

**Norwich Free Academy
Board of Trustees Meeting
Tuesday, November 21, 2017, 5:30 p.m.
Latham Science and Information Center**

MINUTES

TRUSTEES PRESENT: Diana Boisclair; Betsy Conway; Keith Fontaine; Thomas Hammond;
DeVol Joyner; Dr. David Kalla; Denise Lindell; Todd Postler; Dr. Mark Tramontozzi;
William Warzecha; and Sarette Williams

ABSENT WITH NOTIFICATION: Allyn Brown, III

ALSO PRESENT: Head of School David Klein, Director of Finance/Human Resources Cyndee Finger,
Director of Diversity Leo Butler, and Recording Secretary Lynda Kulos

1. **Call to Order**—Chairwoman Sarette Williams called the meeting to order at 5:30 p.m. She introduced and welcomed new Trustees, as follows: Ms. Conway, Dr. Kalla, and Dr. Tramontozzi.

2. **Secretary's Report**

a. **Approval of Minutes:** October 17, 2017, regular meeting

Motion by Mr. Postler, seconded by Mr. Warzecha, to approve the minutes of the Trustees' October 17, 2017, regular meeting. **Motion passed unanimously**

3. **Consent Agenda**

Motion by Ms. Boisclair, seconded by Dr. Tramontozzi, to approve the consent agenda as recommended by Mr. Klein, as follows:

a. **Field Trip Requests**

- Boys' Basketball Team to Pinkerton Academy, Derry, NH, 12/9/17, for a scrimmage
- Young Voters' Society, to Philadelphia, PA, 5/18-5/19/18, re: Government/History/Politics

b. **Board of Trustees' 2018 Regular Meeting Schedule**

Motion passed unanimously

4. **Information & Planning**

a. **Spotlight—L. Butler**

1. **MLK, Jr., Scholarship Recipients**

Mr. Butler provided a brief background on the process in choosing recipients for the MLK, Jr., Scholarship. This year NFA was honored to have two recipients: Guercie Guerrier and Joleigh Yim. Mr. Butler introduced Guercie who spoke about how grateful she was to receive the Scholarship. Joleigh Yim was unable to attend the meeting. On behalf of the Board of Trustees, Chairwoman Williams congratulated and praised Ms. Guerrier and Ms. Yim for their accomplishment.

b. **Reports and Updates**

1. **Finance**

a. **Monthly Finance Report**

Ms. Finger provided a financial report for the period ending October 31, 2017.

2. **Superintendent's Report**

a. **Communications and Public Affairs Recognition**

Mr. Klein announced that the Communications and Public Affairs Department won two CAFE awards of Excellence for Educational Communications, as

follows: Award winner for the 2017-18 NFA Course Catalog and an Honorable Mention for NFA's 9th Grade Experience pamphlet. The Communications and Public Affairs Department will be presented the awards by CAFE at an Upcoming Board of Trustees' meeting.

5. New Business—None

6. Communications/Discussion-None

7. Other Business

The new Trustees introduced and shared with the Board a little about themselves and their gratitude for being asked to be on the Board of Trustees.

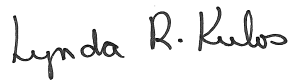
8. Executive Session-None

9. Adjournment

Motion by Mr. Fontaine, seconded by Ms. Boisclair, to adjourn the meeting at 6:10 p.m.

Motion passed unanimously

Respectfully submitted,



Lynda R. Kulos
Recording Secretary

Approved: February 8, 2018