

Requesting Transcripts in Naviance

All MCA Seniors must use this option for transcripts

Former students and alumni should use the online [Transcript Request Form](#)



METROLINA
CHRISTIAN ACADEMY
ESTABLISHED 1992

Transcripts

Naviance URL: <https://student.naviance.com/metrolinaca>

Naviance User Name format is:

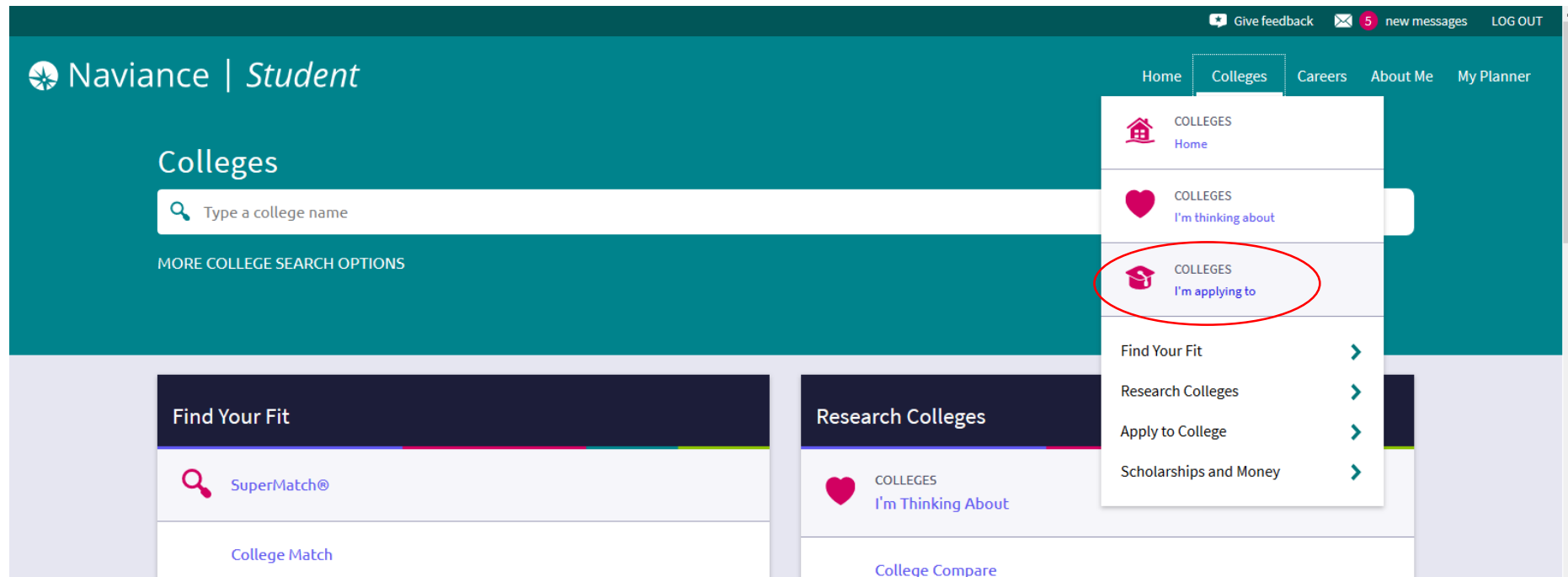
Capital First Letter First Name, Full Last Name, Graduation Year

Example: **TParks2019**

Initial Password is: **Metrolina**

Transcripts

- Log in to Naviance and click COLLEGES tab – COLLEGES I'm applying to



Transcripts

Click REQUEST TRANSCRIPTS

Colleges I'm applying to

It looks like you are not currently able to apply to Common App schools.

Match Accounts

Manage Transcripts

Application Milestones

Compare Me

+

+ REQUEST TRANSCRIPTS

REMOVE

extended profile available

College	Type	Deadline	Expected Difficulty*	Transcripts	Office materials	Submission Type	Application
<input type="checkbox"/> Campbell University	ROLL	Rolling	-	N/A	requested	Initial materials submitted	Accepted <div></div> <div>EDIT</div> <div>MORE</div>
<input type="checkbox"/> Central Piedmont Community College	RD	Regular Decision	-	N/A	No Request	Pending	Submitted <div></div> <div>EDIT</div> <div>MORE</div>
<input type="checkbox"/> Davidson College	EA	Early Action	-	N/A	No Request	Initial materials submitted	Denied <div></div> <div>EDIT</div> <div>MORE</div>
<input type="checkbox"/> Samford University	ROLL	Rolling May 1	-	N/A	requested	Initial materials submitted	Accepted <div></div> <div>EDIT</div> <div>MORE</div>

Transcripts

✕ CancelRequest College Application Transcript

Use this form to request transcripts for your college applications. You can request additional transcripts, such as midyear transcripts later using Add Transcript Request from your application list. Any existing transcripts requests for the chosen college application/s will not be undone. You can check the status of any transcript request in Manage Transcripts.

What type of transcript are you requesting?

☐ Initial

☐ Final

What additional materials, if any, do you want included?

☐ Unofficial SAT Scores

☐ Unofficial ACT Scores

Where are you sending the transcript/s?

✕ Campbell University

Request and Finish

Select Initial.

Final transcript is sent after graduation – do not select.

Unofficial scores are automatically sent unless you tell Mrs. Shields in person or via email you want them removed.

← Select university after completing application

Request and Finish

Transcripts

Update Application Status – Click EDIT pencil

Colleges I'm applying to

It looks like you are not currently able to apply to Common App schools.
Match your Common App account to Naviance Student account to get started.

Match Accounts

Manage Transcripts

Application Milestones

Compare Me

+

= extended profile available

REQUEST TRANSCRIPTS

REMOVE

College	Type	Deadline	Expected Difficulty*	Transcripts	Office materials	Submission Type	Application
<input type="checkbox"/> Campbell University	ROLL	Rolling	- N/A	requested	Initial materials submitted		Submitted EDIT MORE
<input type="checkbox"/> Central Piedmont Community College	RD	Regular Decision	- N/A	No Request	Pending		Submitted EDIT MORE
<input type="checkbox"/> Davidson College	EA	Early Action	- N/A	requested	Initial materials submitted		Submitted EDIT MORE
<input type="checkbox"/> Samford University	ROLL	Rolling May 1	N/A	requested	Initial materials submitted		Accepted EDIT MORE

Transcripts

Check box “I’ve submitted my application” and
“I’ll submit my application” with either Direct to the Institution or
Common App

Quick Links

MORE SEARCH OPTIONS

- SuperMatch®
- Advance college search
- College lookup

MY COLLEGES

- Upcoming college events
- Colleges match
- Colleges Visits
- Colleges I'm thinking about
- Colleges I'm applying to

× CANCEL Edit College Application

Campbell University (NC)

Have you submitted your application?

☒ I've submitted my application

I'll submit my application

☐ Direct to the institution

College Deadline

No Date

Counselor Override

Not Applicable

App type

Rolling

Result

Unknown

Waitlisted/Deferred

N/A

Interest

N/A

Format

N/A

Save College Application

Transcripts

Finished!

You can track your status by clicking Manage Transcripts

The screenshot shows the Naviance Student dashboard. At the top, there's a teal header with the Naviance logo and 'Student' text. Navigation links include Home, Colleges (selected), Careers, About Me, and My Planner. A top right bar contains links for 'Give feedback', '5 new messages', and 'LOG OUT'. Below the header, a dark blue section titled 'Colleges I'm applying to' includes a search bar. A pink banner below this states: 'It looks like you are not currently able to apply to Common App schools. Match your Common App account to Naviance Student account to get started.' with a 'Match Accounts' button. A horizontal menu below the banner contains 'Manage Transcripts' (circled in red), 'Application Milestones', 'Compare Me', and a '+' icon. Below this menu, a table lists application details for three colleges. The table has columns: College, Type, Deadline, Expected Difficulty*, Transcripts, Office materials, Submission Type, and Application. The first two rows are for Campbell University and Central Piedmont Community College, both with 'Submitted' status. The third row is partially visible for Davidson College.

College	Type	Deadline	Expected Difficulty*	Transcripts	Office materials	Submission Type	Application
<input type="checkbox"/> Campbell University	ROLL	Rolling	-	N/A	No Request	Initial materials submitted	Submitted ▼ EDIT MORE
<input type="checkbox"/> Central Piedmont Community College	RD	Regular Decision	-	N/A	No Request	Pending	Submitted ▼ EDIT MORE
<input type="checkbox"/> Davidson College	EA	Early Action	-	N/A	No Request	Initial materials	Submitted ▼ EDIT MORE