

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, JANUARY 9, 2018

WOODSTOCK SCHOOL

Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

2. Acceptance of Minutes

2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 12/19/17 Board of Education Meeting

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

3. Welcome

3.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:05 duration 10 min)

- Recognize students for accomplishments: Kira Jule participated in 1000 Book Club since inception and has read 630 books; River Raymond participated in Sumdog contest – has answered 2273 questions, nearest competitor answered 1345
- Student Safety Patrol – Program by AAA – 3rd grade program – focusing on taking responsibility for school and culture- be a helpful and good citizen – Derrell Yinger assigned front door where he greets students and gets greeted back
 - 2 more added–Sofia Greener is posted in cafeteria and Sage Fusaro is posted at the door to back parking lot
 - All help students that may need assistance
- Mary Naccarato taught a class on work of Dr. Nikki Newton, “Math Workshop in Action” similar to the way reading is taught
 - Very engaging for students
 - Did a survey and found that students enjoy small group instruction
- Matt Savatgy working with 3rd grade students on rocks and minerals preparing for trip to Howe Caverns
- Thank you to teachers, faculty and staff for day the buses were late– all pitched in to help the students get on the buses

4. Superintendent District News

4.01 The Superintendent announce District news (proposed 6:15)

Thanked entire district for being helpful during the accident on Route 28 that delayed many buses

Phoenicia

- The 2nd session of Healthy Kids (21st Century Grant) began on target with no interruptions on January 2nd
 - 94% of the students have already met or exceeded their reading goal.
 - A Healthy Kids Advisory Board and an outside evaluator will convene at the end of January to assess the program per the grant specifications
- The Phoenicia SDM Team is scheduled to meet on January 16th to monitor progress on our school goals and plan for a Family Literacy and Math Event

Bennett

- The fourth grade teachers will be building off of last year's electricity unit by expanding a phenomena based instruction to the study of soil
 - They will be challenging students by providing a hands-on, minds-on inquiry based science lesson where students have to discover scientific concepts prior to a lecture

HS

- In an effort to minimize the amount of testing administered to students on a given day, the Onteora High School is spreading out the midterm examination window from January 16th through January 26th
 - Information can be found on the high school's website.
- Congratulations to the members of the Onteora High School Science Olympiad team, which finished 6th (out of 33 teams) at the Columbia High School Science Olympiad competition on January 6th
 - The team took home 20 awards and will now be preparing for the regional competition, which will be held on February 3rd
- Thompson Family Foundation exhibit at the Woodstock School of Art (WSA) runs from January 16-February 3,
 - The scholarships, given to talented high school and SUNY Ulster students, allowed the young artists to take fine arts classes at the WSA
 - Work by the following Onteora artists will be featured: Alexis Nguyen, Ashley Hillard, Daniel Mintz, Marcel D'Aprile, Olivia Epina-Weiss, PariAra Marquez-Haberstroh, Erin Downs, Piper Levine, Morgana Edelstein, Isabella Brekke, Michael VanLeuvan, Jack Dornan, Leah Watt, Sophia Frank, Andrew Quick, Alexander McLain, Dakota Newton, Johanna Salminen, Joli Perfit, Kailey Cremer, and Samantha Berryann
 - The show will take place at the school's Robert Angeloch Gallery
- Due to last week's closing and delay field trips were postponed
 - DECA Chapter will be going to Rockland Community College tomorrow
 - AP Biology class will now be going to SUNY New Paltz next Wednesday
 - They will be learning molecular biology lab techniques

5. Board District News

5.01 The Board will announce District news (proposed 6:20)

- Girls Basketball Coaches vs Cancer Varsity tournament – came in 3rd

6. Student Representative Report

6.01 Student Representative, Ben Rauschendorfer will report to the Board (proposed 6:25)

- PBIS Committee looking into initiatives to improve school spirit
 - Athletic slogan contest
- English Dept. creating a quote wall – quotes from favorite books and authors

7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the last meeting

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:30 duration 10 min or more)

Dannah Chaifetz– Against early start time – all research says that teens need sleep – daughter has a lack of energy, getting sick a lot. Sports should not be ahead of school academics

9. 2018-2019 Budget

9.01 Assistant Superintendent for Business, Monica LaClair will present Budget Information for 2018-2019 (proposed 6:40 duration 30 min)

Overview of budget development process

- Continual process - in September, use budget passed in May
 - Adjust for changes from May to September
 - Then adjust all year
- Look at where we are currently and how to move forward
 - Transportation, repairs and maintenance, staffing needs, programs changes, facility needs, instructional needs
- New way of budgeting required – must be by building
- Budget should reflect mission and vision statement
- Enrollment is still declining – around 1200 next year
- Increase in ERS and TRS – first increase in 3 years
 - Will have an impact – ERS less than TRS
- Uncertainty in health insurance – no idea what increase will be
 - 12% increase budgeted
- Consumer Price Index (CPI) – maybe around 2%
- Uncertainty for State Aid – State is running in a \$4 billion deficit – not sure what that will mean for education
- Early Projected Revenue assuming: 2% CPI, take available carryover
 - Total \$ 52,262,848
 - Increase \$ 1,351,693
 - % Increase 2.66%
 - State Aid will be flat
- Expenditures up 4%, \$891,000 short
 - Very early – in a good place right now
 - All are preliminary numbers

Discussion:

- If teachers are split between buildings they will need to be in more than 1 code
- TRS and ERS increased because they changed their actuary formula
 - Last year health insurance went up 16%
- District has been at 0% increase in tax levy for a few years
 - Public does not understand that it is not a 2% tax cap
 - Need to educate the public
 - No more PILOT, going back on tax rolls – tax rate will increase due to assessments
- Tax Certiorari Reserve used to have money – may need again for Reservoir
- Shared services with BOCES is difficult because of the location of our buildings
 - Shared transportation, B & G are good shared services – but we are geographically too large- they would spend too much time driving
- Budget numbers from State by end of January

10. Policies (proposed 7:10 duration 10 min)

10.01 Second Reading and Adoption of Policy 4211 Line and Staff Relationships

Recommended Action: The Board and Education hereby adopts Policy 4211 as written.

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

It shall be the responsibility of the Superintendent to develop and detail the administrative and supervisory structure of the School District. Lines of authority will be shown on the **Table of Organizational Chart** developed by the Superintendent.

Personnel will be expected to refer matters requiring administrative action to the administrator to whom they are responsible. The administrator will refer such matters to the next higher administrative authority when necessary. Additionally, all personnel are expected to keep the person to whom they are immediately responsible informed of their activities by whatever means the person in charge deems appropriate.

Lines of authority should not restrict in any way the cooperative, sensible **working together collaboration** of all staff members at all levels in order to develop the best possible school programs and services. The established lines of authority represent direction of authority and responsibility; when the staff is working together, the lines represent avenues for a two-way flow of ideas to improve the program and operations of the School District.

In the event an employee is not satisfied with an administrative decision and no other procedures exist for resolution of the disagreement, they shall have the right to appeal to the next higher level of authority and through successive steps to the Board of Education.

No part of this policy is meant to supersede or take precedence over the terms or conditions in any negotiated agreement between the Board and a group of its employees.

10.02 Second Reading and Adoption of Policy 4230 Administrative Authority

Recommended Action: The Board of Education hereby adopts Policy 4230 as written

Motioned: Trustee Shands

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

20022017 4230 Administration SUBJECT: ADMINISTRATIVE AUTHORITY **DURING ABSENCE OF THE SUPERINTENDENT OF SCHOOLS**

~~The Superintendent of Schools shall delegate to another administrator the authority and responsibility for making decisions and taking such actions as may be required during the absence of the Superintendent.~~

~~The Superintendent of Schools shall delegate to another administrator the authority and responsibilities for making decisions and taking such actions as may be required during the absence of the Superintendent.~~

~~In the event of an emergency, every possible effort should be made to contact the Superintendent. If the Superintendent is not available, the authority to act for them shall be delegated according to the Organizational Chart, dependent upon the nature of the emergency. If the nature of the emergency warrants, the President of the Board of Education shall be contacted by the administrator assuming authority.~~

~~Each employee of the District shall be under the general direction of the Superintendent. Instructional staff members shall be immediately responsible to the Principal of the Building in which they work. Other employees shall be immediately responsible to the administrative personnel under whom they work.~~

~~Whenever an emergency occurs in an individual school which requires an immediate decision, the Principal should act and notify the Superintendent as soon as possible.~~

~~The Superintendent shall maintain a current Organizational Chart to which immediate reference can be made by the Board or any employee of the District.~~

In the Absence of Board Policy

~~From time to time problems and new questions arise for which no specific policy has been prepared. Members of the administrative staff shall act in a manner consistent with the existing policies of the School District and shall alert the Superintendent of Schools to the possible need for additional policy development.~~

10.03 Second Reading and Adoption of Policy 6212 Certification

Recommended Action: The Board of Education hereby adopts Policy 6212 as written.

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

~~20022017~~ 6212 Personnel SUBJECT: CERTIFICATION

- a) In accordance with applicable statutes, Rules of the Board of Regents, and Regulations of the Commissioner of Education, each employee whose employment requires certification or other licensure shall inform the Superintendent of Schools immediately of any change in the status of his/her certification or licensure. The changes shall include, but not be limited to, the granting, revocation, upgrading, expiration, conversion and/or extension of these documents as to their periods of validity or their titles.
- b) ~~The original certificates and/or licenses must be presented for examination and copying in the office of the Superintendent of Schools as soon as they are available to the employee. The copies will be maintained in the Superintendent's files in support of the legitimate employment of each affected employee.~~ The failure of any such employee to possess the required certification or other licensure may result in the discharge of that employee.
- c) Whether or not the District verifies an individual's certification or licensure does not waive the responsibility of the employee to maintain what is required for ~~his/her~~their assignment. Education Law Sections 3001, 3001-a, 3004, 3006, and 3008 8 New York Code of Rules and Regulations (NYCRR) Subparts 80-1, 80-2 and 80-3

10.04 Second Reading and Adoption of Policy 6470 Employee Acceptable Use

Recommended Action: The Board of Education hereby adopts Policy 6470 as written.

Motioned: Trustee Storey

Seconded: Trustee Osmond

- Language struck will be in a regulation

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Shands, Trustee Ratcliff, Trustee Warren

~~2016-2017~~ 6470PersonnelSUBJECT: EMPLOYEE ACCEPTABLE USE OF DISTRICT TECHNOLOGY

System Definition

~~Onteora Central School District (OCSD) provides access to electronic information resources such as computer hardware, software, networks, and electronic communication systems including, but not limited to, computers, telephones, fax machines, photocopiers, smart phones, tablets, projection units, video camera, monitors, speaker systems, microphones, Apple TVs, Smart Boards, televisions, laptops and any other technology available to employees through the District Computing Systems (DCS). This may include access to electronic mail (e-mail), social networking sites, texting, online services, WI-FI, and to the DCS from home or other remote locations. All use of the DCS, including independent use of OCSD premises, shall be subject to this Board policy. All components of the DCS, including but not limited to, computers and computer accounts belong to OCSD shall be used solely for educational and work-related tasks and assignments. It is the employee's responsibility to restrict his/her use of said technology and information resources to these purposes.~~

Purpose

~~Onteora Central School District (OCSD) encourages use of the District Computer Systems (DCS) to explore educational topics, conduct research and engage in work-related professional communication to further the mission of OCSD. It is anticipated that access to various electronic information resources will expedite and enhance the performance of work related tasks and assignments.~~

Acceptable/Unacceptable Use

~~Generally, the same standards of acceptable conduct that apply to any aspect of OCSD job performance shall apply to use of the DCS. Users are expected to communicate in a professional manner consistent with Board policies. Transmission of confidential information outside the agency requires the authorization of the District Superintendent or his/her designee. Copying of such confidential information to removable storage devices is strictly forbidden unless authorized by the District Superintendent or his/her designee. There should be a risk assessment which includes approved security consideration such as password and encryption as needed. OCSD confidential data shall not be stored on personal devices. Users who willfully, maliciously, or unlawfully damage or destroy OCSD electronic information resources sometimes referred to as "hacking" may be subject to disciplinary and/or legal action.~~

~~In addition to Board policies, users shall also adhere to Federal and State laws and regulations governing electronic communications and terms of service for other authorized social networking sites, including, but not limited to copyright laws, rights of software publishers, license agreements, and rights of privacy.~~

~~This policy does not attempt to articulate all required and/or acceptable uses of the DCS, nor is it the intention of this policy to define all inappropriate usage, however, following is a non-exhaustive list of prohibited behavior/unacceptable uses:~~

- ~~1. Use of inappropriate language—obscene, lewd, profane or vulgar language is prohibited.~~
- ~~2. Creating, storing, displaying or the transmission of pictures, video, or audio that represents illegal, obscene, pornographic or bias images.~~
- ~~3. Harassment and unwanted contact—this includes the use of email to harass another person or organization; to personally attack another person or organization; or to disseminate false or defamatory material about a person or organization.~~
- ~~4. Dangerous information—information that, if acted upon, could cause damage or present a danger of disruption.~~
- ~~5. Any other activity that would violate State or federal law, or school policy.~~
- ~~6. Violations of privacy and/or public safety—revealing personal information about others or self that could be deemed private and/or dangerous.~~
- ~~7. Abuse of resources—chain letters, spamming, i.e., the mass-mailing of email for solicitation purposes.~~
- ~~8. Infringement on any copyrights or other intellectual property rights, including copying, installing, receiving, transmitting, or making available any copyrighted software on the OCSD computer network.~~
- ~~9. Data mining or the inappropriate dissemination of confidential information.~~
- ~~10. Engaging in commercial activities including but not limited to the promotion of a personal business, financial gain, advertising or solicitation purposes shall be considered a direct violation of this policy.~~
- ~~11. Distribution of political campaign material, unless otherwise permitted by applicable collective bargaining agreements.~~
- ~~12. Gaming~~

13. ~~Accessing social media sites for non-business purposes.~~
14. ~~Sharing of confidential passwords necessary to access the DCS~~
15. ~~Any use as a forum for communicating by e-mail or any other medium with other school users or outside parties to solicit, proselytize, advocate or communicate the views of an individual or non-school sponsored organization; or to raise funds for any non-school sponsored purposes, whether for profit or not for profit, is prohibited.~~
16. ~~Any use involving materials that are defamatory or sexually explicit are prohibited.~~
17. ~~Any communication with students or minors that is not age appropriate or appropriate for a student-teacher relationship is prohibited.~~
18. ~~Knowingly providing school e-mail addresses to outside parties whose intent it is to communicate with school employees, students and/or their families for non-school purposes is prohibited.~~
19. ~~Intentionally opening or forwarding any e-mail, attachments or other files from any source that is known to contain a virus or viruses is prohibited.~~
20. ~~Using on-line programs not leased by OCSD.~~
21. ~~Technology resources are expensive to maintain and operate. It shall be each employee's responsibility to use district systems and supplies judiciously and at all times in accordance with this Regulation/Agreement. Spilling food and/or drinks on District equipment or other actions which compromise the District's equipment should be avoided.~~
22. ~~Modifications to hardware, networks or software is prohibited. Additionally, employees and or students do not have a right to load software on any district system. Any new software should be requested through the Building Principal and purchased through the Technology Department. Software will then be loaded by the Network Technology staff.~~
23. ~~Employees are responsible to insure the security of any district technology equipment, files, information, data, passwords assigned to or created by them.~~
24. ~~Employees with access to student records may not use, release, or share these records except as authorized by the OCSD, and /or Federal or State Law.~~
25. ~~Employees should shut down and power off equipment at the end of the work day.~~
 1. A user separates from service as an employee of OCSD.
 2. Status as a person authorized to access the DCS or use OCSD equipment terminates.
 3. A user is assigned a new position and/or responsibilities pursuant to which use of the DCS, or a portion thereof, has not been authorized.
 4. User violated this policy.

Anyone who is aware of any misuse or abuse of any software or electronic communication system owned or leased by OCSD shall notify his/her immediate supervisor or building principal.

An administrator who is aware of any misuse or abuse shall notify the Superintendent, Assistant Superintendent, or designee, and appropriate disciplinary action may occur based on the circumstances and in accordance with all applicable laws, bargaining agreements, Board policies, and administrative regulations.

Student Personal Safety:

1. ~~Employees who supervise students with use and access to "Technology Systems" shall be familiar with the Ontario Central School District Student Use Policy Agreement and enforce all of its provisions.~~
2. ~~All Student "technology systems" use will be supervised by a responsible staff member.~~
3. ~~It is the responsibility of the staff member supervising students to report any resulting misuse by their students to the building administrator and/or the Technology staff.~~

Limitation of Liability

~~OCSD will make reasonable efforts to assist users who are experiencing work-related technical problems. However, OCSD makes no warranties of any kind, either expressed or implied, that the functions or the services provided by or through the DCS will be error-free or without defect. OCSD will not be responsible for damages users may incur, including, but not limited to, loss of data or interruptions of service. OCSD is not responsible for the accuracy or quality of the information obtained through or stored on the DCS. OCSD will not be responsible for obligations, financial or otherwise, incurred as a result of the unauthorized use of the DCS.~~

No Expectation of Privacy

~~Users should not have an expectation of privacy in anything they create, store, send or receive on the computer system. By accessing/using the DCS, the user has consented to OCSD exercising its authority and the rights set forth in this policy, including the right to monitor any information or communication stored or transmitted over the DCS.~~

~~Users consent to allow OCSD employees to access and review all materials users create, store, send or receive through the DCS, including the computer and through computer networks and the Internet. Users understand that OCSD may use human or automated means to monitor use of the DCS resources.~~

~~E-mail has been provided for correspondence and communication as related to your employment in an educational environment and not for personal business use. The district understands that occasional personal communication may occur. However, the district reserves the right to determine when such use is excessive and in violation of this policy.~~

User Responsibilities

~~Each user of the OCSD systems and/or services shall submit a signed Technology Acceptable Use Agreement Form to acknowledge the receipt of this policy and its accompanying regulation and the District's expectation of compliance.~~

~~Every user shall safeguard the integrity of all systems and shall protect their ID and passwords. Users shall not share their ID or password with others. Unauthorized use of another Account Holder/User account password is prohibited.~~

- ~~1. Employees may not move any equipment from the room where it is assigned or reconfigure any of the technology/network resources, which may result in damage or unnecessary "downtime" to any district data, video or voice system and/or component. It shall be the employee's responsibility to secure appropriate permission to move, adjust, or reconfigure such resources and arrange for assistance from the Network Technology Staff.~~
- ~~2. Employees assigned "technology equipment" are responsible for its basic care and safety. Any damage to equipment or other issues with equipment must be reported immediately.~~
- ~~3. It shall be each employee's responsibility to report any attempts or actions of a person to vandalize, degrade or disrupt technology equipment or system performance.~~
- ~~4. All employees who utilize school computers for instructional purposes with students have a duty to supervise and monitor online activities of students while in school, including but not limited to use of e-mail, chat rooms and other forms of direct electronic communication, "hacking" and other unlawful activities of minors, and access to materials harmful to minors. Such employees must be familiar with the school district's policies and rules concerning student computer and Internet use and enforce them. When, in the course of their duties, employees become aware of student violations, they shall stop the activity and inform the building principal (or other appropriate administrator) immediately.~~

Best Practices For Wi-Fi:

- ~~• Turn off the device when not in use and at the end of each day.~~
- ~~• If device is to stay on, turn Wi-Fi off when not in use (switch on side, or airplane mode on iPad).~~
- ~~• Always place the device on a solid surface.~~
- ~~• Viewing distance should be a minimum of 12 inches from the screen~~

11. Independent Contract Retainers

11.01 Approve Independent Contract Retainers (proposed 7:20)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 11.02-11.05

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

11.02 ICR - Brody

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Cindy Brody as a mentor in hands on healing for horses for the period beginning December 1, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

11.03 ICR - Center for Creative Education

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Center for Creative Education as an Artist in Residency at the Phoenicia Elementary School for the period beginning March 12, 2018 to March 21, 2018 at the rate of \$250.00 per 1-hour class to a maximum of \$1250.00 and authorizes the Superintendent to sign such an agreement.

11.04 ICR - Jones

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kitty Jones for Kit’s Interactive Theatre at the Phoenicia Elementary School on April 20, 2018 at the rate of \$750.00 per show to a maximum of \$750.00 and authorizes the Superintendent to sign such an agreement.

11.05 ICR - Rust

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mark Rust as a performing artist at the Phoenicia Elementary School on February 22, 2018 at the rate of \$500.00 per performance to a maximum of \$500.00 and authorizes the Superintendent to sign such an agreement.

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 7:25)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 12.02-12.06

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

- Suburban Contract – did work 2 years ago, work was added to the project, different understandings of the unit price on work – this is a settlement
 - Substantial work was done, each elbow was to be abated – we thought the unit price bid included everything, when they billed us there was an additional price for equipment

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

12.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/18, Confidential, as reviewed by Trustee Shands

12.03 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUM	EFFECTIVE DATE FROM - TO	REASON
2448	11/14/2017 – 12/22/2017	Paid Medical Extension
3053	09/05/2017 – 02/06/2018*	Unpaid FMLA Medical Extension
3056	01/02/2018 – 04/30/2018	Adjustment of Paid Medical

SHORT-TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Parisi, Jackie	Social Worker/PH	11/17/2017 – 02/06/2018*	1MA	Extend leave replacement
Quinlan, Ellie	Mathematics/HS	01/02/2018 – 04/27/2018	1BA	Extend Leave Replacement

*Approximate Dates

SUBSTITUTE

NAME	POSITION
Rodriguez-Their, Questzal	Uncertified Instructional/Non-instructional
Vella, Gisela	Uncertified Teaching Assistant

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Lockwood, Wendy	Musical Play Production – Elementary – Bennett	\$820.00

TERMINATION:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
George, Robert	Uncertified Substitute Teacher, TA and Monitor	12/22/2017

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Carr, Donna	Food Service Worker	05/17/2017	01/16/2018

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Karolys, Marie	B&G Secretary/HS	2/24/2018	Retirement

12.04 Change Order #AA-02

Recommended Action: BE IT HEREBY RESOLVED on the recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve change order #AA-02 with Suburban Restoration Co. Inc. for asbestos abatement at the Jr./Sr. HIGH SCHOOL project #62-12-01-06-0-001-026, increasing the project amount by \$131,798.00 and authorizes the Superintendent to sign the change order.

This change order is to pay Suburban Restoration for the additional work that was requested of them while they were in district doing contract work during the summer of 2016. The delay in the change order had to do with a misunderstanding of the additional cost and what was included as part of that cost. In order to bring it to a resolution and understanding that potential legal costs could far outweigh what was owed, the District entered into negotiations with Suburban with the help of Dan Petigrow. Originally, Suburban requested \$257,422 as the additional fee for additional work, the District calculated it owed approx.. \$134,800. We settled at \$157,500. Plus with additional credits of \$25,702, the final change order comes to you as an increase of \$131,798. We see this as the best option for the District to finalize this and begin the process of closing out the project.

12.05 Settlement with Suburban

Recommended Action: BE IT HEREBY RESOLVED, on the recommendation by the Superintendent of Schools, that the Board of Education of the Onteora Central School District approve a Settlement Agreement between the Onteora Central School District and Suburban Restoration, Inc upon written terms and conditions as negotiated by the School District attorney, a fully executed copy of which shall be placed on file with the District Clerk; and
BE IT FURTHER RESOLVED, that the President of the Board of Education be authorized to execute said Settlement Agreement.

12.06 Surplus Equipment

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following items as surplus and authorizes the sale or disposal of these items:

- 1 – Mi-T-M gas engine pressure washer Model: GH-3504-0EGH
- 82 – Folding chairs

13. No Committee Reports – No committees have met since the last meeting

14. Old Business

14.01 The Board will discuss Old Business (proposed 7:35)

- Homework survey is currently underway – check on Jan 15th deadline
 - Available online or can get a paper copy if can't get online

15. New Business

15.01 The Board will discuss New Business (proposed 7:40)

No new business was discussed

16. Request For Information

16.01 Discuss Requests for Information (proposed 7:45)

Trustee Kurnit asked for an update about the Futures Contract Report on the PPS Department

17. Adjournment

17.01 Adjourn Meeting. Next meeting is Tuesday, January 23, 2018 in the Bennett School
Recommended Action: The meeting is adjourned at 6:55

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

18. Retreat

18.01 The Board will enter a Retreat to discuss and finalize Board Norms (proposed 7:50)

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren