

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, APRIL 3, 2018

PHOENICIA SCHOOL

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Osmond

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 3/20/18 Board of Education Meeting

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Osmond

3. Welcome

- 3.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 6:05)

- Goals keep us focused and moving forward
 - District is actively engaged in planning and implementing successful curriculum practices
- Shout-out to Marystephanie Corsones, Interim Assistant Superintendent for Curriculum & Instruction who has brought significant changes to district:
 - Embraced TC Reading and Writing Projects and continue to hone skills in a meaningful way; adopted Greg Tang Math methodology; rolling out NextGen Science Standards – “learning through discovery”; fine tuning curriculum maps and ELA map will cross to social studies

4. Superintendent Report

- 4.01 The Superintendent will announce District news (proposed 6:10)

- We are 1 snow day over our allotment for the year
 - Last 2 days of year don't count in required days for State
 - May extend the elementary day on June 21st to five hours of instruction so that the day will count toward the 180 days required
 - Can't use a legal holiday, a Saturday or a day after the June regent's examinations
- Working on the document to incorporate the questions that were answered at the school safety forum and the additional questions that we did not cover or that have

been submitted through the email

- The document also contains the comments that were made
- Anticipate that it will be on line later this week
- Ms. Pilla will be providing a review of our winter sports season
Thanked her for providing these updates to the Board and for highlighting our student athletes and coaches
- Ms. Sommer and Ms. LaClair will be providing information related to Transportation and answering any questions that Board may have about our transportation program
- Mr. John McGuire will then present the results from the analysis done by Futures Education
 - Futures has provided us with recommendations on how we can improve some aspects of our program based on the depth of experience of the individuals that conducted the analysis as well as the confidential interviews that were conducted with our staff members

5. Board District News

5.01 The Board will announce District news

Trustee Salem reported that he was in Washington DC for March for our Lives

- Several Onteora students were there

6. Student Representative Report

6.01 Student Representative, Ben Rauschendorfer will report to the Board

- Meet, Greet and Eat on April 23rd from 5:30 -7:30
- Student Government and class officers are meeting with principal and superintendent about the Dress Code in the Code of Conduct

7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the last meeting

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:20 duration 10 min or more)

9. Presentations

9.01 Athletic Director, Kim Pilla will give the Board an Update on the Sports Seasons (proposed 6:25 duration 20 min)

6:15

- Thank you to everyone in District especially Booster Club Chair Dale Allison, Imagine Onteora - Rita Vanacore, athletes and coaches
- Recognize winter coaches
- Recognized Senior Athletes and all accomplishments and leadership they brought
- Recognized Winter teams and athletes' successes
- Recognized Fall Team Scholar Athletes
- Recognized Coach Louis Chartrand, retiring from coaching after 34 years
 - Varsity Wrestling Coach 34 Years, 342 Career Wins, NYSPHSAA Wrestling Coordinator for Section IX, Division II Top 50 All-Time Coaching Wins in New

York State, NYSPHSAA All State Academic Team, Division Titles -Five Times, Eight Section IX Team Titles, Section IX Team Title-Three Times, Section IX Dual meet Team Title-Five Times, Individual Section IX Champions-51 Students, NYSPHSAA State Tournament Place winners-6 Times, NYSPHSAA State Tournament Finalist-1 Student, Ranked top 25 in New York State-6 Times

- Varsity Girls Track coach-6 years and Varsity Assistant Girls Track coach-21 years: MHAL Championships -Fourteen Times, Section IX Team Titles –Six Times, NYSPHSAA State Tournament Champions-Three Times
- Varsity Cross Country Coach-10 Years
- Went through “Onteora Strong” (athletic slogan) Eagle Symbolism and lessons that can be learned from the Eagle

Discussion:

- Looking into finding a Lacrosse team for a student to shadow– not as prevalent in this area
 - Section is starting to clamp down on how shadowing works
 - May be more guidelines and regulations

Now Present:

Trustee Osmond arrived at 6:45

9.02 Transportation Director, Nicole Sommer will present Transportation Options (proposed 6:45 duration 20 min)

- 3 runs now: 7-12, 4-6, K-3
- If combine runs – need more buses and drivers
 - Runs would be shorter so it is harder to get drivers for the fewer hours
 - Number of runs: MS/HS: 27, Bennett: 17, Woodstock: 12, Phoenicia: 10
 - If combined: MS/HS/Bennett 32; Woodstock 12, Phoenicia 10
- Current estimate of Contracted Home To School - \$1,710,000
- If combined: Estimate of Contracted Home To School Cost \$1,330,000
- Barriers/Concerns
 - Would need a capital project to provide a common area for bus line-up
 - Renovation needed to the walkways leading to both Bennett and MS/HS
 - Tennis court would need to be relocated
 - Bus garage could potentially also be relocated
 - Split line up would take too long, need enhanced supervision, would need to stop traffic, need widening of sidewalks, no vehicle access to Bennett

Discussion:

- Alternate planning did not include a later start time - model was created to show impact and feasibility not a change in start time
- Bennett students and MS/HS students will be combined on buses but students need to get to 2 different buildings
- Do a traffic study of all options that can be utilized
 - Buses have fewer students due to reconfiguration - spread students over large space – had to increase buses for 2 grade K-3 buildings

- Also, at Bennett – most student stay for after-school activities
- 2 Small buses take up more room but hold less students than a large bus
- Student behavior is not as intense when you have a mix of grades
- Would also need to widen HS entrance by tennis court
- Currently sports trips line up outside of transportation – safety hazard with students walking through a busy parking lot
- Looks like an enormous amount of money to be spent, even though money will be saved
- Bus garage needs to be rebuilt according to building condition survey
- Thank men and women at Transportation – hours are 6:30 am– 7:00 pm per day
- Difficult to get people to be bus drivers – low pay, difficult hours
- 2 staging areas would be an issue for vehicles coming in and out, including emergency vehicles with children walking around
- Other scenarios are difficult because of the timing involved – have minimal time to get students on and off buses
- Safety hazard at end of day when sports buses pick up athletes happens because they come out of gym and cross the parking lot at a time when parents and teachers are trying to leave the parking lot

9.03 John McGuire from Futures Education will present their findings of a Special Education Audit (proposed 7:05 duration 45 min)

7:35

- Company provides direct services to students as well as mentoring and analysis of Special Ed program
- The primary purposes of this presentation to the Board are to:
 - Review the methodology of the study
 - Present pertinent information for contextual purposes
 - Provide key Findings
 - Provide corresponding Areas of Opportunity
 - Provide a forum for discussion
- Specific Areas of the Review
 - Related Services
 - Utilization of Para-Professional Supports
 - Out of District Placements
 - Continuum of Services and supports
 - Organizational Structure and District Coordination of Programs and Services
- 2 main veins
 - Quantitative data analysis
 - Qualitative analysis – climate and culture of district and schools

Organizational Considerations/Findings

- Interviewees' perception is that there is an emerging sense of culture (most notably with teachers involved in co-teaching models)
 - Do teachers feel that Students With Disabilities (SWD) are “their” kids?
 - Educational philosophy for SWD has changed to one of inclusion, still needs work in district
- Those overseeing the CSE process are ensuring “parents as partners.”

- Certified Staff were generally complimentary of instructional resources and materials that are available to them
- Staffing Expenditure per pupil exceeded similar districts, NYS, Ulster county – generous staffing model
 - Make sure get a return on investment of generous staffing
 - Special Education Teacher - Ranked 1st – 1 teacher 8.7 students
 - TA - Ranked 3rd – 1 TA for every 7.1 students
- Expand website for information for parents as to services available
- Establish clearly articulated and written entrance and exit guidelines for the self-contained/special programs- help with implementation and consistency
 - Be sure services are equitable
- Continue to expand the specialists' roles in supporting all students
- Establish site-based meetings between central administration and principals
- Response to Intervention (RTI) requires continued attention
 - Percentage of SWDs in the District is currently 20% (as compared to a State Average of 14%)-if RTI is not available, more referrals
- 1 in 3 students referred to Special Ed is determined not to have a disability – mostly in-house referrals
 - Too much work on Special Ed. Dept. – better understand why this is happening
 - Relationship to ownership question and RTI
- 34% of SWDs spent at least 80% of their school day in general education (as compared to a State Target of 58%) – look to see if there are enough inclusionary models
- Fine tune IEP writing: Need for more explicit linkage of goals to Common Core Standards and Grade Level Expectations well as needs identified in Present Levels of Performance to the content areas addressed
- The SWD population graduation rates is 90% overall and meeting targets in grades 3-8 ELA and Math state assessments
 - But 20% classified is too many students – all are not truly disabled
- Bring down the 15% of the SWD population that is placed out of district - people would rather have services in-house
- Bolster the quantification of the CST/RTI data to allow for greater reflection of student outcomes
 - Number of referrals go down and number of actually disabled-identified referrals go up
 - As students are declassified, use RTI as a step back to regular education

Discussion:

- Perception that there is more connectivity with principals at elementary buildings for Special Ed. Dept.
- Most districts do not have a Teacher of the Deaf
- Referrals come from both parents and teacher
- Commend District for willingness to invest – look at how we are using resources - Are we getting the most out of resources?
- Consistently hear about poverty, absence of literacy experience, special emotion and mental health issues – those are the challenges

- Demographics are changing – need to change with them – can't keep old programs or expectations for these students
 - Students today do not have basic social skills
 - Behavior interventions are needed
- Bring stakeholders to table to discuss written procedures and protocols for identifying services needed – look at state standard guidelines for each service
 - Have to be consistently identified
- Literacy coaches, math specialists used at tier 3 RTI – can also help students just having trouble or help a teacher with a lesson
- Important for teachers to meet with Central administrators and principals – classroom visitations, walk-throughs, co-chair meetings
 - Must be visible
- Response To Intervention needs to be consistent across district
- Professional Learning Communities bring the people who are most involved to the table – best practice for students
- Integrated co-teaching when done well, benefits all students
 - Student achievement goes up when special and general education teacher have same ownership of SWD
- As building RTI to prevent failures, pull staff together to discuss goals – try to reduce SWD rate by a few percentage points
- When students go through process and are not classified – they miss services and time – better to provide classroom with differentiation strategy
 - Support classroom teacher with different pedagogies of teaching and collaboration in Tier 1 interventions

10. ****Break****

10.01 The Board of Education will take a break at 8:45

11. **Discussion & Possible Action**

11.01 Adopt 2018-2019 Budget (proposed 7:55)

Recommended Action: Superintendent recommends Board of Education approval of the following Proposition: Proposition # 1 – 2018-2019 Budget: BE IT RESOLVED, that the Onteora Central School District Board of Education be and is hereby authorized to expend the sums set forth under the various headings which are voted upon in gross and not in detail in the total amount of \$55,577,578 (which includes \$20,000 to support public library) for the year commencing July 1, 2018 and ending June 30, 2019, and the Board is authorized to levy and collect the necessary tax thereof on the taxable property of the District.

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren, Trustee Osmond

11.02 Approve 2018-2019 Calendar (revised)

Recommended Action: The Board of Education hereby approves the 2018-2019 School Calendar

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

Result: Unanimous

- Following BOCES calendar – did not use all 7 snow days last year

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren, Trustee Osmond

11.03 First Reading of Policy 5686 Use of Surveillance Cameras

- Initiative of Technology Committee is to expand use of cameras to the elementary school and then we can have an agreement with law enforcement that in an emergency they can have access to the cameras and be more informed
 - Through MOA will enter into agreement with Sheriff, Troopers, DEP,
- Camera can be live streamed
- Protection for live stream so not hacked – after 15 days tapes over

5686 Non-Instructional/Business Operations **SUBJECT: USE OF SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT**

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. Upon the recommendation of the Superintendent of Schools and after having carefully considered and balanced the rights of privacy with the District's duty to promote discipline, health, welfare and safety of staff and students, as well as that of the general public who has occasion to use school facilities, the Board supports the use of video surveillance cameras in its ~~Middle/High Ss~~ school **buildings** and surrounding school grounds. District video surveillance cameras will only be utilized in areas where there is no "reasonable expectation of privacy." Video surveillance does not include audio surveillance; we are not conducting audio surveillance.

To further the Board's objective, the School District's District-wide Safety Team shall meet as appropriate and/or deemed necessary to review District and building level safety practices, including the use of video surveillance cameras. The Team may also make recommendations to the Superintendent regarding the use of video surveillance cameras. The Superintendent shall retain final decision-making authority regarding the recommendations of the Safety Team; and they shall notify the Board as to the procedures to be implemented with regard to the use of video surveillance cameras by the School District.

The Superintendent will be responsible for appropriate use of video surveillance. The Superintendent or their designee will determine the need to view and/or review video surveillance recordings.

Designees will be limited to the following individual administrators in the following order: the Building Administrators, the Assistant Superintendent for Business, the Director of Buildings and Grounds, the Director of Transportation, the Director of Athletics and/or the School Resource Officer. The Superintendent and/or their designee may view live videostreaming in order to assist in the event of an emergency in progress that threatens safety and security of students/building occupants or in order or to maintain the system; these events will be specifically authorized. The Superintendent and/or their designee may specifically authorize an individual with technology expertise to view live video-streaming, only as necessary, in order to determine repairs to the system. A log will be kept of the date and names of all individuals viewing the videotape.

The Superintendent and/or their designee will grant viewing of live video-streaming to law enforcement only when there is a crime or emergency in progress that threatens safety and security of students/building occupants. **The District shall enact a Memorandum of Understanding with law enforcement agencies regarding the use of the video surveillance system prior to providing them with access to the system.**

Any video recording used for video surveillance purposes in school buildings and/or on school property, shall be the sole property of the District; and the Superintendent or their designee will be the custodian of such recordings. All video recordings shall be retained for a period of 15 days from the date of its creation. When a recording may be used as evidence in a student disciplinary matter or hearing pursuant to Education Law §3214 or an employee disciplinary proceeding initiated pursuant to procedures set forth in a collective bargaining agreement, Education Law § 3020-a or Civil Service Law § 75, it shall be retained in a secured location by the District in its original format for the period

provided for in the Records Retention and Disposition Schedule ED-1 or until the conclusion of any such disciplinary or legal proceeding, whichever is longer.

Disciplinary Hearings

In the event a student is brought up on disciplinary charges pursuant to Education Law §3214 or an employee is subjected to a disciplinary proceeding relative to alleged misconduct that has been recorded on a District-owned video recording, the charged student, student's parent/guardian or employee may request to view such video recording. Requests for viewing such video recording must be made in writing to the Superintendent or their designee. The Request for Viewing Form will require a statement detailing the reason for the request. Requests for viewing a video recording must be made in writing to the Superintendent or their designee and, if the request is granted, such viewing must occur in the presence of the District's designated custodian of the recording. Under no circumstances will the District's video recording be duplicated and/or removed from District premises unless in accordance with a court order and/ or subpoena or at the discretion of the Superintendent.

A student who is disciplined as a result of the contents of the video recording, as well as their parents and legal guardian, or an employee who is disciplined as a result of the contents of the video recording shall have an opportunity to view the tape which is the basis for the disciplinary action. However, should the results of a formal investigation that is conducted by the District, (relative to a student or employee's misconduct) be unfounded, the student, parent/guardian and/or employee to which the video recording allegedly pertains, shall not be entitled to view such video recording.

Signage/Notification Regarding Use of Video surveillance Cameras in School Buildings, School Buses and/or on School Grounds:

Appropriate signage will be posted at entrances to the school campus and/or at major entrances into school buildings notifying students, staff and the general public of the District's use of video surveillance cameras.

Students and staff will receive additional notification, as appropriate, regarding the use of video surveillance cameras in the schools and on school grounds. Such notification may include, but is not limited to, publication in the District calendar, employee handbook, and student handbook. Such notification does not preclude, as deemed appropriate by administration, the discussion of the use of video surveillance cameras with staff and students to heighten awareness and help foster a sense of security. Refer to: Policy 5751

11.04 Approve Superintendent Contract

Recommended Action: RESOLVED, that the Board of Education of the Ontario Central School District approves a contract for Victoria McLaren, as Superintendent of Schools, for a four year term commencing July 1, 2018 in accordance with the terms and conditions of a contract negotiated between the parties, a fully-executed copy of which will be filed with the District Clerk; and further authorizes the President to sign the contract.

Motioned: Trustee Warren

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren, Trustee Osmond

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 8:00)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 12.02-12.04

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren, Trustee Osmond

12.02 Approve Schedule U – The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Recommended Action: The Board hereby approves the Instruction – Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/18, Confidential, as reviewed by Trustee Osmond

12.03 Personnel Agenda

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) effective February 1, 2018:

Name	Position	School	Current Step	Current Credits	Current Salary	Added Credits	Added Salary	After Advancement Step	After Advancement Credits	After Advancement Salary
Pamela Ciaccio	Spec Ed	PH	19	48	\$103,164	6	\$828	19	54	\$103,992
Dominique Fields	ENL	PH	4	30	\$73,150	6	\$828	4	36	\$73,978
Amy Gustafson	Spec Ed	PH	17	30	\$97,306	6	\$828	17	36	\$98,134
Rachel Lim	Elem.	WD	9	36	\$83,048	6	\$828	9	42	\$83,876
Hilary Partridge	AIS Math	PH	22	24	\$112,405	6	\$828	22	30	\$113,233
Nicole Polacco	Reading	WD	8	30	\$80,402	6	\$828	8	36	\$81,230
Nicole Ryan	Spec Ed	PH	12	30	\$87,553	12	\$1,656	12	42	\$89,209
Jane Wolfrom	Elem.	PH	22	42	\$114,889	6	\$828	22	48	\$115,717

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) effective September 1, 2017:

Kristen Warren*	Elem.	BN	10	54	\$87,361	6	\$828	10	60	\$88,189
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*Should have been on the fall advancements

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Clinton, Lynn	Elementary Teacher/Woodstock	6/30/18	Retirement

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
3053	9/5/2017 – 4/8/2018*	Medical – Unpaid – FMLA
3053	4/9/2018 – 4/13/2018	Medical – Paid (Sick Bank) – FMLA
3053	4/14/2018 – 6/22/2018	Medical – Paid (Sick Bank)

*Adjustment to previous dates

LONG-TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Parisi, Jackie	Social Worker/PH	11/17/2017 – 06/22/2018	1MA	Extend leave replacement

TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Olson, Pamela	Speech/Phoenicia	*4/16/2018 – 6/22/2018	1MA	Leave replacement

*pending pre-employment processing

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Rider, Christina	Spring Track (Effective 3/12/18)	Unpaid
Cook, Debra	AIS/Living Environment (After School) Split w/Via)	\$989
Curlaw, Alicia	AIS/Regents Prep (After School) 3	\$1,978

Rivera, Stephanie	AIS/Regents Prep (After School) 2	\$1,978
Via, M. Scott	AIS/Living Environment (After School) Split w/Cook)	\$989

SUBSTITUTE**NAME****POSITION**

*Gray, Anna Certified Instructional (Became Certified on 3/21/2018)

Donoghue, Sean Certified Instructional

*amended appointment

12.04 Approve Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report ending February 28, 2018

13. Committee Reports**13.01 Health & Wellness Committee – Trustee Shands to report. Next meeting 4/19/18**

- Meet, Greet and Eat is April 23rd - 11 confirmed chefs, donations for silent auction and other items, DECA and National Honor Society will be on hand, will be booths and the layout has been improved

13.02 Policy Committee - Trustee Salem to report. Next meeting is at Central – TBD

- Board saw outline of student government policy – the student government will be adding to the policy and it will be up for first reading
 - Still going through 2002 policies

13.03 Communications Committee – Trustee Shands to report

- Reviewing communications plan created but not implemented from 2016
 - No meeting set yet, still figuring out goal
 - Counting on plan to give a direction

14. Old Business**14.01 The Board will discuss Old Business (proposed 8:10)**

- Consider drafting and passing a resolution that PILOTs are not welcome here because takes money from children

15. New Business**15.01 The Board will discuss New Business**

- As per policy, Board could visit plant while visiting the classes in session, instead of the Facilities committee
 - Principal can show Board pertinent parts
 - Facilities will discuss this internally
- Web site overhaul – Director of Technology John Reimer will include in his presentation about a new website design
- Need a transportation study – there is a safety issue
 - Parking, flow of traffic, safety of children in access areas

16. Request For Information**16.01 Discuss Requests for Information**

Trustee Salem asked if Nicole has any suggestions to help safety issue in parking lot

Trustee Storey asked how substitutes trained in policies and procedures of the district

17. Adjournment

17.01 Adjourn Meeting. Next meeting is WEDNESDAY, April 18, 2018 in the MS/HS School (proposed 8:25)

Recommended Action: Motion adjourn the meeting at 9:25


Motioned: Trustee Kurnit

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren, Trustee Osmond

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren