# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

WORKSHOP MEETING
5:30 p.m.
**TUESDAY, APRIL 5, 2016**
BENNETT SCHOOL

**1. Opening Items**

1.01 Call to Order 5:30 pm
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Osmond, Trustee Salem

**2. Executive Session**

2.01 Enter executive session (proposed 5:30 duration 1 hour)
*Recommended Action:* Motion to enter into executive session to discuss ONTSA negotiations, the employment of a corporation and the 2016-2017 raise for confidential staff
Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Osmond, Trustee Salem

**Now Present**

Trustee Salem arrived at 5:32

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)
*Recommended Action:* Motion to exit executive session and return to public session
Motioned: Trustee Ratcliff
Seconded: Trustee Salem
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Salem
Not Present: Trustee Osmond

**3. Acceptance of Minutes**

3.01 Acceptance of Minutes
*Recommended Action:* The Board of Education hereby accepts the minutes of the 3/15/16 BOE Meeting
Motioned: Trustee Shands
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Salem

Not Present: Trustee Osmond

**5. Board District News**

5.01 The Board will announce District news (proposed 6:45)

6:30

Trustee Schnell reported that the Annual BOCES Meeting has been rescheduled for Thursday, 4/7/16

- Highlight of the year, BOCES students cook the meal for the attendees

Trustee Shands went to Storycore at the MS, it was a wonderful event

- All students used an I-pad and interviewed their parents
  - Nicely attended

Trustee Ratcliff attended:

- The Junior National Honor Society induction
  - Wonderful to see such a large class of inductees, was the largest class they had
- Woodstock Elem Science fair – experiments and models were impressive

**4. Welcome**

4.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:35 duration 10 min)

6:35

Beginning of March had Spirit week

- Each day was thematic, dress up days
- Led up to Dodgeball , once again very successful
  - Thanked the Imagine Foundation
  - Lowest amount of adult participants
    - Next year will possibly have fewer adult events, more children's events – secondary students want to be more involved
  - Successful event, thanked everyone who came out and supported the fundraiser
  - Money will be contributed to the new Bennett playground
  - Imagine foundation will make donation to grades 4-8 to support field trips
- PTAs and teachers hosted the Lucky Shamrock Breakfast – very successful
  - Don't do Valentine's breakfast anymore
- Music Dept. having a concert this Friday – Mr. Buono will MC event

**6. Superintendent District News**

6.01 The Superintendent announce District news (proposed 6:50)

6:40

Revised Snow Day Give-Back Schedule

- The District's snow day give-back schedule has been revised to take into account the snow day that occurred on 4/4/16
  - Need to eliminate one of the scheduled give-back days
  - School will now be in session on 4/22/16
- Michael Fowlin Assemblies and parent presentation that took place last week

were amazing
    - Speaker connected with the audiences and touched many people
    - Received positive feedback from many that attended
    - Thanked Lance Edelman for bringing him to the District.

National Jr. Honor Society

- The induction ceremony for the National Jr. Honor Society had 23 students inducted
    - Students were addressed by our 2016 valedictorian

District Wide Event:

- School district's music faculty will be participating in a fund-raising concert to benefit the Onteora High School Music Student Scholarship Fund
    - Will be in the HS Auditorium 4/8/16 at 7:30 PM
        - A donation of $5 is suggested
    - Participants include: music staff Harvey Boyer, Karen McKenna, Paul Schubert, Amelia Wilson, Erica Boyer, Krista Cayea, Steven Murphy, and David Thomas
    - The concert will feature a diverse program of selections, ranging from opera to jazz

ELA Exams – Opt Out Rate

- The first day of ELA exams, saw an opt out rate of 61% district wide
    - First day last year opt out rate of 63% district wide.

Ulster County Community Forum – The Fight Against the Opioid and Heroin Crisis

- 4/28/16 from 6:00 – 8:00 pm at the Ulster BOCES Conference Center in New Paltz
    - Sponsored by the Ulster County Interagency Task Force on Substance Abuse Prevention

Woodstock

- Last week kicked off Science Fair with a Mad Science assembly titled "Fire and Ice"
    - Student work ranged from collections to experiments
    - Was a huge success
- Friday the PTA is hosting a district wide event titled Wild Encounter
    - Participants will be able to interact and learn about many different wild animals, including but not limited to alligators and the artic fox
- WAAM in the village of Woodstock has wonderful artwork completed by the students
    - The K-3 students will visit the museum at the end of the month to see their projects on display

Middle School

- The MS Science Olympiad team leaves for Syracuse this Friday to compete at the state level

High School

- Last Tuesday, the high school had an amazing assembly called, "You Don't Know Me Until You Know Me" by Dr. Michael Fowlin
    - Students were positively affected by this presentation and deemed it one of the best assemblies presented at Onteora
    - Dr. Fowlin used his psychology and drama background to reach our community and emphasize the need to understand and celebrate our

differences
    - Presentations were also made to the MS, as well as to parents in the evening
    - Looking to have Dr. Fowlin return to Onteora next year for a follow up assembly
- The HS band participated in this year's All-County Band festival, held 3/11/16-3/12/16 at SUNY Ulster in Stone Ridge
    - Featured top instrumental students from the 9 Ulster County school districts
    - Onteora High School Band students were selected through competitive audition to participate in this year's All-County Band Festival
        - Participants: Grace Tytus, Satch Sumner Waldman, Brandt Estes, Anna Kuhne, Adrianne Cox, Gabe McKenna, Graham Ebbecke, William Davis, and Adam McCutcheon (Scott Booth was also selected, but was unable to attend)
- Junior Natalie Tischler's project for the community mentor program, a photography exhibit entitled "Venus in Hindsight" is on view during the entire month of April at the Bank of America in Woodstock

Introduced Acting Assistant Superintendent for Business, Dr. Don Gottlieb to give an update on the construction project:

- Facilities Director Jared Mance was unable to be here to give update
- Impressed with the positive interaction between the contractors and the Clerk of the Works during the first meeting
    - A very important aspect of a construction project
- Refining schedules now and optimistic that all work will be completed before beginning of school 2016
- Asbestos contractor did some work in the music area of HS during break
    - Impressed with quality and neatness of the work done
- HVAC/plumbing contractor started preliminary work, brought in piping
    - Will begin with sub-basement in off hours
- Testing done on 2 boilers in HS, they were shut down
    - 1 needs to be on for hot water
    - The 2 boilers were thought to contain asbestos, but don't, can delete work with contractor and put demolition with general contractor
    - HVAC can start earlier
- General contractor will be putting up construction fencing in Phoenicia and will begin excavation for pad and trenching to get power and other items needed for bio-mass boiler be completed
    - Very optimistic
- EPC – did get another rejection from SED on Amereco submittals
    - Hoping will be rectified in near future

Discussion:

- Believe the EPC will be approved in the next month - one of the major concerns is windows at Woodstock - spoke to Ameresco today

**7. Student Representative Report**

7.01 Student Representative, Raegan Loheide will report to the Board (proposed 6:55 duration 10 min)
6:50

- Focusing on green and sustainability issues – looking into selling reusable water bottles instead of buying disposable water bottles
    - Sell for less money than disposable bottles
    - Have water fountains that will fill bottles around the school, need one in cafeteria
        - Probably when most water bottles are purchased
- Received the Request for Information send to students
    - Need to meet as group to discuss what we will take from it
    - Categories of comments
        - Questions: What is your position on school's current mascot?
        - What would you like student government's next step regarding this topic?
    - Comments included: Suggested ideas for new mascots, want to do nothing and keep the mascot, they do not care about this issue and want student government to be focused on other things like bullying and drugs, should have had forums not during sports times and have an assembly where students can talk
        - Get word out better about events they were holding
        - Has to be done- kids feel that we don't have school sprit because of mascot, that it is disrespectful
            - Good to get a broad view

**8. Acknowledge Public Be Heard**

8.01 The Board will acknowledge the public be heard comments from the last meeting
Raji Nevin, Steve Romine

**9. Public/Student Comment**

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:05 duration 10 min or more)
Jack Warren – Student in HS and Vice President of the Human Rights Club. Remind of importance of Indian mascot issue. Beyond taste and spirit – degrades learning. Cited Education Law and other American organizations on the degradation of a racial stereotype of the Indian mascot. Put the learning environment first. Change the mascot soon.

**10. Budget Update**

10.01 Acting Assistant Superintendent for Business Don Gottlieb will present an update on the 2016-17 Budget (proposed 7:15 duration 20 min)
7:00

- DEHIC declared a rate increase of 6.79% for overall health insurance
    - 75% of employees are members of this plan
    - Reduce health insurance line by $120,000
- Restoration of all but $52,712 of GEA
- Funds have been allocated to accommodate for the potential of a School Resource Officer, but can be modified based on the Board of Education decision

- A modest budget has been created to support the potential Director of Technology position
- 16-17 Budget is $ 52,772,778
    - Budget Increase of $1,115,803 or 2.16%
        - Not changed since last presentation
            - Bulk is for students
- GEA money takes care of gap in revenue budget
- Tax Levy of $41,129,962 increase of 1.29%
    - Allowable levy limit is $130,000 greater than current levy
- In 17-18 school year, due to demographics and next year being an off-election year there is small chance of getting an increase in State Aid
    - With current carryover on tax levy calculations, gives money for carryover next year to give cushion in the future
    - Next year will not have the GEA money coming back, may have a deficit
        - Hold leftover GEA money of $52,000 to offset potential deduction in state aid
            - Local shared deduction of $66,962- from children who are incarcerated and handicap students' placements
                - School District of student's residence is responsible for providing service and reimburse State for these children
- Estimated fund balance $844,705 right now
- Anticipated unappropriated fund balance
    - Unassigned Fund Balance as of 07/01/2015: $2,318,900.82 (4% of 15/16 budget)
        - Offset revenues for 15-16 :$2,500,000.00 – may not need to use
    - Proposed Capital Project Closeouts: $280,490.00
    - Proposed Appropriation for 16/17 Budget $2,500,000.006 (4% of proposed 16/17)
        - Difference of $1,333,000
    - In discussions of Capital reserve and Bennett playground, may want to use these funds
- Next steps:
    - Drainage issue on Bennett playground needs to be corrected
    - Decide on SRO
    - Continue to project fund balance figures
    - Adopt budget at the next meeting on 4/20/16

Discussion:

- Retirement incentives may be over estimation– as people come forward to retire they cash out unused sick and vacation days
    - Overestimate expenses and underestimate revenue to be responsible

**11. Discussion**

11.01 High School Textbook Presentation by MS Principal Jen O'Connor (proposed 7:35 duration 15 min)

7:25

AP Psychology will be offered next year, so textbooks were reviewed according to syllabi that have been approved

- HS Committee looked at several textbooks
- Textbook prepares students for the exam
- Electronic version is included in price
- Important to use a textbook that will be accepted by college board for the AP credits

Discussion

- Purchased 2nd edition – just a few years passed 1st edition
    - Online version updates
- Published in 2011 Revised in 2014
- For this class needs to be a textbook approved by College Board
    - Very few educational resources
- Up to college if they give credit for AP – depends on score on test
    - Onteora has seniors that have graduated with 15 or more college credits from AP classes

11.02 Request for Proposals for Realtor (proposed 7:50 duration 15 min)

7:30

- On Board Docs is the original document used for selecting first realtor, unless specific changes, will use this format
    - Discuss timeframe to proceed
- Publicize this to try to get a broad audience and when Board wants to review or have administration review responses and bring to Board
    - Need feedback on how much involvement Board wants and timeframe

Discussion:

- 1 month was a sufficient time for realtors to respond
- Send to all commercial brokers in region
- All Board members prefer recommendation from administration rather than interviewing themselves
- Bring back in the summer- perhaps at Reorganization meeting

11.03 School Resource Officer for 2016-2107 (proposed 8:05 duration 20 min)

7:40

- Onteora used to have a SRO and have had several presentations over the years
    - Came from State police paid for by the State
- It is an added resource that District can have as a whole
- Creates relationships with children, positive presence in building, some children will speak to SRO
- Their gun is part of their uniform, they must wear it
- Valuable resource for students and their families – make solid connections with kids
    - Another resource for kids in crisis or see something and want to tell the appropriate person
        - Also safety, but relationships are more important

        - Former SROs have been able to diffuse situations outside of school and inside school due to relationships formed
    - Process- contract with Sheriff's office and mutually come up with right person because they need to be a good fit for the district and administration
    - Contract provided is one year and expense is $85,739- sample contract is on Board Docs
    - Questions: What is the training they receive? How many SROs are available?
        - Trust that they are appropriately trained and feel it is more important that they have a good heart
            - Police officer received a standing ovation at drug forum
    - Don't have option on where to get SRO, unlike some local Districts that have town police – they can hire their local police
    - Targeting someone for beginning of school year
    - Program was stopped in Onteora because it used to be provided by the State, when program was cut, SROs taken from district and we did not fund position
    - Money is appropriated in the budget, if budget is adopted then will work with Sheriff's office to work on contract then pass contract

**12. **Break****

12.01 The Board will take a break (proposed 8:25)

8:00

**13. Policies**

13.01 First Reading of Policy 7132 Education of Homeless Children and Youth (proposed 8:30)

8:15

- Policy has been in effect, underlined text has been added

2~~009~~2016 7132 Students **SUBJECT: EDUCATION OF HOMELESS CHILDREN AND YOUTH**

The parent/person in parental relation to a homeless child; or the homeless child, together with the homeless liaison designated by the School District in the case of an unaccompanied youth; or the director of a residential program for runaway and homeless youth established pursuant to Executive Law Article 19-H, in consultation with the homeless child, where such homeless child is living in such program, may designate either the school district of current location, the school district of origin, or a school district participating in a regional placement plan as the district the homeless child shall attend.

Pursuant to Commissioner's Regulations, a "homeless child" means a child or youth who lacks a fixed, regular, and adequate nighttime residence, including a child who is:

a) Sharing the housing of other persons due to a loss of housing, economic hardship or a similar reason;

b) Living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations;

c) Abandoned in hospitals;

d) Awaiting foster care placement; or

e) A migratory child who qualifies as homeless in accordance with Commissioner's Regulations. As defined in the No Child Left Behind Act of 2001, the term "migratory child" *includes* a child who is, or whose parent or spouse is, a migratory agricultural worker, including a migratory dairy worker, or a migratory fisher, and who has moved from one school district to another in the preceding 36 months, in order to obtain, or accompanies such parent or spouse in order to obtain, temporary or seasonal employment in agricultural or fishing work.

f) A child or youth who has a primary nighttime location that is:

1. A supervised, publicly or privately operated shelter designed to provide temporary living accommodations including, but not limited to, shelters operated or approved by the state or local department of social services, and residential programs for runaway and homeless youth established pursuant to Executive Law Article 19-H; or

2. A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings; including a child or youth who is living in a car, park, public space, abandoned building, substandard housing, bus or train station or similar setting.

g) Considered an "unaccompanied youth":

1. An unaccompanied youth is a homeless child (for whom no parent or person in parental relation is available) or youth not in the physical custody of a parent or legal guardian.
2. An unaccompanied youth **shall not include** a child or youth who is residing with someone other than a parent or legal guardian for the sole reason of taking advantage of the schools of the district.

The **term "homeless child" shall not include** a child in foster care or receiving educational services pursuant to Education Law Sections 3202(4), (5), (6), (6a) or (7) or pursuant to Articles 81, 85, 87 or 88. For example, a child in a family home at board, a school for the mentally retarded, a hospital or other institution for the care, custody and treatment of children; youths under the direction of the Division for Youth incarcerated in county correctional facilities or youth shelters; or children residing in child care institutions or schools for the deaf or blind would not be considered "homeless."

**Enrollment, Retention and Participation in the Educational Program**

Enrollment of homeless children shall not be delayed and their ability to continue or participate in the educational program shall not be restricted due to issues such as:

a) Transportation;
b) Immunization requirements;
c) Residency requirements;
d) Birth certificates, medical records, individualized education programs (IEPs), school records and other documentation;
e) Guardianship issues;
f) Comprehensive assessment and advocacy referral processes;
g) Resolution of disputes regarding school selection;
h) Proof of social security numbers;
i) Attendance requirements;
j) Sports participation rules;
k) Inability to pay fees associated with extracurricular activities such as club dues and sports uniforms; or
l) Other enrollment issues.

**Educational Programs and Services**

The School District shall provide homeless children and youth with access to all of its programs, activities and services to the same extent that they are provided to resident students.

Homeless children and youth shall be educated as part of the school's regular academic program. Services must be provided to homeless children and youth through programs and mechanisms that integrate homeless children and youth with their non-homeless counterparts, including programs for special education, vocational and technical education, gifted and talented students, before and after school, English language learners/limited English proficiency, Head Start, Even Start, and school nutrition. Services provided with McKinney-Vento funds must expand upon or improve services provided as part of the regular school program. Consequently, the School District shall ensure that homeless children and youth are not segregated in a separate school, or in a separate program within the school, based on their status as homeless; and to the extent feasible consistent with the requirements of Commissioner's Regulations, keep a homeless child or youth in the school of origin except when doing so is contrary to the wishes of the child's or youth's parent or guardian. Further, the School District shall review and revise policies and practices, including transportation guidelines, that may act as barriers to the enrollment, attendance, school success, and retention of homeless children and youth in the School District.

All homeless children and youth are automatically eligible for Title I Part A services whether or not they meet the academic standards or live in a Title I school attendance area. Homeless students may receive Title I educational or support services from schoolwide and targeted-assistance school programs.

**Transportation**

If the local social service district or the Office of Children and Family Services is not required to provide transportation, the designated district is responsible for the provision and the cost of the student's transportation. Where a homeless student designates the school district of current location as the district the student will attend, then that district shall provide transportation to the student on the same basis as a resident student. Where the homeless student designates the school district of origin or a school district participating in a regional placement plan, then that district must provide transportation to and from the homeless child's temporary housing and school.

Transportation responsibilities apply to all school districts regardless of whether or not they receive McKinney-Vento funds. Transportation must be provided during the pendency of enrollment disputes. If the designated district provides transportation for non-homeless preschool children, it must also provide comparable transportation services for homeless preschool children.

If the student in temporary housing or a district participating in a regional placement plan designates Onteora Central School District as the school district of origin, then transportation will not exceed 50 miles each way, unless the Commissioner of the State Education Department determines that it is in the best interest of the child.

**School District Liaison for Homeless Children and Youth**

The School District shall designate an appropriate staff person, who may also be a coordinator for other federal programs, as the local educational agency liaison for homeless children and youth to carry out the duties as enumerated in law, Commissioner's Regulations and applicable guidance issued by the U.S. and New York State

Education Departments. The District will inform school personnel, local service providers and advocates of the office and duties of the local homeless liaison.

**Training**

The District will train all school enrollment staff, secretaries, school counselors, school social workers, and Principals on the legal requirements for enrollment. School nutrition staff, school registered professional nurses, teachers, and bus drivers will receive training on homelessness that is specific to their field.

**Outreach**

The District will make every effort to inform the parents or guardians of homeless children and youth of the education, transportation and related opportunities available to their children including transportation to the school of origin. The parent(s)/guardian(s) will be assisted in accessing transportation to the school they select, and will be provided with meaningful opportunities to participate in the education of their children. Public notice of educational rights of homeless children and youth will be disseminated by the District in places where families and youth are likely to be present (e.g., schools, shelters, soup kitchens), and in comprehensible formats (e.g., geared for low literacy or other community needs).

**Dispute Resolution**

The District shall establish procedures for the prompt resolution of disputes regarding school selection or enrollment of a homeless child or youth and provide a written explanation, including a statement regarding the right to appeal to the parent or guardian if the School District sends the student to a school other than the school of origin or the school requested by the parent or guardian. These disputes shall include, but are not limited to, disputes regarding transportation and/or a child's or youth's status as a homeless child or unaccompanied youth.

If there is a factual dispute over whether a student is homeless, the District will immediately enroll the student and then provide the parent/guardian the opportunity to submit verification of homelessness. The student will remain enrolled until a final determination is made by the District and for a minimum of thirty (30) days after the final determination to allow the parent/guardian opportunity to appeal to the Commissioner of Education. If the student files an appeal that contains a request for a stay within thirty (30) days of such final determination, the District must continue to enroll the student until the Commissioner rules on the stay request.

**Record and Reporting Requirements**

If the District, as the school district of origin, receives a request to forward student records to a receiving district, the records must be forwarded within five (5) days.

The School District shall maintain documentation regarding all aspects of the District's contact with and services provided to homeless students and youth for possible on-site monitoring by the State Education Department.

The District shall collect and transmit to the Commissioner of Education, at such time and in the manner as the Commissioner may require, a report containing such information as the Commissioner determines is necessary to assess the educational needs of homeless children and youths within the state.

McKinney-Vento Homeless Education Assistance Act, as reauthorized by the No Child Left Behind Act of 2001, 42 United States Code (USC) Section 11431 et seq.
Education Law Sections 902(b) and 3209
8 New York Code of Rules and Regulations (NYCRR) Section 100.2(x)

## 13.02 First Reading of Policy 5250 Sale and Disposal of School District Property

- Revise policy based on Comptroller's Audit, used recent NYSSBA policy update
  - Added textbook language to NYSSBA policy from old policy

2~~002~~2016 5250 Non-Instructional/Business Operations

**SUBJECT: SALE AND DISPOSAL OF SCHOOL DISTRICT PROPERTY**

**Sale of School Property**

No school property shall be sold without prior approval of the Board of Education. However, the responsibility for such sales may be delegated.

E~~quipment~~

S~~chool District equipment that is obsolete, surplus, or unusable by the District shall be disposed of in such a manner that is advantageous to the District.~~

~~The Superintendent will be responsible for selling the equipment in such a way so as to maximize the net proceeds of sale which may include a bona fide public sale preceded by adequate public notice. If it is determined that reasonable attempts to dispose of the equipment have been made and such attempts have not produced an adequate return, the Superintendent or his/her designee may dispose of the equipment in any manner which he/she deems appropriate.~~

Building administrators and support staff supervisors are responsible for identifying obsolete or surplus equipment and supplies within their area(s) of responsibility. Each year, a determination shall be made of which equipment, supplies and/or materials are obsolete and cannot be salvaged or utilized effectively or economically by the school district. Such equipment, supplies, or materials shall be sold through bid procedures, if possible, for the highest possible price. The net proceeds from the sale of school property shall be deposited in the General Fund.

The Assistant Superintendent for Business shall be authorized to dispose of obsolete or surplus equipment and supplies in the following manner:

1. reassign the items, as needed, to other locations within the school district;
2. centralize the storage of items of potential usefulness; and/or
3. discard or sell as surplus those items determined to be of no further use or worthless.

Prior to reassigning, storing, discarding or selling any equipment or supplies (including computer hardware and software), the district shall ensure that all district-related data and information is permanently and completely removed. If such data or information is of a sensitive, personal or confidential nature, and cannot be permanently and completely removed prior to discarding or selling, the equipment or supplies shall be destroyed, and if reassigned or stored, the district shall note that district data or information has not been permanently and completely removed. The district shall also ensure that all district-related data and information is permanently and completely removed from equipment that is leased from a third party, prior to returning the equipment. The district shall work with the third party provider to ensure that district data and information is able to be permanently and completely removed from the equipment.

Textbooks

Textbooks may lose their value to the educational program because of changes in the curriculum or they contain outdated material and/or are in poor condition.

If textbooks are no longer useful or usable, the procedures for disposal shall adhere to the following order of preference:

a) Sale of textbooks. If reasonable attempts to dispose of surplus textbooks fail to produce monetary return to the School District; then
b) Donation to charitable organizations; or
c) Disposal as trash.

Ref: General Municipal Law §§51; 800 et seq.
*Ross v. Wilson,* 308 NY 605 (1955)
*Matter of Baker,* 14 EDR 5 (1974)
Op. St. Compt. 58-120
Education Law Section 1709(9) and (11)

## 14. Agreements with Unions

14.01 Approve all Agreements with Unions (proposed 8:35)

*Recommended Action:* The Board of Education hereby approves the agreements in items 14.02-14.04
Motioned: Trustee Kurnit
Seconded: Trustee Salem
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Salem
Not Present: Trustee Osmond

14.02 Onteora Non-Teaching Association - Snow Day Give-Back Days

*Recommended Action:* The Board of Education hereby approves the Side Letter of Agreement between ONTEA and OCSD regarding snow day give-back days

14.03 Onteora Administrators Association - Snow Day Give-Back Days

*Recommended Action:* The Board of Education hereby approves the Side Letter of Agreement between OAA and OCSD regarding snow day give-back days

14.04 Onteora Non-Teaching Supervisors Association - Snow Day Give-Back Days

*Recommended Action:* The Board of Education hereby approves the Side Letter of Agreement between ONTSA and OCSD regarding snow day give-back days

## 15. Independent Contract Retainer

15.01 Approve ICRs (proposed 8:40)

*Recommended Action:* The Board of Education hereby approves the Independent

Contract Retainers in items 15.02-15.03
Motioned: Trustee Shands
Seconded: Trustee Salem
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Salem
Not Present: Trustee Osmond

15.02 ICR- Creative Energy Productions
*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Creative Energy Productions, LLC as an Artistic Wellness Director for the period beginning May 3, 2016 to May 19, 201 at a rate of $1,250.00 not to exceed $1,250.00 at the Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

15.03 ICR - Savatgy
*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as the 2016 Bennett Earth Day Coordinator for the period beginning May 6, 2016 to June 3, 2016 at a rate of $1,000.00 not to exceed $1,000.00 at the Bennett Elementary School and authorizes the Superintendent to sign such an agreement.

## 16. Consent Agenda

16.01 Approve Consent Agenda (proposed 8:45)
*Recommended Action:* Approve consent agenda item numbers 16.02-16.11
Motioned: Trustee Salem
Seconded: Trustee Shands

- Looking at average number of snow days used in the past, 7 snow days should be enough
- Discussion with administrative Cabinet about giving the day before Thanksgiving off, but then would have to go to 6 snow days
    - Is a difficult day for professional development, staff is not focused because of the upcoming holiday
        - OTA did not comment on this day when sent the calendar
    - Had a 92% attendance rate on the professional development day this year

Result: Passed
Yea: Yea: Trustee Schnell, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Salem
Nay: Trustee Kurnit
Not Present: Trustee Osmond

16.02 Personnel Agenda
APPOINTMENTS: INSTRUCTIONAL
EXTRA DUTY STIPENDS 2015-16

| NAME | POSITION | AMOUNT |
|---|---|---|
| Keenan, Bryan | AIS Chemistry (After School) 1 | $1,913.00 |
| Via, M. Scott | AIS/Earth Science (After School) | $1,913.00 |
| Yamawaki, Tami | Marching Band Color Guard Instructor (12/16/15-3/18/16) REVISED | $1,282.99 |

SUBSTITUTES

| NAME | POSITION | AMOUNT |
|---|---|---|
| Benith, Justine | Certified Substitute Teacher | $110.00/day |
| Davis, Christina | Certified Substitute Teacher | $110.00/day |
| Davis, Christina | Home Tutor | $37.00/hr |
| Opalka, Daniel | Proctor | $37.00/hr |

APPOINTMENTS: NON INSTRUCTIONAL
PART TIME APPOINTMENT-RESCISSION

| NAME | POSITION/SCHOOL | EFFECTIVE DATE |
|---|---|---|
| Gaddis, Kerri | School Monitor/Bus | 3/29/2016 |

PART TIME APPOINTMENT

| NAME | POSITION/SCHOOL | EFFECTIVE DATE | STEP | REMARKS |
|---|---|---|---|---|
| Bonestell, Bernice | School Monitor(Bus)/District | 4/11/2016 | Step 2 | Replace S. Fischer |

RESIGNATIONS

| NAME | POSITION/SCHOOL | EFFECTIVE DATE | REMARKS |
|---|---|---|---|
| Hornung, Mary | Account Clerk/Typist/District | 4/22/2016 | Personal |

SUBSTITUTE RESCISSION

| NAME | POSITION | AMOUNT | EFFECTIVE DATE |
|---|---|---|---|
| Johnson, Adam | Building Maintenance Mechanic Substitute | $16.65/hr | 10/28/2015 |

LEAVE OF ABSENCE

| EMPLOYEE NUMBER | EFFECTIVE DATE FROM - TO | REASON |
|---|---|---|
| 2381 | 2/29/16-3/18/16 | Medical - Paid |
| 1757 | 3/14/16-3/28/16 | Medical - Paid |

16.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/16, Confidential, as reviewed by Trustee Osmond

16.04 BOCES Cooperative Bidding

*Recommended Action:* WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2016-17 school year, NOW, therefore, be it

RESOLVED that the Onteora Central School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further

RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used

and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further
RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

16.05 2016-2017 Calendar

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the 2016-2017 School Calendar.

16.06 Close Capital Projects

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the transfer of unexpended funds from the following Capital Projects in the amount of $268,189.95 into the Unappropriated Fund Balance:
A. $1 Million Dollar Allocation (Interior Doors, Playgrounds, Parking Lot, & Track) - $90,912.18
B. Repair - $166,086.94
C. Asbestos - $11,190.83.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the transfer of unexpended funds from the Masonry Capital Project in the amount of $79,484.66 into the Repair Reserve.

16.07 Close Wind Turbine Project

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the payment of unexpended funds to the Bennett PTA from the Wind Turbine Capital Project in the amount of $1,778.00.
BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the transfer of unexpended funds from the Wind Turbine Capital Project in the amount of $12,300.00 to the General Fund.

16.08 Warrants

*Recommended Action:* The Board of Education has reviewed and hereby accepts Warrant Schedule 10

16.09 Financial Report

*Recommended Action:* The Board of Education has reviewed and hereby accepts the Financial Report for February 2016

16.10 Stale Dated Checks

*Recommended Action:* As of April 5, 2016, the following stale dated check will be written off.

| Check Number | Reason | Issued | Payee | Amount |
|---|---|---|---|---|
| 22642 | Cafeteria Account Reimbursement | 2/24/15 | Oleg Shapiro | $19.46 |
| 22731 | A/P Exam Overpayment | 3/9/15 | Tracy Bennett | $6.00 |
| 23125 | Cafeteria Account Reimbursement | 9/22/14 | Catherine Elliot | $15.75 |
| 23575 | Medicare Reimbursement | 6/16/15 | The Estate of Marion Longyear | $524.50 |
| 23686 | Scholarship Award | 6/16/15 | Melissa Kanuch | $50.00 |

16.11 Contract for Clark, Patterson, Lee

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between the Onteora Central School District and Clark Patterson Lee for Professional Services for the Stair Replacement Project at the Bennett Elementary School in the amount of $12,900.00 plus reimbursable expenses and authorizes the Superintendent to sign such an agreement.

## 17. Board Committee Reports

17.01 Audit Committee Trustee Schnell to report. Next Meeting is at Central Administration 10:00 on 4/18/16 (proposed 8:50)

Has not met since last meeting

17.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:00 on 4/11/16

- Met to discuss Building Condition Survey
  - Meeting again to continue discussion
- Discussed project about stairs at Bennett

17.03 Policy Committee - Trustee Salem to report. Next meeting is at Central Administration 9:00 on 4/13/16

- Met on 3/1/16 and did the policies on this agenda

17.04 Health and Wellness Committee - Trustee Shands to report. Next meeting is TBD in the MS/HS Conference Room on 4/21/16

- Put together informational binders – wealth of information
  - Cornell Cooperative helped to put it together – each school will have one
  - Sections on physical activity, non-food rewards, smart snacks, federal policy
  - Binder will be put on the website
- Sent an email requesting all minutes on meetings

## 18. Old Business

18.01 The Board will discuss Old Business (proposed 9:05)

No Old Business was discussed

## 19. New Business

19.01 The Board will discuss New Business (proposed 9:10)

- Is there a possibility of having a greenhouse on campus and incorporate into the curriculum?
  - Garden at the HS is being started by a physics teacher
- 2020 meeting was on Farm-to-Table movement and how relates to school
  - Saugerties received a grant to build greenhouse
  - Rondout is working on a greenhouse program
- Greenhouse is an investment – needs to find a way to fund it
  - Grants are available – BOCES grant writer can look into it

## 20. Request For Information

20.01 The Board will request information (proposed 9:15)

Trustee Storey asked for the Danielson rubric used for APPR

Trustee Schnell would like to see the updated health curriculum that includes the drug curriculum K-12

## 21. Adjournment

21.01 Adjourn Meeting (proposed 9:20). Next meeting is WEDNESDAY, April 20, 2016, at 6pm at the Phoenicia School- NOTE: Budget Adoption at this meeting

*Recommended Action:* The meeting is adjourned at
Motioned: Trustee Storey
Seconded: Trustee Salem
Result: Unanimous
Yea: Trustee Schnell, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Salem
Not Present: Trustee Osmond

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Bobbi Schnell, Rob Kurnit, Laurie Osmond, Valerie Storey, Kevin Salem, Lindsay Shands, Bennet Ratcliff