



EPILEPSY POLICY – DANES HILL SCHOOL

THIS POLICY APPLIES TO THE MAIN SCHOOL, THE EARLY YEARS FOUNDATION STAGE AND THE PRE-PREPARATORY SCHOOL

This policy has been written in line with information provided by Epilepsy Action

Danes Hill recognises it as a common condition affecting children and welcomes children with epilepsy to the school.

Danes Hill supports children with epilepsy in all aspects of school life and encourages them to achieve their full potential. This is done by having a policy in place that is understood by all school staff associated with the child. These members of staff will receive training about epilepsy and if necessary about administering emergency medicines.

What to do when a child with epilepsy joins our school

When a child with epilepsy joins our school or a current pupil is diagnosed with the condition, the School Nurse will arrange a meeting with the parents and an individual Healthcare Plan will be drawn up which is signed by the parents and Nurse.

The Healthcare Plan will identify any medicines or first aid issues of which the staff should be aware. It will state whether the pupil requires emergency medicine and whether this medicine is rectal diazepam or buccal midazolam. It will also contain the names of staff trained to administer the medicine.

First aid

First aid for the pupil's seizure type will be included on their care plan and all staff associated with the child will receive basic training on administering first aid for a seizure. The procedure will be displayed on the staff intranet.

The above policy applies within the school and at any outdoor activities and school visits.

PEEP

According to the child's needs a personal evacuation plan will be put into place when necessary and published on the Staff Intranet and SIMS.

Action Plan in Case of epileptic fit (grand mal)

In a classroom or inside school

1. Clear a space around the child so they do not hurt themselves on anything
2. Put something soft under their head
3. NEVER TRY TO PUT ANYTHING IN THEIR MOUTH
4. Start to time the fit
5. Get all the other children out of the classroom immediately
6. Call the Medical Centre for help from School Nurse or First Aider on ext 235
7. If the fit lasts for more than 5 minutes, get someone to dial 999 or in accordance with the child's healthcare plan and state that the child is having a seizure
8. Ask someone to phone the child's parents and ask them to come to school
9. When the fit has finished stay with the child and reassure them
10. Do not give them any food or drink until they have fully recovered
11. Put them in the Recovery position if possible

In the Playground

1. Clear a space around the child so they do not hit themselves on anything
2. Put something soft under their head
3. NEVER TRY TO PUT ANYTHING INTO THE MOUTH
4. Start to time the fit
5. Call the Medical centre on ext 235 or 01372 849235 for help from School Nurse or First aider
6. If the fit lasts more than 5 minutes, get someone to dial 999 and state that a child is having a seizure
7. Ask someone to phone the child's parents to inform them and ask them to come to school
8. When the fit is finished, stay with the child and reassure them
9. Put them into the Recovery position if possible

Date of Policy: 25 January 2018 (full date required)

Renewal date: 1 February 2019

ADC