

## **Southgate Community Schools**

### **Finance Committee**

#### **Meeting Minutes**

Meeting date: December 7, 2017

Location: Southgate School Board Office

Meeting was scheduled for 5:30 PM

Attendees: Jason Kupser, Darlene Pomponio, Jason Craig, Theresa McLachlan, Leslie Chretien, Jill Pastor

- I. Call to Order - Meeting was called to order at 5:34 PM
- II. Old Business
  - a. Jason Kupser asked about the Millage Spend transparency effort of putting a graph on the district website. Leslie Chretien stated that there has not been any progress made on that front and that it would be helpful if another file was provided to the board office. Kupser offered to resend an Excel file example. Item is still open.
- III. New Business
  - a. Set finance committee meetings through May '18  
Meeting dates were decided to be 1/24, 2/25, 3/28, 4/25 and 5/23
  - b. Review expenses related to alternatives of Transportation RFP  
Theresa McLachlan explained that Amy from Plant Moran followed up with an email response. It basically stated that they would need some direction from the board (perhaps a policy) and this would add 1 week the RFP and cost \$5000. The committee decided that this should be taken to the full board, but no one wanted to spend the money. There was some discussion about trying to find other information to possibly answer some of the route questions or other options. This item is open
  - c. Review amended budget for the general fund
  - d. Theresa McLachlan reviewed the amended budget explaining the differences between the initial budget assumptions and the amended budget values for expenses and revenue. Leslie Chretien discussed the FTE reduction that caused reductions to the revenue, which also included the FTE reduction loss from the private non-public also caused millage reductions that were not originally for seen and the estimation of student loss was not big enough when the budget was originally created. The committee discussed several items in depth that were of specific interest. Jason Kupser asked that the second 'highlights' page be removed from the pack, as it seemed to add confusion. Theresa McLachlan stated she would take it out. Jason Craig asked for the appendix to be titled as such.
- IV. Adjourned meeting at 8:00PM