

**Norwich Free Academy
Board of Trustees Meeting
Tuesday, October 17, 2017, 5:30 p.m.
Latham Science and Information Center**

MINUTES

TRUSTEES PRESENT: Diana Boisclair; Allyn Brown, III; Lee-Ann Gomes; Thomas Griffin; Thomas Hammond; DeVol Joyner; Denise Lindell; Todd Postler; Theodore Phillips, II; William Warzecha; and Sarette Williams

ABSENT WITH NOTIFICATION: Keith Fontaine

ALSO PRESENT: Head of School David Klein, Director of Finance/Human Resources Cyndee Finger, Director of Technology Dr. Anthony Girasoli, Bradlaw House Principal Byrant Sheldon, Project Outreach Coordinator Jodi Vara, and Recording Secretary Lynda Kulos

1. **Call to Order**—Chairwoman Sarette Williams called the meeting to order at 5:30 p.m.

2. **Secretary's Report**

a. **Approval of Minutes:** September 19, 2017, regular meeting

Motion by Mr. Phillips, seconded by Mr. Griffin, to approve the minutes of the Trustees' September 19, 2017, regular meeting. **Motion passed unanimously**

3. **Consent Agenda**

Motion by Mr. Phillips, seconded by Mr. Griffin, to approve the consent agenda as recommended by Mr. Klein, as follows:

a. **Field Trip Request** for the Girls' Basketball Team to attend a scrimmage in Andover, MA, December 2-3, 2017

b. **Healthy Food Certification Statement-** It was decided by the Trustees that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the CNS published by the CSDE, **will not** comply with the CNS during the period of July 1, 2017 through June 30, 2018.

Motion passed unanimously

4. **Information & Planning**

a. **Spotlight—J. Iovino**

1. **Support to Victims of recent Natural Disasters**

Mr. Iovino introduced Project Outreach Coordinator Jodi Vara who briefed the Trustees on NFA's campus-wide efforts to support victims of the most recent natural disasters. Students spoke about their efforts to raise money and items to be donated to the victims. Chairwoman Williams thanked the students and others who assisted in this effort.

b. **Reports and Updates**

1. **Finance**

a. **Monthly Finance Report**

Ms. Finger provided a financial report for the period ending September 30, 2017. She also briefed the Trustees on other financial matters.

2. **Superintendent's Report**

a. **Predictive Analysis Research**

Mr. Klein introduced Dr. Girasoli who provided a presentation on predictive Analysis research. Four areas discussed were: Analysis of: SAT Scores, Student Technology Self-Efficacy, Project-Based Learning and Chronic Absenteeism. Mr. Sheldon then followed Dr. Girasoli to provide a brief update related to Chronic Absenteeism at NFA and what is being done to handle chronic

absenteeism.

5. New Business—None

6. Communications/Discussion-None

7. Other Business

Outgoing Trustee Members Lee-Ann Gomes, Thomas Griffin, and Ted Phillips were presented with a floral arrangement in appreciation of their time served as a Trustee. Mr. Klein, Ms. Williams, and others shared words of appreciation and thanks for a job well done by Ms. Gomes, Mr. Griffin, and Mr. Phillips.

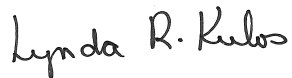
8. Executive Session-None

9. Adjournment

Motion by Mr. Phillips, seconded by Mr. Joyner, to adjourn the meeting at 6:40 p.m.

Motion passed unanimously

Respectfully submitted.



Lynda R. Kulos
Recording Secretary

Approved: 11/21/17