

**Norwich Free Academy
Board of Trustees' Meeting
Tuesday, March 20, 2018 5:30 p.m.
Latham Science and Information Center**

MINUTES

TRUSTEES PRESENT: Diana Boisclair; Betsy Conway; Keith Fontaine; Thomas Hammond; David Kalla; Denise Lindell; Todd Postler; William Warzecha; and Sarette Williams
ABSENT WITH NOTIFICATION: Allyn Brown, III; DeVol Joyner; and Mark Tramontozzi
ALSO PRESENT: Head of School David Klein, Director of Finance Cyndee Finger, Director of Student Services Lisa Wheeler, and Recorder Lynda Kulos

1. **Call to Order** – Chairwoman Sarette Williams called the meeting to order at 5:30 p.m.

2. **Secretary's Report**

a. **Approval of Minutes:** February 20, 2018

Motion by D. Lindell, seconded by K. Fontaine, to approve the minutes of the Trustees' meeting, February 20, 2018. **Motion passed unanimously**

4. **2(a) CABA Bonnie B. Carney Award of Excellence for Educational Communications**

- **Award Winner-2017-18 NFA Course Catalog**
- **Honorable Mention-9th Grade Experience**

It was the consensus of the Trustees to move this item up in the agenda to accommodate the presenter of the awards.

Mr. Klein introduced Sean Nugent, a member of the CABA Board of Directors, who awarded NFA with two awards. One was an Award Winner for NFA's 2017-18 Course Catalog, and the other was for an Honorable Mention for NFA's 9th Grade Experience. Mr. Klein graciously accepted the awards on behalf of the Communication Department.

3. **Consent Agenda—None**

4. **Information & Planning**

a. **Spotlight**

1. **Student Services**

The Student Services Department highlighted student and program accomplishments in the ABLE, ACES, ILSP, and Unified programs. In attendance were Katie Beit and Karen Dicrosta (ILSP), Ashil Mackey (ABLE), Danielle Dubro (ACES), Chris Staley (PACE Teacher and Unified Coach), Director of Student Services Lisa Wheeler, and Associate Director of Student Services Sarah Edmond.

b. **Reports and Updates**

1. **Finance**

a. **Monthly Finance Report**

Ms. Finger provided a financial report for the period ending February 28, 2018. She also briefed the Trustees on other financial matters.

2. **Superintendent's Report**

a. **CABA Bonnie B. Carney Award of Excellence for Educational Communications**

- **Award Winner—2017-18 NFA Course Catalog**
- **Honorable Mention—9th Grade Experience**

This item was moved to the beginning of the agenda.

b. **Ending School Violence Memorial Event—March 14, 2018**

Mr. Klein reported on the Ending School Violence Memorial Event Walkout held on March 14, 2018.

5. **New Business - None**

6. **Communications/Discussion - None**

7. **Other Business - None**

8. **Executive Session - None**

9. **Adjournment**

Motion by T. Postler, seconded by W. Warzecha, to adjourn the meeting at 6:45 p.m.

Motion passed unanimously

Respectfully submitted,

Lynda R. Kulos

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Recorder

Approved: 4/24/18