

Southgate Community Schools

Finance Committee

Meeting Minutes

Meeting date: April 26, 2017

Location: Southgate School Board Office

Meeting was called to order at 5:30 PM

Attendees: Jason Kupser, Darlene Pomponio, Jason Craig, Theresa McLachlan, Leslie Chretien

I. Call to Order - Meeting was called to order at 5:30 PM

II. Old Business

a. Northpoint Elementary Lease Agreement with the Guidance Center

Mrs. McLachlan followed up with the finance committee with emails on the property / building rental comparisons (comps) that were provided to her from the district real estate agency. She explained that buildings that the finance committee requested her to look at were all for sale, and therefore not good comps. The comps provided all showed that the cost per square foot was higher on all the properties than the school district was charging the Guidance Center. However the committee considered other points to include: the risk of losing the tenant and thus the revenue plus additional charges then for maintenance; and that the other properties were smaller and on major roads. So, the comps as good of matches as hoped. There was also some consideration of moving the central board office to Northpoint in the future, perhaps make arrangement in the future contract that makes space for the board office. The committee felt that research was sufficient to bring the decision to the full board. This item is closed in committee.

b. Millage Funds / Expenditures Dashboard on the website

The finance committee viewed some pie charts in an MS Excel sheet that Mr. Kupser created. The committee agreed that the data presentment should show: the current school year's millage only; the current school year will be used in the title to identify which budget it is a part of; and it was agreed upon that the expenses will be kept at a high level with no drill downs. Once it is created it will be placed on the board office website. The presented categories and their names will be defined once the new school year budget is created. Mr. Kupser agreed to draft a disclaimer statement to be displayed under the graph. This item is tabled until after the June budget approval.

III. New Business

a. Unrepresented Employees

Mrs. McLachlan brought to the committee the topic of providing an additional compensation to unrepresented employees in the 2016-'17 school year. She explained

that this would not be added as a raise to their base pay, nor should set an expectation that it would be available at any time in the future. She expressed that the budget showed an opportunity to provide this gesture to this group of employees, whom have which have not had any financial relief similar to the other employees of the district. She explained that this would impact 33 employees. Mr. Craig advised questioned if subsets of this group could be contractually managed as bargaining units. Mrs. Chretien explained it is easier to contractually manage these employees as individuals. Mrs. McLachlan explained that this would be an expense of \$15,000 and that it would be distributed in weighted proportions to the employees based on their annual pay. The committee felt that this should be brought to the board for action. The item is closed in committee.

b. Board Professional Development

Mrs. McLachlan explained to the that the board compensation was budgeted for \$4000 and that \$987.12 of that budget has been spent. Dr. Pomponio asked that this identified specifically during the financial report outs in the board meetings. Dr. Pomponio requested this to be brought to the full board to be discussed in a working secession. This item is closed in committee.

c. Millage spend considerations

IV. Adjourned meeting at 7:05PM