

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

**WEDNESDAY, APRIL 18, 2018**

Middle School/High School

## 1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Osmond

Now present

Trustee Osmond arrived at 6:03

## 2. Welcome

2.01 Interim Asst. Supt. for Curriculum & Instruction Marystephanie Corsones will introduce Music Teacher Jonathan Eldridge and his students (proposed 7:05)

- The students sang 3 songs from the play "Into the Woods" opening April 27<sup>th</sup>

## 3. Executive Session

3.01 Enter executive session (proposed 6:00 duration 1 hour)

*Recommended Action:* Motion to enter into executive session to discuss the sale of real property, pending litigation and the 18-19 raise for Confidential Central Staff and Asst. Supt. for Business.

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

3.02 Exit Executive Session and Return to Public Session (proposed 7pm)

*Recommended Action:* Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

## 4. Acceptance of Minutes

4.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts the minutes of the 4/3/18 Board of Education Meeting

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

## 5. Superintendent Report

5.01 The Superintendent will announce District news (proposed 7:10)

Code of Conduct Review:

- The buildings have all reviewed the Code of Conduct and have reviewed it with Student Government
  - Will be scheduling a meeting with the District Shared District Making team

Student Government:

- The High School Student Government is working on their bylaws with their advisor and will be reviewing with administration
- Middle School teacher Ms. Maltese, has agreed to be the advisor for the Middle School Student Government
  - Looking to hold elections in the spring for the current 7<sup>th</sup> graders
  - Will see how to work together with the HS student government
  - Want to ensure that we have the appropriate stipends for these positions

Traffic Study:

- Will be following up with a traffic study on the issue of the safety of students when loading onto sports and field trip buses in the HS parking lot
- The architects will visit the Boiceville campus to review the flow of traffic and the staging area currently utilized by buses

Memorandum Of Understanding with law enforcement:

- Waiting for the Ulster County Sheriff's legal department to complete their review of the draft MOU
- The Troopers have reviewed it, and will be sending us a signed copy

Math Academic Intervention Services (AIS):

- A number of staff members from Woodstock will be addressing the Board regarding the Math AIS services to be provided next year
  - This is one of the items that is a priority for Dr. DeLucia when she arrives
    - Will look at the efficacy and equity of our current program
  - Historically have had 1 Math AIS teacher in each primary building, and 2 in Bennett
    - Lost a class section in Woodstock last year, we re-allocated a classroom teacher to double the AIS staff at Woodstock, for this school year- that teacher is retiring this year

April 20<sup>th</sup> Walk Out:

- A letter was sent home regarding student participation in the walk outs on April 20<sup>th</sup>
  - Cannot maintain a secure environment for a walk out that would involve students leaving the building at 10 am and remaining out for the balance of the day

## 6. Board District News

6.01 The Board will announce District news

Trustee Ratcliff reported on the BOCES dinner with Trustee Kurnit and Superintendent Victoria McLaren

- Was a wonderful evening –moving to hear the students speak about BOCES

Trustee Storey reported that she went with Superintendent Victoria McLaren and Assistant Superintendent for Business, Monica LaClair to the Town of Olive Budget Presentation – lively discussion

## 7. Student Representative Report

7.01 Student Representative, Ben Rauschendorfer will report to the Board

- Working on Code of Conduct and Student Government by-laws

## 8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting  
No comment was made at the last meeting

## 9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:20 duration 10 min or more)

Jackie Hanzl – Is a speech language pathologist at Woodstock – 2 teachers were able to give more students AIS services and Tier 3 RTI service for the first time

Mary Naccarato – read 2 letter from colleagues. Children learn better in small groups –can only happen with more teachers. Working toward using a workshop model for math – need small groups to do this. Two AIS math teachers in Woodstock made a big difference in the students

Chris Groom – AIS math teacher - based on the population, one AIS math teacher is not enough. Have two AIS reading teachers – more students can get AIS services in reading

Carol Brower – More students will be able to get AIS services with another Math AIS services. Can't serve struggling students or advanced students without another Math AIS teacher. Can't do math stations with 1 teacher.

Lauryn Tervenski – Math services will be more often with 2 AIS teachers - provide reinforcement of skills learning & read letter from another teacher – have been able to restructure math lesson with 2 Math AIS teachers. Can use math centers with 2 AIS teachers

Rachel Lim - Able to put students in smaller groups and provide enrichment activities with 2 AIS students. Can serve more students with 2 AIS teachers.

## 10. Presentations

10.01 Technology Update by Director of Technology, John Reimer (proposed 7:25 duration 30 min)

7:35

Website:

- Technology committee explored different website vendors and decided on Finalsity- target to be active by September
  - Will help with finding information, easier to update, supports various video formats, will be ADA compliant, will stream from Facebook, has an athletic module to be able to post real time information

New framework categories for Instructional Technology Plan:

- Align with both district and NYSED vision and goals, strategic technology planning, administrative management plan and an option for sharing innovative educational technology programs

Smart School Investment Plan (SSIP)

- Will survey Onteora community about use of money for school safety, will be posted on website for 30 days, then Public Hearing, then Board approval

#### Discussion:

- Cleaning up stale data on web will be done by Onteora people
- Search feature will work with new website
- Will train a designated person who will train other district staff
- ADA compliance – pictures will have to have some data added to make compliance
  - If we link to a non-ADA compliance site on our site, we are liable
- Technology Committee will create survey from a model survey
- This is phase 1 of the SmartSchools plan, phase 2 will be other areas
- Cameras not tied into current building management system – different platform
  - All administrators will have a function
- Website will have a translation function
- Camera policy states that videos are only kept for 15 days – can change that
- App will work or another one will be used
- Can see what people viewing on our website – but many broken links and hard to use – use is dropping because information is not current

## 11. Discussion

11.01 The Board will discuss the Goals of a Student Government Policy (proposed 7:55 duration 30 min)

8:15

Having discussion because want to give this policy initiative a purpose

- Student government met with class officers and shared what has been created for bylaws and draft policy
  - Student government saw need for improvement – making the entity that exists more accessible and widely known
    - Feeling of class officers as well – don't change, just tweak it
  - Sample policy not popular – perceived as an overhaul
    - 4-12 grades is too much, blending class officers with student government is too much work
  - Government Club members and class officers are not interested in having a true student government
  - Now class officers and student government have different responsibilities, keep it that way
    - Class officers concentrate on fundraiser and organizing events
  - Elections take place on student portal and turnout for student elections low
  - Students feel that if student government is kept as a club because it makes more people involved than an election for a class representatives
  - No evidence every day that students feel a lack of control over their school
- Board wanted to give students a voice in an organized way – to create true representative student government to empower students – not just a club, but has some authority
  - See an overarching policy that distributes the way students interact as a student government across all schools- include: goals of the HS Student Government, how to empower students and that they can come to the Board to voice opinions, a goal to get more student participation in elections, a best practice model with an overarching principle of student

empowerment through activist council that represents students in an organized way in grades 4-12

- Gap in student government – no elected body in 7<sup>th</sup> and 8<sup>th</sup> grades
- Goal of policy is to establish a body of elected officers across district and have them meet as a K-12 student council and encourage student activism and independence
- Student Government is not elected and class officers campaign on their issues, then find that they are only for fundraising
- In summary goals are: civics, engagement, mentorship, school spirit, 4-12 act as one body and design is up to students
- Students should consider electing class officers as representing the class and a separate election for student council, separate fundraising from governance responsibility and creating a long term structure to get more students involved in voicing opinion
- Ongoing process

## 12. **\*\*Break\*\***

12.01 The Board of Education will take a break at 8:25  
8:50

## 13. **Discussion & Possible Action**

13.01 MOA 04182018 for Summer School Principal (proposed 8:30)

*Recommended Action:* The Board of Education hereby approves Memorandum of Agreement #04182018 between Onteora Central School District and the Onteora Administrators Association regarding the Summer School Principal

Motioned: Trustee Osmond

Seconded: Trustee Shands

- Pre-K incoming kindergarteners are invited

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

13.02 MOA 04182018A Retirement for OT-PT

*Recommended Action:* The Board of Education hereby approves Memorandum of Agreement #04182018A between the Onteora Central School District and the Onteora Teachers Association regarding retirement incentive for Occupational Therapist and Physical Therapist

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

- Teachers retirement incentive references the TRS- OT, PT belong to ERS

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

13.03 Approve Property Tax Report Card

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Property Tax Report Card for 2018-2019 for submission to the New York State Education Department.

Motioned: Trustee Osmond

Seconded: Trustee Storey

- Requirement by the State – new guidelines from the State to report budget with reserve funds with no rationale
- Reserve fund plan will be brought to the Board before end of the year

Result: Passed

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Nay: Trustee Ratcliff

#### 13.04 ICR - Soliant

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Soliant Health, Inc. as a Consultant –School Psychologist for the period beginning April 16, 2018 to June 15, 2018 at the rate of \$76.00 per hour to a maximum of \$15,960.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Storey

Seconded: Trustee Kurnit

- Need to cover a maternity leave for a staff member

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

## 14. Policy

### 14.01 First Reading of Policy 5630 Facilities Inspection, Operation and Maintenance (proposed 8:35)

- Changes came from Erie 1 BOCES based on new requirements

2012 ~~2018~~ 5630 Non-Instructional/Business Operations SUBJECT: FACILITIES: INSPECTION, OPERATION AND MAINTENANCE

#### **Operation and Maintenance**

~~The Superintendent is charged with the responsibility for administering plant operations in the most efficient and economical manner possible, while placing high priority on health and safety of students and conservation of natural resources. The Board, through the Superintendent and their staff, has the responsibility of protecting the District investment in plant and facilities through a systematic maintenance program. It is expected that~~ The program shall include periodic preventive maintenance activities, long-range maintenance schedules and emergency repair procedures. **The District will make reasonable attempts to ensure** ~~It is further expected that~~ all maintenance work will be carried out in a manner that will cause the least interference with the educational program.

#### **Construction and Remodeling of School Facilities**

~~Plans and specifications for the erection, enlargement, repair or remodeling of facilities of the School District shall be submitted to the Commissioner when the contemplated construction costs of such work are ten thousand dollars (\$10,000) or more, and for all projects affecting the health and safety of students.~~

**The District will ensure all capital projects and maintenance comply with the requirements of the New York State Uniform Fire Prevention and Building Code, the Manual of Planning Standards, and the Commissioner's regulations. Relevant documentation regarding all new buildings must be formally submitted to the State Education Department (SED) no matter the size or cost. The SED Office of Facilities Planning has provided an Instruction Guide on its official website.**

**Plans and specifications for the erection, enlargement, repair, or remodeling of facilities of the District will be submitted to the Commissioner consistent with applicable law.**

Plans and specifications submitted to the Commissioner shall bear the signature and seal of an architect or engineer licensed to practice in the State of New York. The architect or engineer who sealed the plans and specifications shall also certify that the plans and specifications conform to the standards set forth in

the State Uniform Fire Prevention and Building Code (~~9 NYCRR Parts 600 through 1250~~) and the State Energy Conservation Construction Code (~~9 NYCRR Parts 7810 through 7816~~). For remodeling or construction projects ~~costing five thousand dollars (\$5,000) or more~~, the District ~~will shall~~ assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (~~9 NYCRR 600 through 1250~~) and ~~Part 155 of the~~ **Building Code** and Commissioner's Regulations. ~~and shall~~ **The District will also** retain the services of an architect or engineer licensed to practice in New York State **as required by law or regulation, or as necessary given the scope and cost of the project.** ~~For remodeling or construction projects costing less than five thousand dollars (\$5,000), the District shall assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (9 NYCRR Parts 600 through 1250) and Part 155 of the Commissioner's Regulations.~~

#### **Carbon Monoxide Detection Requirements**

All new and existing District buildings that have appliances, devices, or systems that may emit carbon monoxide, and all attached garages, must have a means to detect carbon monoxide. Buildings include school buildings, administrative buildings, bus maintenance facilities, concession stands, and field houses. Carbon monoxide may be produced by fuel-fired heating systems (boilers, HVAC units, and makeup air units), emergency or standby electric generation within a building, fuel-fired kitchen equipment (ranges, ovens, steamers, dishwashers, and makeup air units serving hoods), fuel-fired domestic hot water heaters, laboratory/shop equipment (gas outlets, torches, gas-fired kilns, and stationary or portable engines), maintenance and storage areas with fuel-fired equipment, and in garages.

The District may use a self-contained carbon monoxide alarm, a carbon monoxide detection system, or both. The District will comply with all laws and regulations regarding alarms or detectors, including where they must be located, their power sources, and labeling requirements. The District should develop written standard operating procedures to follow when a carbon monoxide detector is activated.

#### **Inspections**

~~The District is mindful of the health and safety of its students, staff, and visitors and, as such, the District administration will~~ ~~The administration of the School System shall~~ cooperate with officials conducting health, fire, asbestos, bus, and boiler inspections. **In addition**, the administration shall keep the Board of Education informed of the results of such inspections in a timely fashion.

**In accordance with the Asbestos Hazard Emergency Response Act (AHERA)**, the District will inform all employees and building occupants (or their legal guardians) at least once each school year about all asbestos inspections, response actions, post-response action activities, as well as triennial reinspection activities and surveillance activities that are either planned or in progress. The District will provide yearly notification to parent, teacher, and employee organizations on the availability of the District's asbestos management plan and any asbestos-related actions taken or planned in the school.

The District will test potable water for lead contamination from all outlets as required by law. If an outlet exceeds the action level for lead content, the District will prohibit use of the outlet for drinking and cooking purposes, and it will remediate the outlet before allowing these uses. The District will make all required notifications and issue all mandated reports to the public, local health department, or the SED. For ten years following creation, the District will retain all records of test results, lead remediation plans, lead-free building determinations, and waiver requests. The District may seek a waiver from testing requirements from the local health department by demonstrating prior substantial compliance with testing requirements.

#### **Comprehensive Public School Building Safety Program (Rescue)**

To ensure that all ~~District school~~ facilities are properly maintained and preserved and provide suitable educational settings, the Board of Education requires that all occupied school facilities which are owned, operated or leased by the District comply with the provisions of the Comprehensive Public School Safety Program and the Uniform Code of Public School Building Inspections, Safety Rating and Monitoring as prescribed in Commissioner's Regulations. For this reason, the School District shall develop a Comprehensive Public School Building Safety Program in accordance with Commissioner's Regulations. The program shall be reevaluated and made current at least annually, and shall include, **at minimum**, the following:

- a) A five (5) year capital facilities plan which will include a priority listing of current and proposed construction and renovation projects and major repairs and replacement of building systems and their costs.
- b) A District-wide building inventory, which will include information pertaining to each building including, but not limited to:
  1. Type of building, age of building, size of building;
  2. Rated capacity, current enrollment;
  3. List of energy sources and major systems (lighting, plumbing, electrical, heating); and

4. Summary of triennial Asbestos Inspection reports.

~~b) An annual visual inspection of each occupied building and assignment of a safety rating score. The inspection committee must include a state certified code enforcement official, the District's facility director or designee, and a member of the District's Health and Safety Committee.~~

~~Dc ) A building condition survey shall be conducted for all occupied school buildings once every five (5) years by a team that includes at least one (1) licensed architect or engineer.~~

~~E d) A District-wide monitoring system which includes:~~

- ~~1. Establishing a Health and Safety Committee;~~
- ~~2. Development of detailed plans and a review process of all inspections;~~
- ~~3. Procedures for a response in writing to all inquiries about building health and safety concerns, a copy of which will be sent to the District's Health and Safety Committee for oversight, and a copy kept on permanent file.~~

~~F e) Procedures to ensure the safety of the building occupants while a construction/renovation project is taking place. These procedures will include:~~

- ~~1. Notification to parents, staff and the community at least two (2) months in advance, if possible, of a construction project of ten thousand dollars (\$10,000) or more to be conducted in a school building while the building is occupied; provided, however, that in the case of emergency construction projects, such notice shall be provided as far in advance of the start of construction as is practicable;~~
- ~~2. A plan to ensure that all contractors comply with all health and safety issues and regulations, and wear photo ID badges;~~
- ~~3. An opportunity for the District's Health and Safety Committee to conduct a walkthrough inspection of newly renovated or constructed areas to confirm that the area is ready to be reopened for use; and~~
- ~~4. An emergency plan which will address potential concerns with the capital project including, but not limited to, evacuation procedures, fire drills, and structural failures.~~

~~Carbon Monoxide Detection: 19 NYCRR § 1228.4; Lead Testing: 10 NYCRR § 67-4.1, et seq.;~~

~~Legionella Protection: 10 NYCRR § 4.1, et seq.; Fire Inspection: 8 NYCRR § 155.4 Education Law Section 807-a~~

~~Health Inspection: Education Law Section 906; Health and Safety Committee: 8 NYCRR § 155.4(d)(1)~~

~~Asbestos Inspection: Education Law, Article 9-A 40 Code of Federal Regulations (CFR) Part 763, Subpart E~~

~~15 U.S Code (USC) §§ 2641-2656; Plans and Specifications: Education Law Sections 408, 408-a and~~

~~409 8 New York Code of Rules and Regulations (NYCRR) Sections 155.1 and 155.2, 19 NYCRR §§~~

~~1221-1240; Structural Safety Inspections: Education Law Sections 409-d, 409-e, 3602, and 3641(4) 8~~

~~New York Code of Rules and Regulations (NYCRR) Sections 155.1, 155.3, 155.4(b)(1), and 155.6~~

#### 14.02 First Reading of Policy 6160 Staff Professional Development

- Based on NYSSBA policy with tweaks, ties in with professional development plan

~~200222018 6160 Personnel SUBJECT: PROFESSIONAL GROWTH/STAFF DEVELOPMENT~~

~~It is the policy of the District that attention be given to in-service, pre-service, and other staff development programs which are believed to be of benefit to the School District and its students. The Superintendent, in consultation with the appropriate administrative staff and/or teacher committees, is directed to arrange in-service programs and other staff development opportunities which will provide for the selection of subjects pertinent to the curriculum in the schools, to build from these subjects those topics or courses for in-service or staff development which will help employees acquire new methods of performing their job responsibilities or help staff improve on those techniques which are already being used in the schools, with the objective of improving professional competencies.~~

~~It is recommended that administration develop meaningful in-service and/or staff development programs which will achieve the following:~~

~~Contribute to the instructional program of the schools;~~

~~Contribute to improved education for students~~

~~Achieve state mandates;~~

~~Enhance the professional competencies and/or instructional abilities of staff members.~~

~~The Board of Education, therefore, encourages all employees to improve their competencies beyond that which they may obtain through the regular performance of their assigned duties.~~

~~Opportunities should be provided for:~~

~~Planned in-service programs, courses, seminars, and workshops offered both within the School System and outside the District. Visits to other classrooms and schools, as well as attendance at professional meetings, for the purpose of improving instruction and/or educational services.~~

**Orientation/re-orientation of staff members to program and/or organizational changes as well as District expectations.**

~~Attendance at such professional development programs must be directly linked to the duties and responsibilities comprising the job description of the employee. Consequently, employees are encouraged to participate in the planning of staff development programs designed to meet their specific needs. Members of the staff are also encouraged to continue their formal education as well as to attend their respective work-related workshops, conferences and meetings.~~

~~Funds for participating at such conferences, conventions, and other similar professional development programs will be budgeted for by the Board of Education on an annual basis. Reimbursement to District staff for all actual and necessary registration fees, expenses of travel, meals and lodging, and all necessary tuition fees incurred in connection with attendance at conferences and the like will be in accordance with established regulations for conference attendance and expense reimbursement. The Superintendent of Schools or his/her designee has authority to approve release time and expenses for staff members' attendance at professional training conferences, study councils, in-service courses, workshops, summer study grants, school visitations, professional organizations and the like within budgetary constraints. — A conference request form/course approval form must be submitted by the employee and approved by the designated administrator prior to the employee's attendance at such conference or other professional development program.~~

~~Education Law Section 1604(27) General Municipal Law Sections 77-b and 77-c~~

The Board of Education believes that staff training and development help ensure the success of educational programs and improve the efficiency of the district. Therefore, the district will provide development opportunities to staff to increase their effectiveness and job performance. The Superintendent of Schools shall be responsible for implementing and administering staff development programs for the district's employees.

Administrators

All administrators in the school district will receive appropriate training and professional development in accordance with law, regulation or any applicable collective bargaining agreement. The Superintendent will be responsible for providing such training and development.

Teachers

All teachers will be provided with substantial professional development opportunities directly related to their current teaching assignment and to student learning in accordance with any applicable collective bargaining agreement, the district's Professional Development Plan. The plan shall include:

- A needs analysis, goals, objectives, strategies, activities and evaluation standards for professional development in the district and a description of how the district will provide all teachers substantial professional development activities directly related to student learning needs identified in school report cards and other sources.
- A description of how the professional development provided will align with New York standards and assessments, teacher capacities and student needs, including linguistic, cultural diversity and special needs. Activities must be articulated across grade levels and subject areas and show how they will be provided and measured in a continuous manner.
- A description of how it will provide teachers holding a professional certificate with opportunities to maintain their certificate in good standing by successfully completing 100 hours of professional development every five years.
- A mentoring program to provide support for new teachers in order to ease the transition from teacher preparation to practice, thereby increasing retention of teachers in the public schools, and to increase the skills of new teachers in order to improve student achievement.
- Unless granted an exemption by the Commissioner of Education a description of how the district will provide professional development to teachers and Level III teaching assistants to address the needs English Language Learners.

The Board shall establish a Professional Development Plan Committee to review and revise the district's Professional Development Plan annually. The Board shall appoint members to the team who have been selected by the respective constituent groups, at the first regular Board meeting in July.

The Professional Development Plan Committee shall meet on or before October 1. The Superintendent or his/her designee will serve as the chair of the team and will be responsible for ensuring the timely review and revision of the district's Professional Development Plan. The Professional Development Plan Committee will submit any recommended revisions to the Board Policy Committee and then to the Board by May 1. The Board will consider the recommendations at its first regular meeting thereafter. The Board may accept or reject the recommendations of the team in whole or in part. The Board may also request any additional information or data needed to evaluate the success of the program in achieving its objectives.  
Any further changes in the plan must be submitted to the Board by June 1. The Board will consider and act on the revised plan by June 30. The Board reserves the right to make changes to the revised plan.

The Board acknowledges that the Appendix to the approved plan may be modified throughout the school year as the approved vendors listed in the Appendix may change. Based on this, the Board, therefore, authorizes the Superintendent to make any revisions to the approved vendor list as he/ she deems necessary.

#### Teaching Assistants

All teaching assistants will be provided with the opportunity to participate in professional development directly related to their position, and in support of student learning, which will enable them to meet the hundred hour requirement over five (5) years.

#### Other Professional Staff and Support Staff

The district will provide staff development activities for other professional staff and support staff within the financial constraints of the district budget and in accordance with applicable collective bargaining agreements.

#### Other Staff Development Opportunities

The Board recognizes that many staff development opportunities are provided through non-school district sources. Within budgetary restraints, district employees may attend conferences, workshops, study councils, in-service courses, summer study grants, school visitations, and other relevant staff development opportunities.

Released time and reimbursement for such activities will be available upon approval of the Superintendent and in accordance with applicable collective bargaining agreements. The Superintendent may establish regulations pursuant to this policy to establish the circumstances under which such released time and reimbursement may be available. Staff members who attend such activities will be required to prepare a report or summary of the activity attended.

### 14.03 First Reading of Policy 5220 District Investments

- Original from Erie 1 BOCES, used NYSSBA policy here
- Old one listed banks – moved some of policy to a regulation

~~20022018~~5220 ~~1 of 7~~ Non-Instructional/Business Operations **SUBJECT: DISTRICT INVESTMENTS**  
**Scope**

~~This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.~~

#### ~~Objectives~~

- ~~The primary objectives of the local government's investment activities are, in priority order:~~
- ~~a) To conform with all applicable federal, state and other legal requirements (legal);~~
  - ~~b) To adequately safeguard principal (safety);~~
  - ~~c) To provide sufficient liquidity to meet all operating requirements (liquidity); and~~
  - ~~d) To obtain a reasonable rate of return (yield).~~

#### ~~Delegation of Authority~~

~~The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer or designee who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.~~

#### ~~Prudence~~

~~All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Ontario Central School District to govern effectively.~~

~~Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.~~

\_\_\_\_\_ All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

#### **Diversification**

\_\_\_\_\_ It is the policy of the Ontario Central School District for all moneys collected by any officer or employee of the School District to transfer those funds to the Treasurer or designee within five (5) working days of deposit, or within the time period specified in law, whichever is shorter.

\_\_\_\_\_ The Treasurer or designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

#### **Designation of Depositories**

\_\_\_\_\_ The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:

<u>Depository Name</u>	<u>Maximum Amount</u>
Bank of America (formerly Fleet Bank)	varies
Wilber National Bank	varies
Key Bank	varies
MBIA JP Morgan Chase	varies

#### **Collateralizing of Deposits**

\_\_\_\_\_ In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Ontario Central School District, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

- \_\_\_\_\_ a) By a pledge of "eligible securities" with an aggregate "market value," or provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.
- \_\_\_\_\_ b) By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the School District for a term not to exceed ninety (90) days with an aggregate value equal to one hundred forty percent (140%) of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one (1) of \_\_\_\_\_ the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
- \_\_\_\_\_ c) By an eligible surety bond payable to the School District for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two (2) nationally recognized statistical rating organizations.

#### **Safekeeping and Collateralization**

\_\_\_\_\_ Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) bank or trust company subject to security and custodial agreements.

\_\_\_\_\_ The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agree upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.

\_\_\_\_\_ The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

#### **Permitted Investments**

\_\_\_\_\_ As authorized by General Municipal Law, Section 11, the Ontario Central School District authorizes the Treasurer or designee to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- \_\_\_\_\_ a) Special time deposit accounts;
- \_\_\_\_\_ b) Certificates of deposit;
- \_\_\_\_\_ c) Obligations of the United States of America;
- \_\_\_\_\_ d) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- \_\_\_\_\_ e) Obligations of the State of New York;
- \_\_\_\_\_ f) Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, School District or District corporation other than the Ontario Central School District;
- \_\_\_\_\_ g) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;

- ~~\_\_\_\_\_ h) Certificates of Participation (COPs) issued pursuant to GML, Section 109-b;~~
  - ~~\_\_\_\_\_ i) Obligations of this School District, but only with any moneys in a reserve fund established pursuant to GML, Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.~~
- ~~\_\_\_\_\_ All investment obligations shall be payable or redeemable at the option of the Onteora Central School District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Onteora Central School District within two (2) years of the date of purchase.~~

#### ~~Authorized Financial Institutions and Dealers~~

~~\_\_\_\_\_ The Onteora Central School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the School District conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer or designee is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.~~

#### ~~Purchase of Investments~~

- ~~\_\_\_\_\_ The Treasurer or designee is authorized to contract for the purchase of investments:~~
- ~~\_\_\_\_\_ a) Directly, including through a repurchase agreement, from an authorized trading partner.~~
  - ~~\_\_\_\_\_ b) By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 86-46, and the specific program has been authorized by the School District.~~
  - ~~\_\_\_\_\_ c) By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the School District.~~

~~\_\_\_\_\_ All purchased obligations, unless registered or inscribed in the name of the School District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All cash transactions shall be confirmed in writing to the Onteora Central School District by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.~~

~~\_\_\_\_\_ The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.~~

#### ~~Repurchase Agreements~~

- ~~\_\_\_\_\_ Repurchase agreements are authorized subject to the following restrictions:~~
- ~~\_\_\_\_\_ a) All repurchase agreements must be entered into subject to a Master Repurchase Agreement.~~
  - ~~\_\_\_\_\_ b) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.~~
  - ~~\_\_\_\_\_ c) Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.~~
  - ~~\_\_\_\_\_ d) No substitution of securities will be allowed.~~
  - ~~\_\_\_\_\_ e) The custodian shall be a party other than the trading partner.~~

#### ~~APPENDIX A Schedule of Eligible Securities~~

- ~~\_\_\_\_\_ Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.~~
- ~~\_\_\_\_\_ Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.~~
- ~~\_\_\_\_\_ Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.~~
- ~~\_\_\_\_\_ Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, School District, or District corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.~~
- ~~\_\_\_\_\_ Obligations issued by states (other than the State of New York) of the United States rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~
- ~~\_\_\_\_\_ Obligations of Puerto Rico rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~
- ~~\_\_\_\_\_ Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~

- ~~===== Obligations of domestic corporations rated in one (1) of the two (2) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~
- ~~===== Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.~~
- ~~===== Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one (1) nationally recognized statistical rating organization and having maturities of not longer than sixty (60) days from the date they are pledged.~~
- ~~===== Zero coupon obligations of the United States government marketed as "Treasury strips."~~

The objectives of the district's investment policy are to conform with all applicable federal and state requirements, to safeguard district funds and to minimize risk, to ensure that investments mature when cash is required to finance operations and to ensure a competitive rate of return. In accordance with this policy, the Treasurer or his/her designee is authorized to invest and/or deposit all funds, including proceeds of obligations and reserve funds, in time-deposit accounts, certificates of deposit, short-term government securities, repurchase agreements or other investment instruments permitted by law, subject to the investment regulations approved by the Board of Education.

To the extent feasible, investments and deposits shall be made in and through local or regional financial institutions. Concentration of investments in a single financial institution should be avoided. Diversification of investments and deposits is encouraged. Investments may be made either directly from an authorized trading partner, or by participation in a cooperative investment agreement with other authorized municipal corporations pursuant to General Municipal Law Article 5-G and in accordance with General Municipal Law Article 3-A.

This policy will be periodically reviewed by the Board and may be amended from time to time in accordance with the provisions of section 39 of the General Municipal Law.

Ref: Education Law §§1604-a; 1723-a; 3651; 3652

Local Finance Law § 24.00, 25.00, 165.00

General Municipal Law §§6-d; 6-j; 6-l-n; 6-p; 6-r; 10; 11; 39; Article 3-A; Article 5-G

#### 14.04 Second Reading and Adoption of Policy 5686 Use of Surveillance Cameras

*Recommended Action:* The Board of Education hereby adopts Policy 5686 as written

Motioned: Trustee Storey

Seconded: Trustee Osmond

- Board to see MOU

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Shands, Trustee Ratcliff, Trustee Warren

#### 5686Non-Instructional/Business Operations SUBJECT: USE OF SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. Upon the recommendation of the Superintendent of Schools and after having carefully considered and balanced the rights of privacy with the District's duty to promote discipline, health, welfare and safety of staff and students, as well as that of the general public who has occasion to use school facilities, the Board supports the use of video surveillance cameras in its ~~Middle/High Ss~~ school buildings and surrounding school grounds. District video surveillance cameras will only be utilized in areas where there is no "reasonable expectation of privacy." Video surveillance does not include audio surveillance; we are not conducting audio surveillance.

To further the Board's objective, the School District's District-wide Safety Team shall meet as appropriate and/or deemed necessary to review District and building level safety practices, including the use of video surveillance cameras. The Team may also make recommendations to the Superintendent regarding the use of video surveillance cameras. The Superintendent shall retain final decision-making authority regarding the recommendations of the Safety Team; and they shall notify the Board as to the procedures to be implemented with regard to the use of video surveillance cameras by the School District.

The Superintendent will be responsible for appropriate use of video surveillance. The Superintendent or their designee will determine the need to view and/or review video surveillance recordings.

Designees will be limited to the following individual administrators in the following order: the Building Administrators, the Assistant Superintendent for Business, the Director of Buildings and

Grounds, the Director of Transportation, the Director of Athletics and/or the School Resource Officer. The Superintendent and/or their designee may view live videostreaming in order to assist in the event of an emergency in progress that threatens safety and security of students/building occupants or in order or to maintain the system; these events will be specifically authorized. The Superintendent and/or their designee may specifically authorize an individual with technology expertise to view live video-streaming, only as necessary, in order to determine repairs to the system. A log will be kept of the date and names of all individuals viewing the videotape.

The Superintendent and/or their designee will grant viewing of live video-streaming to law enforcement only when there is a crime or emergency in progress that threatens safety and security of students/building occupants. **The District shall enact a Memorandum of Understanding with law enforcement agencies regarding the use of the video surveillance system prior to providing them with access to the system.**

Any video recording used for video surveillance purposes in school buildings and/or on school property, shall be the sole property of the District; and the Superintendent or their designee will be the custodian of such recordings. All video recordings shall be retained for a period of 15 days from the date of its creation. When a recording may be used as evidence in a student disciplinary matter or hearing pursuant to Education Law §3214 or an employee disciplinary proceeding initiated pursuant to procedures set forth in a collective bargaining agreement, Education Law § 3020-a or Civil Service Law § 75, it shall be retained in a secured location by the District in its original format for the period provided for in the Records Retention and Disposition Schedule ED-1 or until the conclusion of any such disciplinary or legal proceeding, whichever is longer.

#### Disciplinary Hearings

In the event a student is brought up on disciplinary charges pursuant to Education Law §3214 or an employee is subjected to a disciplinary proceeding relative to alleged misconduct that has been recorded on a District-owned video recording, the charged student, student's parent/guardian or employee may request to view such video recording. Requests for viewing such video recording must be made in writing to the Superintendent or their designee. The Request for Viewing Form will require a statement detailing the reason for the request. Requests for viewing a video recording must be made in writing to the Superintendent or their designee and, if the request is granted, such viewing must occur in the presence of the District's designated custodian of the recording. Under no circumstances will the District's video recording be duplicated and/or removed from District premises unless in accordance with a court order and/ or subpoena or at the discretion of the Superintendent.

A student who is disciplined as a result of the contents of the video recording, as well as their parents and legal guardian, or an employee who is disciplined as a result of the contents of the video recording shall have an opportunity to view the tape which is the basis for the disciplinary action. However, should the results of a formal investigation that is conducted by the District, (relative to a student or employee's misconduct) be unfounded, the student, parent/guardian and/or employee to which the video recording allegedly pertains, shall not be entitled to view such video recording.

Signage/Notification Regarding Use of Video surveillance Cameras in School Buildings, School Buses and/or on School Grounds:

Appropriate signage will be posted at entrances to the school campus and/or at major entrances into school buildings notifying students, staff and the general public of the District's use of video surveillance cameras.

Students and staff will receive additional notification, as appropriate, regarding the use of video surveillance cameras in the schools and on school grounds. Such notification may include, but is not limited to, publication in the District calendar, employee handbook, and student handbook. Such notification does not preclude, as deemed appropriate by administration, the discussion of the use of video surveillance cameras with staff and students to heighten awareness and help foster a sense of security. Refer to: Policy 5751

## 15. Approve Donations

### 15.01 Approve all Donations (proposed 8:50)

*Recommended Action:* The Board of Education hereby approves the donations in items 15.02-15.05

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

#### 15.02 Donation from Hannaford for Woodstock

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$972.00 CASH, from Hannaford Helps Schools Program, to be used to support the purchase of items for the “owl store” at the Woodstock Elementary School.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

Hannaford Helps Schools

A2110.431.07 Woodstock Supplemental \$972.00

#### 15.03 Donation from Hannaford for High School

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$951.00 CASH, from Hannaford Helps Schools Program, to be used to enhance climate and culture at the high school.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

Hannaford Helps Schools

A2110.431.01 HS Supplemental \$951.00

#### 15.04 Scholarship Donations

*Recommended Action:* The Superintendent recommends acceptance of donations totaling \$8,987.50 CASH, from various donors as scholarship awards for the Class of 2018.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$3,000.00 John Iannotti

\$100.00 Lisa Casey

\$500.00 Matthew & Sondra Ostoyich

\$500.00 Imagine Onteora, LTD

\$1,000.00 Tischler & Patch Dental

\$200.00 Olive Senior Citizens

\$100.00 Colleen Martin

\$500.00 Olive Memorial Post 1627

\$35.00 Victoria McLaren

\$35.00 Marystephanie Corsones

\$35.00 Jennifer O'Connor

\$35.00 Nicole Sommer

\$50.00 Cindy Bishop

\$31.25 Dieter Schimmelpfennig

\$35.00 Lance Edelman

\$31.25 Monica LaClair

\$800.00 C.A.R.E. for OCS

\$2,000.00 Ron H. Pape Memorial Fund

#### 15.05 Donation from Bennett PTA for field trips

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling \$3,000.00 CASH, from the Bennett Elementary School PTA to support a 5th grade field trip.

The Superintendent recommends approval to increase the 2017-2018 budget per the following donations:

Bennett PTA  
A2110.431.03 Supplemental \$3,000.00

**16. BOCES Vote and Election**

16.01 Approve BOCES 2018-2019 Budget (proposed 8:55)

*Recommended Action:* It is hereby resolved by the Onteora Central School District Board of Education to approve the Board of Cooperative Educational Services Administrative Budget in the amount of \$5,572,388.00

Motioned: Trustee Shands  
Seconded: Trustee Osmond  
Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

16.02 Vote on BOCES School Board Members

*Recommended Action:* The Onteora Board of Education hereby casts its vote for the following BOCES Candidates:

Susan Gilmore - Highland  
Robert Curran - Onteora  
James Shaughnessy - at large  
Vincent Petrocelli - at large

Motioned: Trustee Storey  
Seconded: Trustee Ratcliff  
Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

**17. Consent Agenda**

17.01 Approve Consent Agenda (proposed 9:00)

*Recommended Action:* The Board of Education hereby approves consent agenda item numbers 17.02 to 17.06

Motioned: Trustee Storey  
Seconded: Trustee Ratcliff  
Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

17.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/18, Confidential, as reviewed by Trustee Osmond

**17.03 Personnel Agenda**

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3830	4/10/18 – 5/21/18	Paid Medical
3830	5/22/18 – 6/5/18*	Unpaid Medical FMLA
2049	4/3/18 – 4/20/18	Paid Medical FMLA

\*Estimated Date

## APPOINTMENT: INSTRUCTIONAL

## RECALL FROM PREFERRED ELIGIBLE LIST: FULL-TIME PROBATIONARY APPOINTMENT

NAME	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Bergenson, Erika	Elementary	9/1/18 – 8/31/21	3MA	Recall

## TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	PAY RATE	REMARKS
Olson, Pamela	Speech/Phoenicia	*4/13/2018 – 6/22/2018	1MA	Leave replacement

\*Date Adjustment

## TEMPORARY SUMMER APPOINTMENT:

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	PAY RATE	REMARKS
Gustafson, Amy	Special Education Teacher Summer	7/2/18 – 8/31/18	\$39.00	Summer Services

## EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Cohen, Wendy	AIS/Instructor (After School 1) CC Geometry	\$2,137.00
Bucher, Donald	AIS/Earth Science (After School Split w/ L. MorgansterPerl)	\$989.00
Morganstern-Perl, Lisa	AIS/Earth Science (After School Split w/ D.Bucher)	\$989.00
Pilla, Kimberly	*Summer School Principal (Shared w/S.Richards)	\$4,235.00
Richards, Scott	*Summer School Principal (Shared w/K.Pilla)	\$1,265.00

\*MOA 04182018

## RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Anderson, Rose	School Monitor (Bus) and Food Service Helper	6/30/2018	Retirement
Jansen, Sheila	Typist/Phoenicia Elementary	7/5/2018	Retirement
Ravetier, Franca	School Monitor (Bus)	3/26/2018	Retirement

## LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	4/4/2018(1/2 Day) – 5/10/2018	Unpaid Medical
1757	3/29/2018 – 4/29/2018	Paid Medical FMLA

## PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Weber, Anthony	School Bus Driver	11/8/2017	5/7/2018

## SUBSTITUTE

NAME	POSITION
Perfit, Colette	Uncertified Instructional/Non-Instructional

## 17.04 Approve Agreement with Ulster County Board of Elections

*Recommended Action:* The Board of Education hereby approves the agreement Onteora Central School District and the Ulster County Board of Elections for the use of voting machines and vote inspectors.

## 17.05 Surplus Item

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the Neopost DS62 Folder Inserter, serial #08DX5776, tag #014261 as

surplus and authorizes the sale of this item.

#### 17.06 ECA Reports

*Recommended Action:* The Board of Education hereby approves the Extra Curricular Account reports from the first and second quarters

### 18. Committee Reports

18.01 Policy Committee - Trustee Salem to report. Next meeting is at Central – TBD  
Continue going through 2002 policies, will have 2<sup>nd</sup> readings on the policy tonight and will have student government policy coming soon

18.02 Facilities Committee - Trustee Storey to report. Next meeting is in the Woodstock School at 3:30 on 5/8/18

- Discussed traffic studies, presentation about SmartBond, did building tour of Phoenicia and discussed current capital projects – science lab and Bennett sheds still being reviewed by NYSED, playground shade structure will be installed by company, Phoenicia radon project went out to bid

### 19. Old Business

19.01 The Board will discuss Old Business (proposed 9:10)

- Noted the other 3 donations that were not read previously
- Monday, April 23<sup>rd</sup> is Meet Greet and Eat

### 20. New Business

20.01 The Board will discuss New Business

- Submit resolution to NYSSNA for Pilots

### 21. Request For Information

21.01 Discuss Requests for Information

Trustee Kurnit asked and answered:

- Librarian position will be filled
- Nurse Practitioner applications have come in
- Percentage of participation in ELA State assessment has increased

Trustee Storey asked and answered

- Schools do not have a choice in field testing – 11<sup>th</sup> graders taking field testing in English- tough year to have another test
  - Parents do not have the date of field tests

### Executive Session

Enter executive session

*Recommended Action:* Motion to enter into executive session to discuss the 18-19 raise for Confidential Central Staff

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

**22. Adjournment**

22.01 Adjourn Meeting. Next meeting is Tuesday, May 1, 2018 in the Woodstock School (proposed 9:20)

*Recommended Action:* Motion to exit executive session and adjourn the meeting at 10:20

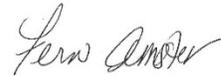
Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Minutes Recorded by Fern Amster,  
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren