

Shepaug Building Committee
Minutes of Meeting
May 30, 2018

1. Call to Order

Mr. Gregory Cava, Chairman of the Shepaug Building Committee called the meeting to order on Monday, May 30, 2018 at 5:00 PM.

Present were the following:

Committee: Gregory Cava, Chairman, Valerie Andersen, Tony Bedini. Jay Hubelbank, Alex McNaughton Absent: John Kuck

Administration: Donald O'Leary, Facilities Manager

Others Present: Charles Boos, Kaestle Boos Associates
Lorel Purcell, Mark Jeffko, David Longo, O&G

2. Approve Payment of the Balance of Building Permit Fee

Prior to the motion being made, there had been questions raised regarding the permit fee, the formula used, the total amount due and a timeline for obtaining the permit. Mr. O'Leary was able to clarify some of the questions. It had been stated that a portion of the fee is a State Fee, and that Mr. Jenks, Building Official, is sub-contracted by the Town of Washington. There was discussion of the formula used to determine the amount of the permit and what charges were included under the permit fee.

MOTION: made by Jay Hubelbank, seconded by Alex McNaughton to authorize up to \$253,000.00 for the Building Permit Fee, only paying the actual amount due.

Discussion on the actual amount due and any past payments or past money approvals towards the building permit. It was noted that at the April 9, 2018 meeting \$100,000.00 had been previously approved as payment to the Town of Washington for Building Permit Fees.

MOTION WITHDRAWN

Discussion continued referencing the email which had been sent by Lorel regarding calculation of the permit fee and how to word the motion to approve the permit fee. Mr. O'Leary stated the process that was involved with making a request for a permit fee.

MOTION: to approve payment of \$265,000.00 for Building Permit Fee to the Town of Washington – approve *up to* \$265,000.00 to the Town of Washington with the understanding of paying only the total amount due.

No seconded to the motion.

Further discussion on wordage and dollar amount.

MOTION: made by Jay Hubelbank, seconded by Alex McNaughton to increase the previously approved \$100,000.00 another \$165,000.00 to a total of \$265,000.00 with the understanding the amount paid will only be the actual amount of the permit.

VOTE: unanimous (motion passes 5-0)

3. *Approve Pending Payments*

Nothing to approve

4. *Discuss VE Building Item No. 6 Acid Waste*

Referencing O&G Value Engineering document dated May 14, 2018, page 4, line 6, Acid Waste. Lorel began a conversation stating that, that item now needs to be removed from the list and the \$69,000.00 will go back into the budget. Discussion on the reasoning and the needs of the tank and waste lines. It was stated that the State will not approve a sink with discharge into the septic system. Mr. Boos offered information regarding the discharge stating that to drain acid waste into a septic is against the law and must go into a holding tank which can be removed. The \$69,000.00 will need to go back into the project numbers, currently the cost of the holding tank is not in the budget.

MOTION: made by Jay Hubelbank, seconded by Valerie Andersen to take out the Acid Waste Line in Value Engineering Plan at appx. \$69,000.00 due to State requirement.

VOTE: unanimous (motion passes 5-0)

A concern with the Date of Delivery was expressed by Greg Cava. Mr. Cava stated the importance of the project being delivered by the first day of school. Lorel Purcell stated that there is an item she would like to have rebid. Comments on bidding were voiced but it was decided discussion would have to wait until the June 4 meeting so that Bidding can be put on as an agenda item. Project work hours were discussed with Chairman Cava reading the stipulations in the Special Building Permit. It had been requested to change the time for the June 4th meeting to 4:00 p.m.

Prior to adjourning Mr. Boos stated there could possibility be a permitting issue with the Civil Engineer signing off on permits. The main issue at hand is regarding the Boiler Room discharge water draining into the septic. It had been requested that Richard Couch be invited to the June 4 meeting for clarification and discussion. It had also been requested that information be brought to the June 4 meeting to review the waste system lines and drainage.

5. Adjournment

MOTION: made by Jay Hubelbank, seconded by Valerie Andersen to adjourn at 6:03.

VOTE: unanimous (motion passes 5-0)

Next scheduled meeting is June 4, 2018 4:00, Room A3