

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

**TUESDAY, DECEMBER 5, 2017**

**PHOENICIA SCHOOL**

## 1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

## 2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts the minutes of the 11/21/17 Board of Education Meeting

Motioned: Trustee Salem

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

## 3. Welcome

- 3.01 Phoenicia Principal Linda Sella will welcome the Board (proposed 6:05 duration 10 min)

- Thank you to the Board members who participated in the classroom visits
- Read email from Monitor Leanna Nieves, who thanked everyone in the District for helping her raise funds for a commercial chain saw, inverters, LED lights and miscellaneous items for the people of Puerto Rico – she has a home there
- Professional development going on – TC for grade 2 today, grade 3 tomorrow
  - Follow up on Nov 22 conference day
- More training to follow on Leveled Literacy Interventions for Special Education
- Healthy Kids After School program first field trip to Phoenicia Library
  - Part of grant to work with community
  - Finishing up first session with 20 students, beginning second session
- Holiday Boutique – students buy gifts for \$2
- PTA Craft Fair – student-made crafts for parents

## 4. Superintendent District News

- 4.01 The Superintendent announce District news (proposed 6:15)  
Woodstock

- This is the final week of Kidstock – all classes a success
  - With Bennett teacher, Karen Hadley, the students have been replanting the front gardens

- All of the grade 2 and 3 teachers are attending a TC training led by Woodstock literacy coach Lindsay Barton
- Congrats to 3<sup>rd</sup> grade student Derrell Yinger on becoming the first (triple A) AAA school safety patroller
  - Sworn in by school resource officer Tom Sharon
  - Some of the responsibilities of this role are: will greet other students and adults on their way into school, ensuring safety in the hallway with the Principal, checking that all outside doors are locked, assist students when bringing unusual items to their classrooms that they cannot manage alone such as items for birthday celebrations

## BN

- The Bennett Elementary Giving Tree - choose an ornament from the tree near the main office so that you can purchase an item for someone in need within our community
  - Place the ornament from the Giving Tree on the unwrapped gift and return to the Bennett health office on or before Friday, December 15<sup>th</sup>

## MS

- The Advanced 8<sup>th</sup> grade Studio Art students went on a field trip to Woodstock School of Art last week
  - Chose a class to work in for the entire day; the options were Drawing, Printmaking, or Sculpture – worked with professional artists
    - Work will be on display at the Woodstock School of Art

## HS

- 25 students went to the Empire State Convention Center to see the Aids Memorial Quilt, sponsored by the state Department of Health and the Aids Institute as part of World Aids Day
  - Students will also listen to presenters, participate in interactive learning experiences, and visit various exhibits about student HIV/STD prevention education
- Tomorrow at 7 PM is the high school's band and chorus winter concert
  - program includes four selections for the chorus and four selections for the wind ensemble
- After School (3PM) Thursday is the high school's Poetry Out Loud event

## 5. Board District News

5.01 The Board will announce District news (proposed 6:20)

Trustee Kurnit reported that last Thursday he attended the UCSBA meeting with Superintendent Victoria McLaren and Trustee Storey – speaker was Bill Daggett – presented that the schools are still in the working in the 19<sup>th</sup> century

- Future Focused Education- use different digital platforms to open up education

Trustee Osmond - Nov 30<sup>th</sup> toured Bennett to visit classrooms, good conversation with Principal Buono and saw wonderful things going on in school

Trustee Salem read for Trustee Shands –girls varsity Basketball Spaghetti Dinner is Dec 13<sup>th</sup> at 5:30 to benefit Coaches with Cancer

Trustee Salem reported that during the Bennett classroom visit they had a spirited discussion about student government

## 6. Student Representative Report

6.01 Student Representative, Ben Rauschendorfer will report to the Board (proposed 6:25)

- HS Nurse has list of needy families - Student Government are sponsoring one family and are encouraging other clubs to sponsor a family
- Discussing Spring Fling dates
- Poetry Out Loud is Thursday 2:45

## 7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting  
No comments were made at the last meeting

## 8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:30 duration 10 min or more)  
No public comment was made

## 9. Discussion & Possible Action

9.01 Discuss the Dress Code Policy and Gender Neutral Language (proposed 6:40 duration 20 min)

- Board had decided to send policy to committee to create gender neutral language, committee decided to send to whole Board – started at previous meeting with a general discussion
- Student Rep said that the language is not an issue, so the Board has no more purview – up to administration
- Inconsistencies in dress code in handbooks amongst schools
- If policy is not clear, must have regulations
- Add language to say that administration and enforcement of the dress code will be gender neutral and consistent
  - Need training to pursue – is unintentional to be gender bias
- Change last sentence to be more in line with what is happening in schools
  - Don't have a true elected representative student council but a plan is in place to change this at many grade levels
    - Change policy again when complete
- Find out what training happens with the Code of Conduct and how it is communicated to faculty and staff
- Code of Conduct needs to be more current and gender neutral – refers to buildings to adhere to Dress Code Policy
  - Current Code of Conduct is discriminatory toward women
- Code of Conduct is not required to be revised by committee - it says that the Board may be assisted by committee
  - Will get more buy-in if done with constituent groups
- Add language: *School-directed changes to a student's attire or grooming*

*should be the least restrictive and disruptive to the student's school day. Any school dress code enforcement actions should minimize the potential loss of educational time. Administration and enforcement of the dress code will be gender neutral and consistent.*

#### 2002 7312 Students SUBJECT: STUDENT DRESS CODE

The responsibility for the dress and appearance of students shall rest with individual students and parents. They have the right to determine how the student shall dress, provided that such attire does not interfere with the operation of the school or infringe upon the general health, safety and welfare of District students or employees. Student dress and appearance must be in accordance with the District Code of Conduct. The administration is authorized to take action in instances where individual dress does not meet these stated requirements. While the school administration may require students participating in physical education classes to wear certain types of clothing such as sneakers, socks, shorts, and tee shirts, they may not prescribe a specific brand which students must wear. This policy does not mean that student, faculty, or parent groups may not recommend appropriate dress for school or special occasions. It means that a student shall not be prevented from attending school or a school function, or otherwise be discriminated against, so long as their dress and appearance meet the above requirements.

The Board looks to the Student Council through its officers and committees to adopt guidelines in this area that will be conducive to having a positive effect on student attitude toward appropriate dress and physical appearance.

#### 9.02 Discuss a resolution to help displaced children in Puerto Rico come to Onteora (proposed 7:00 duration 10 min)

7:00

- Trustee Ratcliff suggested this on the agenda – after reading the article in NYSSBA maybe reach out to Middletown, Newburgh and Amsterdam (districts in article close to Onteora) and ask what they have done to find their best practices- Board and Superintendent
  - Ask what Onteora can do to support you or are you over-loaded and Onteora can help take some students
- How would we support the family in the community? – jobs, housing
- Trustee Ratcliff to reach out to Board, Superintendent Victoria McLaren to reach out to Superintendent of Middletown, Newburgh and Amsterdam and report back to Board

#### 9.03 Discuss Confederate Flag Resolution (proposed 7:10 duration 20 min)

7:10

- Legal guidance has been implemented by the drafting committee

Motion to enter into executive session to discuss legal advice is not a valid reason to enter into executive session

*Motion:* Postpone resolution until legal guidance has been shared with all Board members

Motioned: Trustee Storey

Seconded: Trustee Salem

- Attorney's guidance is that the resolution is fine
  - Next email had more questions that were answered

Result: Failed

Yay: Trustee Storey

Nay: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

- Board making a statement about how it feels, if it changes what is happening in the school, it is not up to Board
  - Clear message as to what is happening in the world today
- There are teachers and students who are afraid and deeply offended by this symbol with good reason– anyone in the school who has to deal with seeing the confederate flag – hoping this resolution will lead to more reporting of incidents, give people courage
- Intent is to show how the Board feels in Board meeting items that are shared with the district
  - Serve as a reminder of what the written policy is
- Change language as noted because it is already in Policy 7380
- What about people who believe the confederate flag is just part of history – need to be inclusive
  - Opinions are not equal to facts – depend on history teachers to teach the truth
  - This is about empathy – to respect the opinions and experiences of people in the minority and accept that they feel harassed or intimidated
- Student Representative Ben Rauschendorfer spoke on behalf of a fellow student:
  - Asked how the repercussions will be different tomorrow if this passes and a student comes in with a Confederate flag
    - Incumbent on administration and teaching staff to judge each incident on an individual basis
  - All students and parents are having an opinion on this – the Board is placing judgment on students who do not believe it is a symbol of hate
    - Not intended to judge anyone

## 10. Break

10.01 The Board will took a break at 8:00

Trustee Salem read the revised Confederate flag resolution:

WHEREAS: The Board of Education recognizes the First Amendment rights of all students, faculty and staff, within the constraints of the public education system *and urges students, faculty, administration and staff to take advantage of every available educational tool, to minimize the Confederate battle flag's presence and impact in our schools* and

WHEREAS: The Board affirms its commitment to nondiscrimination and recognizes its responsibility to provide an environment that is free of harassment and intimidation, including, but not limited to, the uses of hate speech and hate symbols; and

WHEREAS: The Board will not tolerate behaviors that infringe on the physical, social, mental, or emotional well-being of others, or that disrupt the safety and support of the educational environment; and bullying, harassment, or discrimination on the basis of actual or perceived race, color, weight,

national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex, or for any other reason; and

WHEREAS, for millions of Americans, the Confederate battle flag is a symbol of intolerance, injustice, and inequality; and

WHEREAS, the Confederate battle flag has always been recognized as a deeply offensive symbol of opposition to civil rights legislation, integration, justice, education, and access to equal opportunity; and

WHEREAS: The Board believes that it is essential for all staff, students, parents and guardians to be empowered to immediately document all instances of intimidation, harassment, discrimination or hate; and

WHEREAS: ~~The Superintendent, Building Principals or designees will investigate and file a report as outlined in administrative regulations, Code of Conduct or Dignity For All Students Act policy~~ :*District Policy 7380 Dignity for All Students Act* states:

“School employees who witness or receive a report (oral or written) of harassment, bullying and/or discrimination must orally notify the Superintendent, Principal, or their designee no later than one (1) school day after witnessing or receiving a report of such incident. The employee must then file a written report within two (2) school days after making the oral report.”; and

WHEREAS: The Board believes that any instance of intimidation, harassment or bullying may be substantially disruptive to an individual's physical, social, mental or emotional well-being, and thus may disrupt the safety and support of the educational environment; and

THEREFORE: The Board recognizes the Confederate battle flag to be a symbol of intimidation, harassment and hate, and denounces it as such.

Motioned: Trustee Warren

Seconded: Trustee Ratcliff

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Result: Passed

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Nay: Trustee Storey

Not Present: Trustee Shands

#### 9.04 Discuss Board Self-Evaluation Instrument (proposed 7:30 duration 15 min)

This item was not discussed

### 11. Policies (proposed 7:50 duration 15 min)

#### 11.01 First Reading to rescind Policy 1339 Duties of the Census Enumerator(s)

8:10

- Policy is not followed and no longer needed

2002 1339 By-Laws SUBJECT: DUTIES OF THE CENSUS ENUMERATOR(S)

The Census Enumerator(s) is appointed by the Board of Education. The duties include the following:

- To take a census of all children up to the age of eighteen (18).
- To note particularly any children between birth and twenty-one (21) years of age who are disabled.

The census of the Onteora Central School District shall be conducted during the months of July and August.

Education Law Section 3242

Motion to waive second reading of this policy

Motioned: Trustee Kurnit

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren, Trustee Storey

Not Present: Trustee Shands

Motion to rescind Policy 1339

Motioned: Trustee Ratcliff

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren, Trustee Storey

Not Present: Trustee Shands

#### 11.02 First Reading of Policy 5720 Scheduling and Routing

~~2002~~**2017** 5720 Non-Instructional/Business Operations **SUBJECT: SCHEDULING AND ROUTING**

Bus routes are authorized by the Board of Education and any requests for a change must be submitted to the Superintendent or their designee.

The responsibility for administering the transportation program rests with the Superintendent and administrative designee. The administration of the program will comply with all applicable laws, regulations, and policies established by federal, state and local authorities.

##### **Mileage Limitations**

Transportation services shall be provided to meet the needs of the students of the District within specified limits and areas established by the Board of Education.

The District will provide transportation only for those students in grades 7 through 12 living a distance greater than one (1) mile from the school they attend or greater than one (1) mile from the nearest school bus stop on a main or feeder run, and one-half mile for elementary students. **A Child Safety Zone has been established surrounding the Middle/High School and Bennett and transportation is provided within this Child Safety Zone.**

~~The Superintendent will prepare regulations consistent with this policy.~~

Education Law Sections 3621 and 3635

#### 11.03 First Reading of Policy 5721 Late Bus Runs

~~2002~~**2017** 5721 Non-Instructional/Business Operations **SUBJECT: LATE BUS RUNS**

In order to encourage student participation in extracurricular activities, the Board of Education authorizes daily late bus runs at the middle-senior high school. Double late bus runs may be provided at the discretion of the Superintendent of Schools, when there ~~is~~**are** at least fifteen (15) students or more for the 4:20 p.m. late run, and when there ~~is~~**are** at least fifteen (15) students or more for the 5:15 p.m. late run and when the cost for such runs may be absorbed in the transportation budget.

Late bus schedules will be developed by the Director of Transportation Supervisor and announced to the student body by the ~~secondary~~ school administration. Any change in the bus schedule will be announced over the public address system ~~one (1) day in advance of the changes~~**early as possible**. There will be no late runs on the following days: when school is cancelled because of inclement weather, ~~or~~ when school is on half-day session, ~~or when a 15 minute Early Evacuation is scheduled.~~

#### 11.04 First Reading of Policy 5730 Transportation of Students

~~2002~~**2017** 5730 Non-Instructional/Business Operations **SUBJECT: TRANSPORTATION OF STUDENTS**

##### **Requests For Transportation to and From Nonpublic Schools**

The parent or guardian of a parochial or private school child residing in the School District who desires that the child be transported to a parochial or private school outside of the School District during the next school year should submit a written request to the Board of Education no later than April 1 of the preceding year, or within thirty (30) days of moving into the District. No late request of a parent or guardian shall be denied where a reasonable explanation is provided for the delay. **Students must live within a 15 mile radius of chosen private school. If student does not, they must meet the bus at an existing bus stop within the 15 mile radius.**

##### **Transportation of Students With Disabilities**

Students with disabilities in the District shall be transported up to fifty (50) miles (one way) from their home to the appropriate special service or program, unless the Commissioner certifies that no

appropriate nonresidential special service or program is available within fifty (50) miles. The Commissioner may then establish transportation arrangements.

#### **Transportation of Non-Resident Students**

The District shall not extend its bus routes outside of the District to pick up non-resident students.

#### **Transportation to School Sponsored Events**

Where the District has provided transportation to students enrolled in the District to a school sponsored field trip, extracurricular activity or any other similar event, it shall provide transportation back to either the point of departure or to the appropriate school in the District unless the parent or legal guardian of ~~a the~~ student ~~participating in such event~~ has provided the District with written notice. ~~Written notice must be~~ consistent with District policy, authorizing an alternative form of return transportation for such student ~~or~~ unless intervening circumstances make such transportation impractical. In cases where ~~intervening circumstances make~~ transportation of a student back to the point of departure or to the appropriate school ~~in the District is~~ impractical, a representative of the School District shall remain with the student until ~~such the~~ student's parent or legal guardian has been ~~contacted and~~ informed of the ~~intervening~~ circumstances ~~which make such transportation impractical~~; and the student has been delivered to their parent or legal guardian.

Education Law Sections 1604, 1709, 1804, 1903, 1950, 2503, 2554, 2590-e, 3635, 4401(4), 4404, 4405

### 11.05 First Reading of Policy 5740 Use of Buses by Community Groups

~~2002~~2017 5740 Non-Instructional/Business Operations **SUBJECT: USE OF BUSES BY COMMUNITY GROUPS**

Upon formal application to, and approval by, the Board of Education buses may be rented to a municipal corporation, to any senior citizen center recognized and funded by the Office for the Aging, to any not-for-profit organization serving those with disabilities, ~~or~~, to any not-for-profit organization which provides recreational youth services or neighborhood recreation centers. Such rentals can be made only ~~for times~~ when vehicles are not needed for student transport and must be made for a consideration acceptable to the Board.

Education Law Section 1501-b

### 11.06 First Reading of Policy 5750 School Bus Safety Program

~~2002~~2017 5750 Non-Instructional/Business Operations **SUBJECT: SCHOOL BUS SAFETY PROGRAM**

The safe transportation of students to and from school is ~~of the~~ primary concern in the administration of the school bus program. All state laws and regulations pertaining to the safe use of school buses shall be observed by drivers, students and school personnel.

To assure the safety and security of students boarding or exiting school buses on school property, it shall be unlawful for a driver of a vehicle to pass a stopped school bus when the red bus signal is in operation.

The ~~Director of~~ Transportation ~~Supervisor~~, in cooperation with the Principals, has the responsibility of developing and publishing safety rules to be followed by drivers and passengers, including rules of student conduct. In order to ensure maximum safety to those riding school buses, it is necessary that students and drivers cooperate in this effort. ~~There is no substitute for training to develop safe habits in pedestrian and vehicular traffic.~~

All buses and other vehicles owned and operated by the School District will have frequent safety inspections, and will be serviced regularly. The ~~Director of~~ Transportation ~~Supervisor~~ will maintain a comprehensive record of all maintenance performed on each vehicle.

Every bus driver is required to report promptly any school bus accident involving death, injury, or property damage. All accidents, regardless of damage involved, must be reported at once to the ~~Director of~~ Transportation ~~Supervisor~~. ~~Every bus driver is required to report promptly any suspicious activity at or near a bus stop to the Director of Transportation.~~

Education Law Section 3623, 8 New York Code of Rules and Regulations, (NYCRR) Section 156.3, Vehicle and Traffic Law, Section 1174, subdivisions a and b, NOTE: Refer also to Policy #5761 -- Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees

### 11.07 First Reading of Policy 5751 Video Camera on School Buses

~~2002~~2017 5751 Non-Instructional/Business Operations **SUBJECT: VIDEO CAMERAS ON SCHOOL BUSES**



The Board authorizes the use of video cameras on District-operated school buses for the purpose of encouraging appropriate behavior and providing a safe environment for the transportation of students. The reason for recording the transportation environment is to provide school officials, drivers, and parents/guardians/custodians with documentation when dealing with inappropriate student behavior. Disciplinary action will be in accordance with the District's Code of Conduct.

The District recognizes that any videotapes related to or maintained for a particular student are student records and subject to the protections of the State and Federal student records laws. As student records, any videotapes related to a particular student are confidential and disclosure or review is limited to those persons authorized by law to inspect student records. The student's parents/guardians/custodians must give written approval for these individuals to view segments of a specific videotape when such viewing is not intended to document disciplinary problems or vandalism. A log will be kept of the date and names of all individuals viewing the videotape.

**All video recordings shall be maintained for a period of 15 days from the date of its creation.**

Refer to policy 5686

## 12. Independent Contract Retainers

### 12.01 Approve Independent Contract Retainers (proposed 8:05)

*Recommended Action:* The Board of Education hereby approves the Independent Contract Retainers in items 12.02-12.04

Motioned: Trustee Osmond

Seconded: Trustee Warren

- Discussion about artist ICR – working with Principals and Art teachers

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

### 12.02 ICR- Evolved Interiors

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Evolved Interiors as a mentor in interior design for the period beginning November 27, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement

### 12.03 ICR - Jule

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Gillian Jule as an Artist in Residence at the Phoenicia Elementary School for the period beginning January 23, 2018 to February 27, 2018 for a stipend in the amount of \$1,500.00 per mural program to a maximum of \$1,500.00 and authorizes the Superintendent to sign such an agreement

### 12.04 ICR -Savatgy

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as a Nature Trail Scientist in Residence at the Phoenicia Elementary School for the period beginning September 25, 2017 to June

1, 2018 for a stipend in the amount of \$1,500.00 per residency to a maximum of \$1,500.00 and authorizes the Superintendent to sign such an agreement.

**13. Consent Agenda**

13.01 Approve Consent Agenda (proposed 8:10)

*Recommended Action:* The Board of Education hereby approves consent agenda item numbers 13.02-13.07

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

- Trustee Warren commented on the thoroughness and offerings in the Schedule U
- 25 tons of pellets purchased
- New staff members at MS/HS eager to have a production, even though a musical is usually done every other year

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

**13.02 Personnel Agenda**

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Bouchard, Corinne	Musical – Orchestra Director	\$820.00
Eldridge, Jonathan	Production Account Manager	\$523.00
Eldridge, Jonathan	Musical – Vocal Coach	\$1,147.00
Eldridge, Jonathan	Musical – Coordinator	\$492.00
Haug, Margaret	SAVI Club Advisor	\$1,978.00
McCarthy, Victoria	Musical – Director	\$3,933.00
Burkhardt, Patrick	Track – Winter – Assistant Coach (Prorated 72 of 81 days)	\$2,450

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Jubie, Peter	Part-Time Bus Driver/District	12/6/17	To accept full time position

APPOINTMENT: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Jubie, Peter	Bus Driver/District	12/6/17 – 6/5/18	Step 3	Replace S. Benjamin

APPOINTMENT: NON-INSTRUCTIONAL – PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Benjamin, Stewart	Bus Driver/District	12/6/17	Step 15	Replace P. Jubie

SUBSTITUTE

NAME	POSITION
Kapusinsky, Mary	Certified Instructional
Paperno, Karen	Uncertified Instructional/Non-Instructional
Vella, Gisela	Non-Instructional

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The

Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/17, Confidential, as reviewed by Trustee Warren

#### 13.04 Approve Teachers' Lead Evaluators

*Recommended Action:* BE IT RESOLVED THAT Lance Edelman, Jennifer O'Connor, Gabriel Buono, Linda Sella, Scott Richards, Dieter Schimmelpfennig, Kimberly Pilla, Cynthia Bishop, Elizabeth Fallo are hereby certified as a Qualified Lead Evaluator of teachers having successfully

completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.
6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;
7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR §30-2, including:
  - a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and
  - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating building principals of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

#### 13.05 Approve Volunteer

*Recommended Action:* The Board of Education hereby approves Alice Schavoir as a volunteer for the Woodstock School

#### 13.06 Approve Bid for Pellets

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Wood Pellets for the Phoenicia Elementary School based on the bid documents of November 28, 2017 to the lowest responsible bidder, Vincent's Heating & Fuel Service LLC., in the amount of \$225.00 per ton and authorizes the Superintendent to sign such an agreement

#### 13.07 Donation of Kiln

*Recommended Action:* The Board of Education hereby approves the donation of a Paragon Fusion Glass Kiln with Sentry electronic controls worth approximately \$150 to the High School art dept.

**14. Committee Reports**

14.01 Policy Committee - Trustee Osmond to report. Next meeting is in Central Administration on TBD

- Reviewed the policies on agenda tonight
- Policies 5710 and 5760 were reviewed and maintained as is- they are marked as reviewed in the policy manual

**15. Old Business**

15.01 The Board will discuss Old Business (proposed 8:15)  
8:30

Continue process of finalizing Board norms – find time for that

**16. New Business**

16.01 The Board will discuss New Business (proposed 8:20)  
No new business was discussed

**17. Request For Information**

17.01 Discuss Requests for Information (proposed 8:25)

Trustee Ratcliff Find out what training happens with the code of conduct and how it is communicated to faculty and staff at all levels

Trustee Kurnit asked:

- Clarification as to if there will be a true elected government in the MS
  - Students went through the process at Bennett
- For the current APPR rubrics

**18. Adjournment**

18.01 Adjourn Meeting. Next meeting is Tuesday, December 19, 2017, at the MS/HS (proposed 8:30)

*Recommended Action:* The meeting is adjourned at 8:30

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren, Trustee Storey

Not Present: Trustee Shands

Minutes Recorded by Fern Amster,  
District Clerk

