



MOTHER MCAULEY

Liberal Arts High School

DATE: Summer 2018

TO: Parent(s)/Guardian(s)

FROM: Mrs. Eileen O'Reilly
Principal

RE: Welcome our new Nurse, Mrs. Amanda Gaida
Medication Policy at Mother McAuley

We are thrilled to welcome our new school nurse, Mrs. Amanda Haas Gaida RN, BSN, PEL-CSN, back to McAuley, as she is an alumna from the Class of '93. With experience from Lemont High School as a certified school nurse and Advocate Christ Medical Center as a Registered Nurse, Mrs. Gaida brings a wealth of knowledge and field expertise to our students here at McAuley. Welcome, Mrs. Gaida!

Medication Policy

If your daughter requires medication during school hours, prescribed or over-the-counter, it must be brought to school and locked up in the Health Office and administered by the school nurse. This includes medication for headaches, menstrual cramps or any other medical condition. Students should not carry medication or keep it in their lockers.

If sending medication to school, the following procedures must be followed:

1. **Medication/Inhaler/Nebulizer Authorization Form** completed by licensed prescriber and parent whether for prescription as well as over-the-counter medications and returned to the school nurse. This form is completed annually.
2. **Prescription medication** brought to the Health Office in original pharmacy container with pharmacy label. Your pharmacy will be able to supply an extra labeled container for school.
3. **Non-prescription medication** brought to the Health Office in original package with student's name affixed to the container.
4. If medication dose changes or is discontinued, parents must notify the school nurse in writing with confirmation from the licensed prescriber.

Use of Inhalers

Students diagnosed with asthma should always carry their inhaler. A completed **Medication/Inhaler/Nebulizer Authorization Form** should be sent to school for placement with her medical records. If desired, an extra inhaler may be kept locked up in the Health Office.

No medication will be given unless these guidelines are followed. The intent of these guidelines is to provide safe administration of medications.