



## FREMONT UNION HIGH SCHOOL DISTRICT

### Job Description: Classroom Teacher

Teacher of Art, Business, Driver Education, English, Foreign Language, Industrial Arts, Living Skills, Mathematics, Music, Physical Education, Science or Social Studies

#### 1. MINIMUM QUALIFICATIONS

- A. **California Credential**: General Secondary, Standard Secondary, or Ryan Single Subject in subject area.
- B. **Education**: Bachelor's Degree
- C. **Personal Qualification**: Displays an attitude toward subject areas and students conducive to a positive learning atmosphere. Understand and work effectively with people from different cultures.

#### 1. ESSENTIAL JOB FUNCTIONS

Under the direction of the principal/designee, the classroom teacher shall develop in the student the skills, knowledge, concepts, generalizations, principles, appreciations, and attitudes that are necessary to meet the district goals and the anticipated student outcomes for the course.

#### 2. DUTIES AND RESPONSIBILITIES

##### A. **Classroom**

- 1. Assess individual student needs.
- 2. Establish goals and objectives that address student needs.
- 3. Develop lesson plans and appropriate instructional aids.
- 4. Perform basic attendance accounting and grade reporting.
- 5. Classroom environment:
  - a. Maintain a classroom environment conducive to learning.
  - b. Encourage good citizenship and communication skills.
- 1. Teach all courses within the framework of the student outcomes approved by the District.
- 2. Methods:
  - a. Adjust flexible strategies and behaviors to the situation and student needs.
  - b. Demonstrate respect for the student.

1. Evaluation:
  - a. Evaluate the student's progress in the subject area.
  - b. Make the student aware of the procedure used in the evaluation of his/her progress.
  - c. Utilize student feedback to evaluate effectiveness of instruction.
1. Demonstrate availability for out-of-class individual student assistance.

**B. Curriculum and Instruction**

1. Establish a positive role in the development and evaluation of the subject-area curriculum.
2. Maintain professional competency in the subject area.

**C. Interpersonal Relations**

3. Demonstrate cooperative efforts in working with staff toward the resolution of mutual concerns.
4. Establish positive interaction with students, support staff, colleagues, parents, community, and private organizations.

**D. Related Duties**

5. Acknowledge professional responsibility to support and supervise co-curricular activities.
6. Effectively provide participation in departmental functions, such as encouraging departmental-related student activities/organizations, completing inventories, maintaining student records, and requisitioning supplies and materials.
3. Instruct in the distribution, appropriate use, and collection of non-consumable supplies, materials, and equipment with the proper notification when damages occur.
4. Perform other related duties as assigned.

**E. State Laws and District Policies/Regulations**

The teacher will uphold the state laws, district policies/regulations, and local school regulations adopted to meet state and district policies.