

**Norwich Free Academy
Board of Trustees Meeting
Tuesday, February 20, 2018, 5:30 p.m.
Latham Science and Information Center**

MINUTES

TRUSTEES PRESENT: Diana Boisclair; Allyn Brown, III; Betsy Conway; Keith Fontaine; DeVol Joyner; Denise Lindell; Todd Postler; Mark Tramontozzi; William Warzecha; and Sarette Williams

ABSENT WITH NOTIFICATION: David Kalla and Thomas Hammond

ALSO PRESENT: Head of School David Klein, Director of Finance Cyndee Finger, and Recorder Lynda Kulos

1. **Call to Order** – Chairwoman Sarette Williams called the meeting to order at 5:30 p.m.

2. **Secretary's Report**

a. **Approval of Minutes:** February 8, 2018

Motion by Mr. Postler, seconded by Mr. Joyner, to approve the minutes of the Trustees' special meeting, February 8, 2018. **Motion passed unanimously**

3. **Consent Agenda**

Motion by Mr. Brown, seconded by Mr. Fontaine, to approve the consent agenda as recommended by Mr. Klein, as follows:

a. **Field Trip Ratification**

- NFA Wrestling Team overnight travel to Trumbull, CT, for Class LL, State Wrestling Championship, February 16, 2018

b. **Tuition Waiver Request**

c. **2018-19 Academic Calendar**

Motion passed unanimously

4. **Information & Planning**

a. **Reports and Updates**

1. **Finance**

a. **2018-19 Budget Presentation**

Ms. Finger provided a financial report for the period ending January 31, 2018.

2. **Superintendent's Report**

a. **Grade 9 Placement Test Update**

Mr. Klein provided an update on Grade 9 Placement Test results.

b. **2018 Summer Facilities Project Proposals**

Mr. Klein reported on 2018 Summer Facilities Project Proposals.

5. **New Business - None**

6. **Communications/Discussion - None**

7. **Other Business - None**

8. **Executive Session - None**

9. **Adjournment**

Motion by Mr. Brown, seconded by Mr. Mr. Postler, to adjourn the meeting at 6 p.m.

Motion passed unanimously

Respectfully submitted,

Lynda R. Kulos

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Recorder

Approved: 3/20/18