

**Norwich Free Academy  
Board of Trustees Meeting  
Tuesday, September 19, 2017, 5:30 p.m.  
Latham Science and Information Center**

**MINUTES**

**TRUSTEES PRESENT:** Diana Boisclair; Allyn Brown, III; Keith Fontaine; Lee-Ann Gomes; Thomas Griffin; DeVol Joyner; Denise Lindell; Todd Postler; Theodore Phillips, II; William Warzecha; and Sarette Williams

**ABSENT WITH NOTIFICATION:** Thomas Hammond

**ALSO PRESENT:** Head of School David Klein, Director of Finance/Human Resources Cyndee Finger, Bradlaw House Principal Byrant Sheldon, The Day Reporter Claire Bessette, and Recording Secretary Lynda Kulos

1. **Call to Order**—Chairwoman Sarette Williams called the meeting to order at 5:30 p.m.

2. **Secretary's Report**

**a. Approval of Minutes:** June 20, 2017, regular meeting

**Motion** by Mr. Phillips, seconded by Mr. Warzecha, to approve the minutes of the Trustees' June 20, 2017, regular meeting. **Motion passed unanimously**

3. **Consent Agenda**

**Motion** by Mr. Phillips, seconded by Ms. Gomes, to approved the consent agenda as recommended by Mr. Klein, as follows:

**a. Ratification of Facilities Usage Policy**

**b. Summer Facilities Projects**

**Motion passed unaimously**

4. **Information & Planning**

**a. Spotlight—B. Sheldon**

**1. Teacher of the Year**

            Mr. Sheldon introduced NFA's 2017-18 Teacher of the Year Linda Farinha. He provided a brief background and spoke about her teaching philosophy. Ms. Farinha briefly addressed the Trustees. On behalf of the Trustees, S. Williams passed along its appreciation and voiced how proud the Trustees were of her.

**b. Reports and Updates**

**1. Finance**

**a. Monthly Finance Report**

                Ms. Finger provided a financial report for the period ending August 31, 2017.

**2. Superintendent's Report**

**a. Opening of School**

                Mr. Klein provided a brief update on the opening of school which got off to a great start.

5. **New Business—None**

6. **Communications/Discussion-None**

7. **Other Business-None**

8. **Executive Session**

**Motion** by Mr. Postler, seconded by Mr. Phillips, to go into Executive Session at approximately 5:50 p.m. to discuss a personnel matter. **Motion passed unanimously**

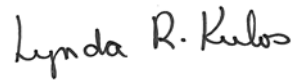
**Motion** by Mr. Phillips, seconded by Mr. Brown, to come out of Executive Session at approximately 6:50 p.m. **Motion passed unanimously**

**9. Adjournment**

**Motion** by Mr. Postler, seconded by Mr. Warzecha, to adjourn the meeting at 6:53 p.m.

**Motion passed unanimously**

Respectfully submitted,



Lynda R. Kulos  
Recording Secretary

Approved: 10/17/17