



August 10, 2018

Mark Your Calendars

Monday, August 13th - Breakfast Break begins - We will still have morning breakfast in the café from 7-7:25 AM. If breakfast is missed before school, we also have breakfast break kiosks available during the morning as student's transition. They can use their lunch accounts to purchase breakfast break items. (Why? Because breakfast is the most important meal of the day!)

Tuesday, August 14th - Yearbook Pictures - 6th and 7th Grades: Blue 1 Day Hour Elective; 5th Grade Purple House; 4th Grade Green House

Wednesday, August 15th - Yearbook Pictures - 6th and 7th Grades: Navy 2 Day Hour Elective; 5th Grade Gold House; 4th Grade Blue House

Friday, August 17th - TN Ready Testing Reports Go Home in Friday Folders

Please visit our CGIS website at www.maryville-schools.org/cgis to find information regarding all our activities, clubs, school calendar, classroom information, and more.

Digital Citizenship Announcements Week: Internet Safety 8/10/18

Here are a few words of wisdom regarding digital citizenship. This week, we are focusing on Internet safety. Staying safe online is important for all of us. Smart clicking is a strategy you can use to stay safe. At Maryville City Schools, we recommend that each person: Think before you click on a link online! Spam emails, fake free offers, online quizzes, and other links can tempt you to click on something that would give up your personal information or put a virus on your device. If it sounds too good to be true, it probably is. Internet safety keeps you safe offline, too. The choices are yours.

CGIS Parent Reminders

- Our bookstore will not be selling locks anymore. We sold our last allotted locks and will not be reordering. If your student would like a lock for their locker, please purchase them a lock that they are comfortable using from an outside source like Wal-Mart, Target, Kroger, etc.
- Throughout the year, we potentially have need of part-time Teacher Assistants. If this is a position you would be interested in pursuing, please fill out an application on the Maryville City Schools District website and email Justin Cook @ justin.cook@maryville-schools.org.
- Please do not be on cell phones in school zone. This is a Tennessee State Law, You can receive a citation if you are on your phone while driving in our school zones.

- Please slowdown in the front circle when dropping off. Parents who park in the front lots and walk students in are also trying to leave, and could result in an accident.
- We are in the process of going over the Student Handbook with our students! You can find the student handbook on our website on the following page: <https://cgis.maryville-schools.org/parents-students/links-for-parents>
- Breakfast is served in the cafeteria each day from 7-7:25 AM. We will be having breakfast break opportunities for students starting on Monday, August 13th. More information will be shared about breakfast break in next Friday's Flight Plan.
- Our bookstore will open starting next Monday from 7:25-7:40 AM next week.
- Have you seen our Nest Egg signs? Be watching and listening for more information about the Grand Opening coming soon.



CGIS Attendance Policies and Procedures

Coulter Grove Intermediate School will implement progressive truancy interventions as described in as described in Tennessee Annotated Code, Section 49-6-3007, that states that compulsory school attendance is the responsibility of parents and/or guardians to monitor and require their students to attend school.

At the beginning of each school year, all CGIS Students and parents and/or guardians will receive written notification of CGIS compulsory attendance policies. This written notice informs parents and guardians that if a student is absent for aggregate of five (5) unexcused days, during the school year, the student will be subject to referral to juvenile court. Student attendance is monitored by CGIS Student Attendance Monitoring Team (CGIS-SAMT) and other personnel as needed or required.

The following progressive procedures and interventions will in effect

i) If a student accrues three (3) unexcused absences:

- (1) Parents or guardians will receive a phone call from one of a member of the CGIS Student Attendance Monitoring Team.
- (2) A copy of the CGIS Attendance policy will be mailed home along with a request for documentation for absences.

ii) If a student accrues five (5) unexcused absences:

- (1) Student will be placed in Tier I Attendance Intervention and receive appropriate interventions designed to improve compulsory school attendance.
- (2) Parents or guardians will receive a phone call from a member of the CGIS Student Attendance Monitoring Team to schedule a meeting to discuss student attendance. At the meeting the following will occur:
 - (a) 90 Day Attendance Contract will be signed by student, parent(s)/guardian(s), and a member of the CGIS Attendance Monitoring Team.

- (b) A member of the CGIS Attendance Monitoring Team will review the CGIS Attendance policy.
 - (c) Parent(s)/Guardian(s) will sign that they understand and have received a copy of the CGIS Attendance Policy.
 - (d) Parent(s)/guardian(s) will be informed that meetings will be held every thirty (30) days after signing the 90 Day Attendance Contract to discuss student progress.
 - (e) A mandatory 30-Day Review Meeting will be scheduled with parent(s)/guardian(s).
- (3) If absences continue, then student will move to Tier II.

iii) If a student accrues ten (10) or more unexcused absences:

- (1) Student will be placed in Tier II Attendance Intervention and receive appropriate interventions designed to improve compulsory school attendance.
- (2) The MCS Attendance supervisor and selected School Resource Officer will do a home visit with parent(s)/guardian(s) and student.
- (3) Parent(s)/Guardian(s) will receive a phone call from a member of the CGIS Student Attendance Monitoring Team to schedule a meeting to discuss student attendance. At the meeting the following will occur:
 - (a) A member of the CGIS Attendance Monitoring Team will review the CGIS Attendance policy.
 - (b) Parent(s)/Guardian(s) will sign that they understand and have received a copy of the CGIS Attendance Policy.
 - (c) A new CGIS Attendance Contract will be signed.
 - (d) A mandatory 30-Day Review meeting will be scheduled.
 - (e) Parent(s)/Guardian(s) will be informed of community and/or counseling services available for the student.
 - (f) At least one of the following interventions will be required for the student:
 - (i) Student may be placed in an Academic and/or Learning Support Class.
 - (ii) Student must attend weekly CGIS Restorative Learning/Restorative Justice program meetings. (These weekly meetings may be before, during, or after school)
 - (iii) Student must attend weekly check in/progress meetings.
- (4) If absences continue, then student will move to Tier III.

iv) If a student accrues fifteen (15) unexcused absences:

- (1) Student will be placed in Tier III Attendance Intervention and receive appropriate intervention designed to improve compulsory school attendance.
- (2) The Director of MCS and the MCS Attendance Supervisor will be notified of the student's continued accrual of unexcused absences.
- (3) A Pre-Trial Diversion will be scheduled at this time.
- (4) Parents or guardians will receive a phone call from a member of the CGIS Student Attendance Monitoring Team to schedule the Pre-Trial Diversion and Compulsory Attendance meeting to discuss student attendance. At the meeting the following will occur:
 - (a) MCS Attendance Supervisor will chair this meeting.
 - (b) A new CGIS Attendance Contract will be signed.
 - (c) A member of the CGIS Attendance Monitoring Team will review the CGIS Attendance policy.
 - (d) Parent(s)/Guardian(s) will sign that they understand and have received a copy of the CGIS Attendance Policy.
 - (e) Parents will be referred to Life Skills Courses, Parenting Classes, In-Home Services, or other community services or agencies as needed or required.
 - (f) Additional interventions will be required for the student. Interventions are listed above in Tier II.
 - (g) A Continued Absences Petition Request will be filed.

Coulter Grove Attendance Flow Chart

***Important Notice: Attendance policy limits parent notes to 10 notes (1 per absence day) per year. All parent notes beyond 10 notes/days are unexcused.**



Bookstore Volunteers

Our CGIS PTO is accepting bookstore applications through **Monday, Aug. 27th**. Please come by the office if your 6th and 7th grade student is interested in being a bookstore helper to pick up an application.

Unicycle Club

Unicycle Club begins **Wednesday, August 15th** in the gym immediately after school. There is a sign-up sheet in the Gym for the CGIS Unicycle Club. The only 2 requirements are that you own a unicycle and know how to ride. Starting next week, Unicycle Club meets every Wednesday in the gym from 2:45-3:45.

Running Club

Running Club will start on **Wednesday, September 5th**. Our meeting dates are every Wednesday and Friday from 2:40 to 4:00 pm through December 5th. Forms will be available to two weeks if your student is interested in this after school program.

IMPORTANT NOTICE FOR ALL 7th GRADE STUDENTS AND FAMILIES

All students in 7th Grade are required to have their immunizations PRIOR to Friday, August 17th, 2018. Please deliver the immunization form to the CGIS office as soon as possible. If your student does not have the records or religious exemption form completed by August 17th, they will not be able to go to the classrooms on Monday, August 20th. If you have any questions regarding, please contact Micah Treat or Teri McDonald our school nurses at 982-6345 ext. 61911.

LOBBYGUARD VISITOR MANAGEMENT

As you may know, earlier this month our school board approved the purchase of new visitor management systems for all seven schools. Our new Lobby Guard equipment is installed in the vestibule area at the entrance of the school. This is a great addition to our overall security plan for the district and one we feel most parents will welcome and appreciate.

Generally, parents and visitors to the school can expect the following:

1. Visitors who are meeting in the office or lobby of the school, or simply dropping something off, will not be processed through the Lobby Guard system. These visitors must stay in the designated lobby/office area throughout their visit.
2. Visitors wishing to go beyond the lobby and enter the building will need to provide a photo ID or driver's license, which will be scanned and run through a variety of state and federal databases for clearance. There are a variety of models of Lobby Guard equipment, but [this video](https://www.youtube.com/watch?v=aRj5fBsPqlg) provides a snapshot of the process visitors can expect.

Fly Right!

Hawk Safety 411 with Officer Hall



On Thursday, August 16, our very own SRO, Officer Hall, will offer a safety presentation to our 6th & 7th grade students. This presentation will cover the topics of Blount County Text-a-Tip program, Inappropriate Content, Online Privacy, Sexting, Unwanted Sexual Requests, and Cyberbullying. The presentation will also contain age-appropriate videos to enhance the learning environment. The presentation's content will be derived from information put together by netsmartz.org, which is part of the National Center for Missing and Exploited Children. Parents can also create an account and have access to lots of useful information regarding any child's safety on the internet. Parents are welcome to attend either the 6th grade presentation at 10:55 or the 7th grade presentation at 12:00, on August 16.



Bus Tips for Parents & Students

We have had a great start to this school year! To ensure student safety and clear communication, we would like to share a few tips regarding our bus service:

- 1. Buses may only pick up and drop students off at their designated stops, according to their address.**
- 2. No student may exit the bus at a location other than that students designated bus stop, except:**
 - a. The Director has approved the alternative location (long term.)**
 - b. The student has a note for MJHS athletics.**
 - c. Or for short term arrangements, the student must provide the bus driver with a letter from the parent or guardian that has been approved by school administration, informing the driver of the change in the student's bus stop for the day. In addition, a letter from the receiving parent or guardian, must also be approved by administration and given to the driver.**

***Check out this link on our website for further information and a great phone app for bus tracking!**

<https://www.maryville-schools.org/central-office/transportation>

Bluegrass Club sign-ups

Student Name: _____ Student Grade: _____

Student Primary Bluegrass Instrument: _____ Years Played: _____

Student Secondary Bluegrass Instrument: _____ Years Played: _____

Student Music Reading Proficiency (check all that apply)

- I can read treble clef music
- I can read bass clef music
- I can read alto clef music
- I can't read music but am excited to learn

Student Chord/Accompanying Proficiency (check all that apply)

- I can play a C Chord
- I can play a D Chord
- I can play a E Chord
- I can play a F Chord
- I can play a G Chord
- I can play a A Chord
- I can play a Am Chord
- I can play a B Chord
- I can play a Bm Chord
- I can't play any chords but am excited to learn

Parent/Guardian Name: _____

Primary Phone: _____ Secondary Phone: _____

Primary Email: _____ Secondary Email: _____

- I understand that bluegrass club ends at 4pm and that if I do not pick up my child up promptly that they will not be allowed to stay for bluegrass club again.
- I understand that there is a bluegrass club methods book requirement and will send \$25 with my student their first day of club.

Parent Signature: _____ Date: _____

After School Art Tie Dye Mania



Tuesdays August 21 and 28

2:45PM – 4:00PM

\$20.00 includes snacks and a pillowcase.

Each student may bring two additional items from home to dye.

Class filled on a first come first served basis. We will only contact you if the class is full.

Return this form and cash or check made out to CGIS to the office or art room.

Name _____

Grade _____ Homeroom teacher _____

Known allergies _____

_____ My student will be picked up promptly at 4 in front of CGIS.

_____ My student will go to Adventure Club after art.

_____ My student will walk home

The phone number I can be reached at during this event is _____

Signed _____