

**Norwich Free Academy
Board of Trustees Meeting
Tuesday, June 20, 2017, 5:30 p.m.
Latham Science and Information Center**

MINUTES

TRUSTEES PRESENT: Diane Boisclair; Allyn Brown, III; Keith Fontaine; Lee-Ann Gomes; Thomas Griffin; Denise Lindell; Todd Postler; Theodore Phillips, II; William Warzecha; and Sarette Williams

ABSENT NOTIFICATION: Thomas Hammond and DeVol Joyner

ALSO PRESENT: Head of School David Klein, Director of Finance/Human Resources Cyndee Finger, Attorney Kyle McClain, and Recording Secretary Lynda Kulos

1. **Call to Order**—Chairwoman Sarette Williams called the meeting to order at 5:33 p.m.
2. **Secretary's Report**
 - a. **Approval of Minutes:** May 16, 2017, regular meeting
Motion by Ms. Lindell, seconded by Mr. Griffin, to approve the minutes of the Trustees' May 16, 2017, regular meeting. **Motion passed unanimously**
3. **Consent Agenda-None**
4. **Information & Planning**
 - a. **Reports and Updates**
 1. **Finance**
 - a. **Monthly Finance Report**
Ms. Finger provided a financial report for the period ending May 31, 2017. She also briefed the Trustees on other financial matters.
 2. **Superintendent's Report**
 - a. **School Data Team (SDT) Update**
Mr. Klein provided a brief update on the work of the SDT.
5. **New Business—None**
6. **Communications/Discussion-None**
7. **Other Business-None**
8. **Executive Session**

Motion by Mr. Phillips, seconded by Mr. Postler, to go into Executive Session at approximately 5:53 p.m. to review and discuss Attorney/Client communication. **Motion passed unanimously**

Motion by Mr. Phillips, seconded by Mr. Postler, to come out of Executive Session at approximately 6:47 p.m. **Motion passed unanimously**
9. **Adjournment**

Motion by Mr. Phillips, seconded by Mr. Postler, to adjourn the meeting at 6:50 p.m.
Motion passed unanimously

Respectfully submitted,

Lynda R. Kulos

Lynda R. Kulos
Recording Secretary

Approved: 9/19/17