervisors are responsible for identifying obsolete or surplus equipment and supplies within their area(s) of responsibility. Each year, a determination shall be made of which equipment, supplies and/or materials are obsolete and cannot be salvaged or utilized effectively or economically by the school district. Such equipment, supplies, or materials shall be sold through bid procedures, if possible, for the highest possible price.~~ The net proceeds from the sale of school property shall be deposited in the General Fund.

~~The Assistant Superintendent for Business shall be authorized to dispose of obsolete or surplus equipment and supplies in the following manner:~~

- ~~1. reassign the items, as needed, to other locations within the school district;~~
- ~~2. centralize the storage of items of potential usefulness; and/or~~
- ~~3. sell, RECYCLE IF POSSIBLE OR DISCARD as surplus those items determined to be of no further use or worthless.~~

~~Prior to reassigning, storing, discarding or selling any equipment or supplies (including computer hardware and software), the district shall ensure that all district-related data and information is permanently and completely removed. If such data or information is of a sensitive, personal or confidential nature, and cannot be permanently and completely removed prior to discarding or selling, the equipment or supplies shall be destroyed, and if reassigned or stored, the district shall note that district data or information has not been permanently and completely removed. The district shall also ensure that all district-related data and information is permanently and completely removed from equipment that is leased from a third party, prior to returning the equipment. The district shall work with the third party provider to ensure that district data and information is able to be permanently and completely removed from the equipment.~~

Textbooks

Textbooks may lose their value to the educational program because of changes in the curriculum or they contain outdated material and/or are in poor condition.

If textbooks are no longer useful or usable, the procedures for disposal shall adhere to the following order of preference:

- Sale of textbooks. If reasonable attempts to dispose of surplus textbooks fail to produce monetary return to the School District; then
- Donation to charitable organizations; or
- RECYCLE** or Dispose as trash.

Ref: General Municipal Law §§51; 800 et seq.
Ross v. Wilson, 308 NY 605 (1955)
Matter of Baker, 14 EDR 5 (1974)
Op. St. Compt. 58-120
Education Law Section 1709(9) and (11)

HS Teacher Scott Via Remarkd:

- The OTA has built and plan on continuing to build a trusting and respectful relationship with Board of Education and Interim Superintendent Victoria McLaren

12.03 First Reading of Policy 6560 Employee Assistance Program

- Free to employees can receive different type of services, very confidential

20022016 6560 Personnel SUBJECT: EMPLOYEE ASSISTANCE PROGRAM (EAP)

The District will provide an Employee Assistance Program for employees who are experiencing personal difficulties. The purpose of the program is to assist employees in obtaining help to resolve such problems in an effective and confidential manner. This program recognizes that the primary obligation to seek assistance and to resolve the problem rests with the employee. Information on this confidential program is available in school offices, central administration and/or through Principals or Supervisors.

The Board recognizes that a wide range of problems that are not directly associated with an employee's job function may have an effect on an employee's job performance. The problems may involve physical illness, mental or emotional illness, alcohol abuse or alcoholism, drug abuse or dependency, or personal problems such as those of a marital, family, or financial nature.

~~A joint District/employee organization committee will be established to assist in the implementation of this policy.~~

12.04 First Reading of Policy 7112 Leaving School Grounds**20022016 7112 Students SUBJECT: LEAVING SCHOOL GROUNDS**

- a) All students must remain on the school grounds through the school day. No student will receive permission to leave the school for any reason during the day unless called for by parent or legal guardian.
- b) Students who are participating in school activities after school hours must remain on the school grounds and may not leave the school grounds. Any middle or high school student who leaves the school grounds without permission, may not be transported on the late bus that evening and further forfeits his/her privilege to participate in that day's school sponsored activities.
- c) Students leaving school grounds during the school day without permission will be subject to appropriate disciplinary action.

13. Independent Contract Retainer**13.01 Approve all ICRs (proposed 7:45)**

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 13.02 and 13.03.

Motioned: Trustee Salem

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

13.02 Approve ICR- Wilkes

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Donna Ivy Wilkes as a Translator for Spanish from April 21, 2016 to June 30, 2016 at a rate of \$60.00 per hour not to exceed \$3,000.00 and authorizes the Superintendent to sign such an agreement.

13.03 ICR- Fiorile

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Dr. Carol Fiorile as a Board Certified Behavior Analyst-Doctoral from April 21, 2016 to June 30, 2016 at a rate of \$270.00 per hour or \$3,300 per evaluation to a maximum of \$6,600.00 and authorizes the Superintendent to sign such an agreement.

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 7:50)

Recommended Action: Approve consent agenda item numbers 14.02-14.11

Motioned: Trustee Storey

Seconded: Trustee Shands

- Recognize donations given to District

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

14.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2015-16

NAME	POSITION	AMOUNT
Battista, Lynn	Algebra 1 Regents Prep (After School)* split w/A. Ferraro	\$956.50
Calinda, Jason	US History Regents Prep (After School)	\$1,913.00
Cohen, Wendy	AIS/Regents Prep (After School) 1	\$1,913.00
	1st Longevity	\$156.00
Connolly, Brian	AIS/Regents Prep (After School) 3	\$1,913.00
Curlew, Alicia	AIS/Regents Prep (After School) 2	\$1,913.00
DeRuvo, Richard	AIS/HS Regents Science (After School)1	\$1,913.00
Ferraro, Aubree	Algebra 1 Regents Prep (After School)* split w/L. Battista	\$956.50
Thompson, Carolyn	AIS/Living Environment (After School)	\$1,913.00

*replacing Sat Prep (After School)

SUBSTITUTES

NAME	POSITION	AMOUNT
Casciaro, Victoria	Certified Substitute Teacher	\$110.00/day
Epstein, Gwenyth	Uncertified Substitute Teacher	\$85.00/day
Quinn, Meghan	Certified Substitute Teacher	\$110.00/day

APPOINTMENTS: NON INSTRUCTIONAL

FULL TIME PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Hellman, Suzanne*	Account Clerk/Typist-Confidential Managerial	5/2/16-11/1/16	\$35,000.00	Replaces M. Hornung

*pending pre-employment processing

TEMPORARY APPOINTMENTS

NAME	POSITION	EFFECTIVE DATES FROM - TO	PAY RATE	REMARKS
Perry, Janelle	P/T Account Clerk/ Typist	4/21/16 - 6/7/16	\$15.61	Increase in hours Max to 20 hrs/wk

SUBSTITUTES

NAME	POSITION	AMOUNT	REMARKS
Hornung, Mary	Clerical Substitute	\$15.00/hr	Central Admin. Sub Only

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/16, Confidential, as reviewed by Trustee Osmond

14.04 Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$156.00 CASH, from Hannaford Helps Schools Program, to be used to support the high school PBIS program.

The Superintendent recommends approval to increase the 2014-2015 Budget per the following donations:

Hannaford Helps Schools

A2110.431.01 HS Supplemental \$156.00

The Superintendent recommends acceptance of donations totaling \$5,950.00 CASH, from various donors as scholarship awards for the Class of 2016.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$150.00 - Lake Hill Sportsmans Club

\$2,100.00 - C.A.R.E. for OCS

\$500.00 - Imagine Onteora

\$1,500.00 – John Iannotti

\$150.00 – Olive Fire Department Ladies Auxillary

\$200.00 – Olive Senior Citizens

\$100.00 – Historical Society of Woodstock

\$250.00 – Spotted Dog Ventrues, LLC

14.05 Appoint Chairman of the Vote and Election

Recommended Action: The Board of Education hereby appoints Ray Haberski as the Chair of the District Annual Meeting for the Vote and Election

14.06 2016-2017 increase for Confidential Staff

Recommended Action: The Board of Education hereby approves an increase for the 2016-2017 school year of 2.5% for the Confidential Staff.

The Board of Education hereby approves an increase for the 2016-2017 school year of 2.5% for the part-time Confidential Staff person

The Board of Education hereby approves an increase of 2.5% and the 2016-2017 Contract for the District Treasurer

14.07 Budget Transfer

Recommended Action: The Superintendent recommends the transfer of \$192,105.00 from budget code A2110.120-00 (Salaries K-6) to budget code A2630.490-10 (Computer Assisted Instruction-BOCES) to support desktop computer purchases for elementary school classrooms.

14.08 Rescind Resolution for Masonry Project Close out

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the transfer of unexpended funds from the Masonry Capital Project in the amount of \$79,484.66 into the Repair Reserve.

14.09 Close of Masonry Project, correct amount

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School

District approve the transfer of unexpended funds from the Masonry Capital Project in the amount of \$77,550.66 into the Repair Reserve

14.10 Donation of Piano

Recommended Action: The Board of Education hereby accepts the donation of a piano from the Emerson Resort and Spa valued at approximately \$5,000.

14.11 Approve Property Tax Report Card

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Property Tax Report Card for 2016-2017 for submission to the New York State Education Department.

15. Board Committee Reports

15.01 Audit Committee Trustee Schnell to report. Next Meeting is at Central Administration 10:00 on 5/23/16 (proposed 7:55)
7:20

- Treasurer Deb D'Aprile went over the Internal Audit of Maintenance and Operations and Transportation Department inventories, 2 simple recommendations
 - Inventory larger tools, which was already in progress
 - Selecting random pins for the fuel pump
- Interviewed 2 outstanding candidates to fill vacant seat
 - Was a hard decision

Motion to add approval of new member to agenda

Motioned: Trustee Schnell

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

Motion to approve appointment of Robert Curran to the Audit Committee

Motioned: Trustee Schnell

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands

Not Present: Trustee Ratcliff

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is in the MS/HS Conference Room 3:30 on 5/4/16

- Met to discuss the stairs at Bennett - Board approved the contract with Clark Patterson Lee to design stairs
- Went to Bennett to look at current playground area at Bennett to familiarize with configuration
- Moving ahead with Bennett stairs project

- With bid process not sure if it will be this summer or next
- Same for the playground

15.03 Policy Committee - Trustee Salem to report. Next meeting is at Central Administration 9:00 on 4/28/16

- Revised policies on agenda tonight
- Begun the work of going through old policies from 2002

Discussion:

- Homework policy– trying to map out what needs to be done – will proceed- still waiting on input

15.04 Health and Wellness Committee - Trustee Shands to report. Next meeting is TBD in the MS/HS Conference Room on 5/19/16

- Meeting cancelled tomorrow
- Toolkit book they created is on website

16. Old Business

16.01 The Board will discuss Old Business (proposed 8:10)

7:25

Buying instead of leasing computers because made more sense to purchase – leases are for Districts that can't afford to purchase

- Sets up consistent expense in budget
- Vision is to use the money left over from fuel savings and start with the desktops, then using the Smart Schools Bond Act money can set up and fund refresh schedule for next several years

Interviews are tomorrow for Athletic Director

- Trustee Salem will be sitting on interview committee
- Hopefully will have more than 1 candidate to bring to Superintendent

17. New Business

17.01 The Board will discuss New Business (proposed 8:15)

Thanked OTA representatives and voiced mutual respect

18. Request For Information

18.01 The Board will request information (proposed 8:20)

Trustee Storey asked for more information on ISS rates at Bennett – if at other 2 schools have the same rates

- How often the same student, same offences over and over

Trustee Kurnit asked

- Totals for opt out rates
 - ELA - 65% Math - 70%
- What is happening with RFP on realtors

19. Adjournment

19.01 Adjourn Meeting (proposed 8:25). Next meeting is Tuesday, May 3, 2016 at the Woodstock School NOTE: Budget Hearing at this meeting
Recommended Action: The meeting is adjourned at 7:30
Motioned: Trustee Salem
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Osmond, Trustee Storey, Trustee Salem, Trustee Shands
Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Bobbi Schnell, Rob Kurnit, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff