

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

5:00 p.m.

MINUTES

**TUESDAY, SEPTEMBER 12, 2017**

WOODSTOCK SCHOOL

## 1. Opening Items

- 1.01 Call to Order 5:05 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

Now Present:

Trustee Osmond arrived at 5:15

Trustee Warren arrived at 5:15

## 2. Supt. Evaluation Demonstration

2.01 The Board will review a new Superintendent Evaluation Tool & Discuss an Evaluation Instrument (proposed 5:00 duration 1 hour)

The Board reviewed and decided to use SuperEval for the 2017-2018 Superintendent Evaluation along with a 360 evaluation

- \$1800 plus \$150 set up
- Very efficient and thorough tool – will pay for itself to do a proper evaluation
- Should be a proactive and positive experience

Now Present:

Trustee Shands arrived at 5:50

## 3. Executive Session

3.01 Enter executive session (proposed 6:00 duration 30 min)

*Recommended Action:* Motion to enter into executive session to hold a quasi-judicial hearing on a grievance

Motioned: Trustee Storey

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

3.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

*Recommended Action:* Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

#### 4. Acceptance of Minutes

##### 4.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts the minutes of the 8/22/17 and 9/1/17 Board of Education Meetings

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

#### 5. Presentations

##### 5.01 Michael Rossi, West & Company will present the 2016-2017 External Audit of the Financial Statements (proposed 6:35 duration 20 min)

6:35

- Highest opinion, financial books and records are in phenomenal shape

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District accept the External Audit Report for the 2016-2017 School Year.

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

##### 5.02 Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones will report on Tolerance Training in the Schools (proposed 6:55 duration 15 min)

Shared information given to staff on Opening Day:

- Promoting children's social, emotional, civic, and academic skills by focusing on:
  - Creating safe, caring, participatory and responsive schools and classrooms
  - Developing and maintaining classrooms that are respectful and celebrate our diversity
  - Teaching tolerance and fostering civility
- Reminders on classroom:
  - Know your resources
  - Know you can remove a student from class if it creates a substantial disruption
  - Trust Administrators to address and follow up with situations or requests
  - Document to administration patterns of behaviors
  - Don't escalate the situation
  - Know rights of students and teachers: Right to an education in a safe environment and Free speech in a classroom
  - Be aware of heightened sensitivity
- Set the stage for facilitating classroom discussions on sensitive topics

- Listen respectfully
- Respect one another's views
- Enable and facilitate discussions of ideas not people
- Never allow your personal bias & opinions to influence the facts or get in the way of opportunities for students to examine diverse perspectives
- Seek out age appropriate material
- Interpersonal Classroom Activities should be complemented with Intrapersonal activities like self-reflection
- The act of summarizing should be included to serve as a foundation for future action
- Invite diverse opinion while maintaining decorum
- Value the diversity of your students as an asset
- Emotional & tense moments may arise be prepared to help students work through them
- Several presentations throughout the year in and out of District

Discussion:

- "Disruption to education" depends on facts and circumstances
- Have on next board meeting agenda as discussion and plan action at a future meeting with input from the attorneys
- Get input from students

## 6. Superintendent District News

### 6.01 The Superintendent announce District news (proposed 7:10)

- School opening was very good this year- saw Kindergarten orientation
  - Very beneficial
- Attended PTA meetings in the three elementary buildings
  - Shared that we will be asking for a representative from each PTA to join the Communications committee
  - Also coordinating meeting times for the three elementary PTAs to come together to share ideas and plan
- Olive Day on Saturday – saw many families from our District
- First home football game was incredibly well attended and exciting
  - The national anthem was sung by Fenner Osmond
- Homecoming is 9/23/17
  - New Director of Athletics is very enthusiastic and spirited
- Presentation at Saugerties HS for parents on Internet Awareness on 9/25/17
- Should have a Board meeting map ready for 9/26/17 meeting
- Welcome to staff members tonight signed up to speak at public be heard regarding the confederate flag- important and relevant topic, know that my door is always open to you
  - So far we have had no situations that have been brought to the attention of our Principals

### Bennett Elementary

- 5th grade students are continuing a long standing tradition of attending Ashokan Field Campus on 9/18-9/20
- Community Playground Build on 10/14/17-10/15/17

**Phoenicia Elementary**

- Kindergarten Orientation went well
- Our new school resource office, Deputy Tom, has participated in classrooms
- On Friday, the PTA will host a Back to School Breakfast for staff and bus drivers and on 9/22/17 a Back to School Picnic for all
- 9/18/17 is the Open House
- Finalizing after-school plans with the Healthy Kids Organization scheduled to begin in October.

**MS/HS**

- Grade level meetings were held on - students were provided with an overview of our expectations, as well as an overview of the student handbook
- This month, the high school is making a concerted effort to address responsible internet/electronic devices usage
  - On 9/18/17 is an assembly presented by NYS Trooper and Community Outreach Coordinator Craig Vedder on this topic.
  - On 9/25/17 in conjunction with the Ulster County Department of Social Services, a presentation will be made to address cybersecurity issues
- Open House is scheduled for 9/19/17.
- Hosting a college fair in the morning 9/19/17

**7. Board District News**

7.01 The Board will announce District news (proposed 7:15)

Trustee Ratcliff reported on the new standards beginning in 2020, new tests in 2021

Trustee Kurnit reported on the 2020 Vision for Ulster County Education

- Is a group from all constituent groups that researches different topics on education; supported by BOCES and the Benjamin Center in New Paltz
- Discussed magnet school paper, workings of farm-to-school program, free speech, dress code, early college opportunities in Ulster county, paper being written about bus driver shortages

Trustee Osmond reported on the NYSSBA Board Officers Academy:

- Emotional Intelligence, Board Leadership good and bad practices

**Woodstock Principal, Scott Richards welcomed the Board**

- Very smooth opening
- Back parking lot paved- safe, looks great
- Playground committee is still meeting – work done this summer by our Buildings & Grounds staff
  - Added a walking path outside of playground area so parents can walk around
  - Added area for labyrinth – paint the labyrinth on the paved space
  - Put old panels created by students many years ago on back fence
  - Buddy bench will go there as well
  - Turtle returned from west Hurley- nostalgic
- Garden and greenhouse- trying to plan how to rotate crops from garden
  - Summer school students ate from the garden and replanted

- Working on web-based parent resource guide to help communication especially in math
  - Will also be done in Phoenicia
  - Working on plan for families with no internet and need another language

**8. Acknowledge Public Be Heard**

8.01 The Board will acknowledge the public be heard comments from the last meeting  
 No comment was made at the last meeting.

**9. Public/Student Comment**

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:15 duration 10 min or more)

- Elaine Conroy- Black students are raised to not create disruption, which is needed to ban the Confederate Flag, when a student cannot concentrate because someone is wearing a confederate flag next to them –their education is being disrupted
- Janet Condon-Krieger- DASA gives a safe, supported environment free from harassment, etc. student last year was disrupted because of racial incident
- Robin Perls-Shultis – Seen the education of many students disrupted due to hate speech. Numerous referrals after a student wore a Confederate flag t-shirt. Disruption looks like silence, absence, acting out behavior, needing to bring in facilitator
- Alicia Curlew – Confederate flag is a flag of treason against United States and flag of slavery – makes students of color fearful
- Jason Calinda – History shows that the symbol of the Confederate flag has always been a symbol of hatred- gave history of confederate flag - symbols of hate have no place here
- David Nelsen-Epstein – Ban speech that would materially interfere with educational process - ban the use of confederate on all school property
- Chantel Kwarteng – Positive behavior is rewarded in MS and HS. Confederate flag is a symbol of slavery, racism. Led to racially motivated fights in hallway and cafeteria
- Donna Boundy – Confederate flag wielded with hatred in this area..EEOC says having the flag in the workplace is hostile to a legally protected sector
- Terry Leroy – We have a small population of people with color - racism has been alive in Onteora for many years

**10. Discussion & Possible Action**

10.01 Second Reading and Adoption of Policy 4212 Organizational Chart (proposed 7:20)

*Recommended Action:* The Board of Education hereby adopts Policy 4212 as written.

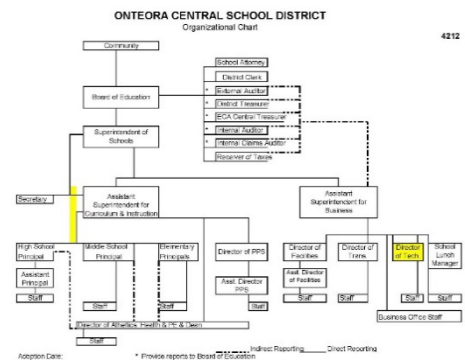
Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren



10.02 Second Reading and Adoption of Policy 5681 School Safety Plans

*Recommended Action:* The Board of Education hereby adopts Policy 5681 as written  
 8:10

Motioned: Trustee Shands

Seconded: Trustee Kurnit

- Trustee Storey is Board rep on Safety Team
- Open all opportunities for the Board at the reorg meeting – like
- Bring back to policy committee meeting for highlighted section
- Intent is for the board to approve not appoint, not in position to appoint

~~2009~~—~~2016~~<sup>5681</sup> Non-Instructional/Business Operations **SUBJECT: SCHOOL SAFETY PLANS**

~~The District has developed, and will update by July 1 of each succeeding year, a comprehensive District-wide school safety plan and building-level school safety plans, as enumerated in Education Law and Commissioner's Regulations, and in a form as prescribed by the Commissioner of Education. These plans will be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of schools and the School District with local and county resources in the event of such incidents or emergencies.~~

~~Each plan shall be reviewed by the appropriate school safety team on at least an annual basis, updated as needed and recommended to the Board of Education for approval. However, District-wide and building-level school safety plans shall be adopted by the School Board only after at least one (1) public hearing that provides for the participation of school personnel, parents, students, and any other interested parties. Further, the Board shall make the District-wide and building-level school safety plans available for public comment at least thirty (30) days prior to its adoption, provided that only a summary of each building-level emergency response plan (i.e., building-level school safety plan) shall be made available for public comment.~~

~~District-Wide School Safety Plan~~

~~District-wide school safety plan means a comprehensive, multi-hazard school safety plan that covers all school buildings of the School District, that addresses prevention and intervention strategies, emergency response and management at the District level and has the contents as prescribed in Education Law and Commissioner's Regulations.~~

~~The District-wide school safety plan shall be developed by the District-wide school safety team appointed by the Board of Education. The District-wide team shall include, but not be limited to, representatives of the School Board, student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.~~

~~Building-Level School Safety Plans~~

~~Building-level school safety plan means a building-specific school emergency response plan that addresses prevention and intervention strategies, emergency response and management at the building level and has the contents as prescribed in Education Law and Commissioner's Regulations.~~

~~The building-level plan shall be developed by the building-level school safety team. The building-level school safety team means a building-specific team appointed by the Building Principal, in accordance with regulations or guidelines prescribed by the Board of Education. The building-level organizations, school safety personnel, other school personnel, community members, local law enforcement officials, local ambulance or other emergency response agencies, and any other representatives the School Board deems appropriate.~~

~~If the District receives federal preparedness funds, the District requires appropriate personnel to complete the IS-700 NIMS (National Incident Management System) introductory course.~~

~~Filing/Disclosure Requirements~~

~~The District shall file a copy of its comprehensive District-wide school safety plan and any amendments thereto with the Commissioner of Education no later than thirty (30) days after their adoption. A copy of each building-level school safety plan and any amendments thereto shall be filed with the appropriate local law enforcement agency and with the state police within thirty (30) days of its adoption. Building-level emergency response plans shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other provision of law.~~

~~Homeland Security Presidential Directives – HSPD-5, HSPD-8~~

~~Homeland Security Act of 2002, 6 United States Code (USC) Section 101~~

~~Education Law Section 2801-a~~

~~Public Officers Law Article 6~~

~~8 New York Code of Rules and Regulations (NYCRR) Section 155.17~~

Emergencies and violent incidents in schools are critical issues that must be addressed in an expeditious and effective manner. The Board of Education recognizes its responsibility to adopt and keep current a comprehensive district wide school safety plan and building-level emergency response plan(s) which address violence prevention, crisis intervention, emergency response and management.

Taken together, the district-wide and building level plans shall provide a comprehensive approach to addressing school safety and violence prevention, and provide the structure where all individuals can fully understand their roles and responsibilities for promoting the safety of the entire school community. The plans shall be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the district's coordination with local and county resources. The plans shall also address risk reduction/prevention, response and recovery with respect to a variety of types of emergencies and violent incidents in district schools.

In accordance with state law and regulation, the district shall have the following safety teams and plans to deal with violence prevention, crisis intervention and emergency response and management:

Comprehensive District-Wide School Safety Team and Plan

The Board shall annually appoint a district-wide school safety team that includes, but is not be limited to, a SINGLE representative OR REPRESENTATIVE from the following constituencies: the Board, teachers, administrators, and parent organizations, school safety personnel (including the SRO) and other school personnel. This team shall be responsible for the development and annual review of the comprehensive district-wide school safety plan. The plan shall cover all district school buildings and shall address violence prevention (taking into consideration a range of programs and approaches that are designed to create a positive school climate and culture), crisis intervention, emergency response and management including communication protocols, at the district level. It shall include all those elements required by law and regulation.

The Board may also appoint a student representative to the district-wide school safety team. However, no confidential building-level emergency response plans shall be shared with the student member, nor shall the student member be present during discussion of any confidential building-level emergency response plans, or confidential portions of the district-wide emergency response strategy.

The Superintendent of Schools or his/her designee shall be the district's chief emergency officer, and shall coordinate communication between school staff and law enforcement and first responders. The chief emergency officer shall ensure that all staff understand the district-wide school safety plan and receive training on the building-level emergency response plan, violence prevention and mental health, and shall also ensure that district-wide and building-level emergency response plans are completed, reviewed annually, and updated as needed by the designated dates. The chief emergency officer shall ensure that the district-wide plan is coordinated with the building-level plans, and shall ensure that required evacuation and lock-down drills are conducted.

#### Building-Level Emergency Response Plans and Teams

Each Building Principal shall be responsible for annually appointing a building-level emergency response team that includes representation from teachers, administrators, parent organizations, school safety personnel, other school personnel, law enforcement officials, fire officials and other emergency response agencies. The emergency response team shall be responsible for the development and review of a building-level emergency response plan for each district building. The plan(s) shall address response to emergency situations, such as those requiring evacuation, sheltering and lock-down at the building level and shall include all components required by law and regulation. These confidential plans shall include evacuation routes, shelter sites, medical needs, transportation and emergency notification of parents and guardians.

Building-level emergency response plans shall include protocols in response to carbon monoxide alarms or detection. Alarm or detection of carbon monoxide will result in the appropriate actions as described by the emergency response plan.

Building-level emergency response plans shall designate:

- an emergency response team for incidents that includes appropriate school personnel, law enforcement officials, fire officials, and representatives from local, regional and/or state emergency response agencies to assist the school community in responding to a serious violent incident or emergency; and
- a post-incident response team that includes appropriate school personnel, medical personnel, mental health counselors and other related personnel to assist the community in coping with the aftermath of a serious violent incident or emergency.

The Building Principal, in consultation with the Superintendent, shall annually designate a threat assessment team to provide ongoing support and information in order to identify, and assess individuals who may be potential threats to safety, with the intent of minimizing acts of violence in the school community. The threat assessment team shall be composed of, but not limited to, the following personnel from both within the school and the larger community, as appropriate: building administrators, legal counsel, the medical director and/or school nurse, school counselors, local mental health and social service providers, law enforcement, school resource officers, security personnel, and facilities and maintenance personnel. The team shall meet regularly. The team shall be mindful of the need for discretion and observance of confidentiality requirements.

Students, staff and parents shall be encouraged to bring their concerns to any district employee. If a district employee becomes aware of a threat to the school community, the Building Principal shall be informed and he/she will convene the threat assessment team. The Building Principal may request the participation of the following additional individuals who may have specific knowledge of the potential perpetrator: supervisors, teachers, students and parents. The Building Principal is responsible for keeping the Superintendent informed about the activities of the threat assessment team. Threat assessment team members shall receive appropriate training.

The Building Principal shall be responsible for conducting at least one test every school year of the emergency response procedures under this plan including procedures for sheltering and early dismissal.

To maintain security and in accordance with law, the building-level emergency response plan(s) shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other law.

#### Annual Review and Report

All plans shall be annually reviewed and updated, if necessary, by the appropriate team by July 15. In conducting the review, the teams shall consider any changes in organization, local conditions and other factors including an evaluation of the results of the annual test of the emergency response procedures which may necessitate updating of plans. If the plan requires no changes, then it shall remain in effect. If the district-wide plan requires change, then the updated plan shall be submitted to the Board of Education in time to allow 30-days of public comment and to hold a public hearing which provides for the participation of school personnel, students and other interested parties prior to Board adoption. All plans must be adopted by the Board of Education by July September 1.



The Superintendent of Schools shall be responsible for filing the district-level school safety plan and any amendments to the plan with the Commissioner within 30 days after their adoption. The district-wide plan will be posted on the district’s website. Each Building Principal shall be responsible for filing the building-level emergency response plan for his or her building, and any amendments to the plan, with the appropriate local law enforcement agency and the state police within 30 days after their adoption, but no later than October 15 of each year.

Cross-ref: 3420 Anti-Harassment in the School District

7380 Bullying

3410, Code of Conduct on School Property

6160 Professional Growth/Staff Development

Ref: Education Law §2801-a (school safety plans)

Executive Law §2B (state and local natural and manmade disaster preparedness)

8 NYCRR Part 155 (Educational Facilities)

School Safety Plans Guidance, New York State Education Department, June 2010

10.03 Waive Second Reading of Policy 5660 School Food Service Program (proposed 7:25)

8:25

*Recommended Action:* The Board of Education hereby waives the second reading of Policy 5660

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

- Need to include language by law

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

10.04 Adoption of Policy 5660 School Food Service Program

*Recommended Action:* The Board of Education hereby adopts Policy 5660 as written.

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

**2015-2017 5660 Non-Instructional/Business Operations SUBJECT: SCHOOL MEAL SERVICE PROGRAM (LUNCH AND BREAKFAST)**

~~The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price food services to qualified district students.~~

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free [or reduced price] meal services to qualified district students.

**Availability, Application and Notification**

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

To apply for the free [or reduced price] meal program:

- Application forms will be available in the main office of each school building and on the district web site <http://www.onteora.k12.ny.us/domain/20> and can be completed and submitted at any time during the year.
- Completed forms must be submitted to the main office of the school which the student attends prior to any determination of eligibility.
- The parent or guardian will be informed of the determination within one week of receiving a properly completed application.

Applications will be kept confidential.

Upon written request, the Assistant Superintendent for Business will hear appeals of determinations regarding such services in compliance with federal regulations governing the National School Lunch Program.



In addition, in order to reach students who are categorically eligible for free [and reduced price] meals and to comply with state law, three times per school year the School Lunch Manager will review the list made available by the State Education Department of children ages three to 18 who are in households receiving federal food assistance, Medicaid benefits (for certain recipients), or Temporary Assistance for Needy Families (TANF) to identify students within the district. The district will send a notice to those families apprising them of their student's eligibility to participate in the school meal programs without further application. Parents may decline participation by informing the district in writing. If the service is declined, the student will be removed from the eligibility list.

#### **Child Nutrition Program**

~~Because of the District's participation in the child nutrition program, the Board of Education approves the establishment of a system to allow a student to charge a meal. The Superintendent is directed to develop rules which address:~~

- ~~a) What can be charged;~~
- ~~b) The limit on the number of charges per student;~~
- ~~c) The system used for identifying and recording charged meals;~~
- ~~d) The system used for collection of repayments.~~

#### **Meal Charge Policy**

The goal of the *Onteora Central School District* is to provide student access to nutritious no- or low-cost meals each school day.

However, unpaid charges place a large financial burden on our school. The purpose of this policy is to insure compliance with federal requirements for the USDA Child Nutrition Program, and to provide oversight and accountability for the collection of outstanding student meal balances.

The intent of this policy is to establish procedures to address unpaid meal charges throughout the *Onteora Central School District*. The provisions of this policy pertain to regular priced school breakfast, lunch and snack (if applicable) meals only. The *Onteora Central School District* provides this policy as a courtesy to those students in the event that they forget or lose their lunch money. Charging of items outside of the reimbursable meals (a la carte items, adult meals, etc.) is expressly prohibited.

- Free Meal Benefit - Free eligible students will be allowed to receive a free breakfast and lunch each day. A la carte purchases must be paid/prepaid.
- Reduced Meal Benefit - Reduced eligible students will be allowed to receive a breakfast for \$.25 and lunch for \$.25 each day. A student will be allowed to charge a maximum of 3 meals to their account after the balance reaches zero. The charge meals offered to students will be reimbursable meals that are available to all students.
- Full Pay Students – Students will pay for meals at the school's published paid meal rate each day. If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced price lunches for their child if applicable. A student will be allowed to charge a maximum of 3 reimbursable meals to their account after the balance reaches zero (grades 9-12 max \$8.40, grades 5-8 max \$7.65, grades K-3 max \$6.90.) The charge meals offered to students will be reimbursable meals that are available to all students.
- Parents/Guardians are responsible for meal payment to the food service program. Discreet notices of low or deficit balances will be sent to parents/guardians at regular intervals during the school year.
- Students/Parents/Guardians may pay for meals in advance via *the Parent Portal* or with a check payable to *Onteora CSD Food Service*. Further details are available on our webpage at *Onteora.k12.ny.us*. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student may/will be carried over to the next school year.
- Refunds for withdrawn, and graduating students; a written or e-mailed request for a refund of any money remaining in their account must be submitted. Students who are graduating at the end of the year will be given the option to request a refund or it will automatically be transferred to a sibling's account.
- Unclaimed Funds must be requested within one school year. Unclaimed funds will then become the property of the *Onteora Central School District* Food Service Program.
- Balances Owed collection will follow the policies and procedures set by the school.

If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced price lunches for their child if applicable.

**Restriction of Sweetened Foods in School**

Only whole foods and naturally sweetened food will be available. The sale of sweetened foods will be prohibited from the beginning of the school day until the end of the last scheduled meal period.

Sweetened foods consist of sweetened soda water, chewing gum, candy, including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated popcorn, and water ices except those which contain fruit or fruit juices.

National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)

Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)

7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)

Social Services Law §95(7)

Education Law Sections 915, 1709(22) and (23)

Policy 5661 District Health and Wellness Policy

## 10.05 MOA on Home Instructors

*Recommended Action:* The Board of Education hereby approves MOA #08222017A between the Ontario Teachers Association and the Ontario Central School District

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

## 10.06 MOA on Robotics Club (proposed 7:30)

*Recommended Action:* The Board of Education hereby approves MOA #08222017 between the Ontario Teachers Association and the Ontario Central School District

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

## 10.07 MOA on Lyceum Club

*Recommended Action:* The Board of Education hereby approves MOA #09122017 between the Ontario Teachers Association and the Ontario Central School District

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

## 10.08 Create Position

*Recommended Action:* The Board of Education hereby creates the following position:

1.0 FTE Teaching Assistant

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

- Assigned to a particular student

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

## 10.09 Resolution on Parent Reimbursement

*Recommended Action:* BE IT RESOLVED, that the Board of Education of the Onteora Central School District deny the petition of parents #09-12-17 for a contract to transport their children to and from the school they legally attend.

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

11. **\*\*Break\*\***

11.01 The Board will take a 5 min break (proposed 8:30)

10.10 The Board will discuss their 2017-2018 Goals (proposed 7:40 duration 30 min)  
8:40

2017-2018 Board Goals

1. Educational Vision, Values and Ethics Leadership

through policy and Board action Promote and maintain a stimulating, healthy and safe environment conducive to learning that improves the educational experience for all students.  
Budget and Finance

2. Maintain the short and long term fiscal plan that protects and maximizes the district assets through continuous review of programs and practices in a cost effective manner, and provide the funding to support the aforementioned.

Community & Culture

3. Foster an open, collaborative and responsive relationship with the students, staff and community and offer additional venues to achieve that. Improve the district-wide school culture through interaction, clear communication of Board priorities, and appreciation for staff initiatives and student achievement and offer additional opportunities

- Discussion of how administration is carrying out Board goals
  - Mechanism to hold Board accountable on the goals- monthly
- Wait to see the Superintendent's goals and then give direction instead of putting more specific goals here

10.11 Discuss Increase for Physician to oversee Athletic Trainer (proposed 8:10 duration 10 min)

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the revised School Nurse Practitioner/School Physician Agreement for the 2017-18 school year between Onteora Central School District and Dr. Arthur DiNapoli, MD, PhD, Inc. increasing the amount from \$45,000.00 to \$50,000.00 to include the supervision of a Certified Athletic Trainer and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Shands

Seconded: Trustee Osmond

- Athletic trainer needs to be supervised by a physician and our newly contracted company does not have a physician on staff
  - Our physician will need to communicate with the athletic trainer at all times so is more of a commitment than before - allows us to move forward

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee

Osmond, Trustee Shands, Trustee Warren

- 10.12 Discuss NYSSBA Resolutions (proposed 8:20 duration 10 min)  
Move to next meeting

## 12. Independent Contract Retainers

- 12.01 Approve all ICRs (proposed 8:35)

*Recommended Action:* The Board of Education hereby approves the Independent Contract Retainers in items 12.02-12.08

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

- 12.02 ICR- Borchert

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Alba Borchert for the period beginning September 1, 2017 to June 30, 2018 at a rate of \$50.00 per hour, to a maximum of \$5000.00, as a Foreign Language Interpreter and authorizes the Superintendent to sign such an agreement.

- 12.03 ICR- Mad Science

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mad Science of the Mid-Hudson on March 14, 2018 at a rate of \$425.00 per performance, to a maximum of \$425.00, at Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

- 12.04 ICR- Savatgy

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy for the period beginning September 25, 2017 to June 1, 2018 at a rate of \$1,500.00 per residency, to a maximum of \$1,500.00, as Environmental Scientist in Residence at Woodstock Elementary School and authorizes the Superintendent to sign such an agreement.

- 12.05 ICR- Werner

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kathy Werner for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$400.00 per day, to a maximum of \$24,000.00, as a Literacy Consultant and authorizes the Superintendent to sign such an agreement.

- 12.06 ICR- Yonker

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Theresa M. Yonker MD for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$325.00 per hour, to a maximum of \$2,600.00 per evaluation, as a Psychiatrist and authorizes the Superintendent to sign such an agreement.

12.07 ICR-Education Inc.

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Education Inc. for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$57.00 per session, to a maximum of \$6,000.00, as Tutors for Hospitalizations and authorizes the Superintendent to sign such an agreement.

12.08 ICR- Meyer

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Monica R. Meyer, MD for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$275.00 per hour, to a maximum of \$11,000.00, as a Developmental Behavioral Pediatrician and authorizes the Superintendent to sign such an agreement.

**13. Consent Agenda**

13.01 Approve Consent Agenda (proposed 8:40)

*Recommended Action:* The Board of Education hereby approves consent agenda item numbers 13.02-13.07  
 Motioned: Trustee Storey  
 Seconded: Trustee Shands  
 Result: Unanimous  
 Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

13.02 Personnel Agenda

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Allison, Tammy	TA/Woodstock	9/1/17	Personal

RECALL FROM PREFERRED ELIGIBLE LIST: FULL TIME TENURED APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	EFFECTIVE DATE	SALARY	REMARKS
Desantis, Ernest	Teaching Assistant	Teaching Assistant	9/18/17	Step 2 32.5 Hrs/wk	New Position

SUBSTITUTE

NAME	POSITION	AMOUNT
Banks, Megan	Certified Teacher	\$110.00/day
Brasseur, Jessica	Uncertified Teacher	\$85.00/day
Pilz, Ainsley	Certified Teacher	\$110.00/day
Schwartz, Laura	Certified Social Worker	\$110.00/day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Burkhart, Patrick	Track – Cross Country – Assistant Coach	\$1,503.00
D’Aprile, Debra	Class Advisor – Freshman Split w/S. Wood	\$434.00
Polacco, Nicole	Elementary Resource Woodstock 2 (ELA/Literacy) Split w/A.Vail	\$1,042.00
Vail, Andrew	Elementary Resource Woodstock 2 (ELA/Literacy) Split w/N.Polacco	\$1,042.00
VanBaren, Kathleen	MS Robotics/Computer Club Advisor	\$1,172.00
Wood, Sharon	Class Advisor – Freshman Split w/D. D’Aprile	\$434.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Jameson, Barbara	PT Food Service Worker	8/23/17	To accept Cook position

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1885	9/12/17 – 12/31/17	Paid Medical
3239	8/28/17 – 9/18/17	Unpaid Medical Extension
2969	9/5/17 – 9/13/17	Unpaid Medical Extension

SUBSTITUTE

NAME	POSITION	AMOUNT
Davis-Quick, Stephanie	Certified TA	\$13.00/hr
Davis-Quick, Stephanie	Clerical	\$12.00/hr
Slater, Molly	Certified TA Effective 9/7/17	\$13.00/hr

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #9/17, Confidential, as reviewed by Trustee Osmond

13.04 Approve Warrants

*Recommended Action:* The Board of Education has reviewed and hereby accepts Warrant Schedule 2

13.05 Donation

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$250.00 CASH, from the AIAA Foundation Boeing FIRST Lego League Grant to support the Middle School Robotics Team.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

Elissa Krauss and Harriet Grimm  
 A2110.431-02 Supplemental \$250.00

13.06 Tree Donation

*Recommended Action:* The Board of Education hereby accepts the donation of a Blue Spruce Tree with a value of \$150 from the Class of 1967 for the front of the High School

13.07 Approve Contract with Teachers College Reading and Writing Project

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Contracts between the Onteora Central School District and the Reading and Writing Project Network for on-site professional development services

for the 2017-2018 school year in the amount of \$16,800.00 and the contract for 5 sets of tickets for professional development at Teacher's College in NYC in the 2017-2018 school year in the amount of \$350 and authorizes the Superintendent to sign such an agreements.

**14. Old Business**

14.01 The Board will discuss Old Business (proposed 8:45)  
9:40

- Recognize donations – Blue Spruce tree and donation for robotics team

**15. New Business**

15.01 The Board will discuss New Business (proposed 8:50)

- Students and community would like the eagle to be more prominent on our soccer fields, etc.
- Suggested that the Board have a table at Homecoming – Communication Committee Chairs to organize
  - Use a suggestion box and go to other community events as well
- Everyone do research on confederate flag before next board meeting discussion
- Discussion of suggestions for Board norms before or at an upcoming meeting
- Will be scheduling next retreat

**16. Request For Information**

16.01 Discuss Requests for Information (proposed 8:55 duration 10 min)  
9:55

Trustee Kurnit requested a presentation or report on Too Good for Drugs and Social Thinking curriculum

Trustee Ratcliff asked for a mechanism to provide for tracking where students are in college

**17. Adjournment**

17.01 Adjourn Meeting. Next meeting is Tuesday, September 26, 2017, at Bennett (proposed 9:00)

*Recommended Action:* The meeting is adjourned at 10:00

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

Minutes Recorded by Fern Amster,  
District Clerk

