

Shepaug Building Committee
Minutes of Meeting
October 17, 2017

1. *Call to Order*

Mr. Gregory Cava, Chairman of the Shepaug Building Committee called the meeting to order on Tuesday, October 17, 2017 at 6:06 PM.

Present were the following:

Committee:	Gregory Cava, Chairman, Valerie Andersen, Robert Horrigan, Alex McNaughton Absent: John Kuck, Julie Stuart
Administration:	Patricia Concentino, Ed.D., Superintendent, Robert Giesen, Director of Finance and Operations, Kim Gallo, Shepaug Principal Donald O'Leary, Facilities Manager
Others Present:	Jennifer Mangiagli, Kaestle Boos Associates Lorel Purcell, O & G Industries

2. *Approval of Minutes: September 11, 2017*

MOTION: made by Alex McNaughton, seconded by Valerie to accept the
September 11, 2017 minutes with spelling correction.

VOTE: unanimous

Approval of Minutes: September 20, 2017

MOTION: made by Valerie Andersen, seconded by Alex McNaughton to
accept the September 20, 2017 minutes with correction on page
two, letter d, changing the dollar amount from \$47,502.00 to
\$13,000.00, and spelling correction in preceding paragraph.

VOTE: unanimous

Approval of Minutes: October 4, 2017

MOTION: made by Rob Horrigan, seconded by Alex McNaughton to accept
the October 4, 2017 minutes.

VOTE: in favor: Greg Cava, Rob Horrigan, Alex McNaughton
abstain: Valerie Andersen, not present at the Oct. 4 mtg.

Mr. Cava asked that any member not able to attend a meeting to please contact him prior to the meeting.

Approval of Minutes: October 9, 2017

MOTION: made by Valerie Andersen, seconded by Alex McNaughton to accept the October 9, 2017 minutes with spelling correction.

VOTE: unanimous

Resignation by committee member Tim Laughlin

MOTION: made by Valerie Andersen, seconded by Rob Horrigan to accept the Letter of Resignation submitted by Tim Laughlin, with regrets.

VOTE: unanimous

3. *Discuss Agri-Science Project*

A. Project Status:

Mr. Cava informed the committee that the BOE voted to accept the building plans at the October 16, 2017 meeting. Jennifer Mangiagli explained the next step, next phase and what will need to be done.

The traffic study had been questioned. Mr. Cava stated that instead of using the expected hose, electronic boxes were set up on poles. Discussion followed.

Mr. Cava updated the committee on the status of the septic reserve area.

Mr. Giesen had questions regarding the status of the equipment list which is necessary due to the need to meet deadlines. It was agreed that Jennifer would contact Libby Turowski for any information necessary to complete the list.

Science Lab spacing, needs and temporary locations had been discussed with input by Mrs. Gallo.

Lorel Purcell, O & G inquired as to an updated site design. Mr. Giesen commented on having to send updates to the Washington Planning Commission and to the State regarding acts on Conn. Gen. Stat. § 8-24 and remarked on the deadline date for submitting the form.

B. Drawings Review:

Jennifer stated that no changes had been made except to flip the net and the gross footage numbers on the plan.

C. Pending Payments:

Jennifer Mangiagli, Kaestle Boos Associates clarified the letter by Chuck Boos in the packet concerning Ed Specs. Mr. Cava asked that he be provided with a current copy of the specs. A date of October 30 for the revision was determined for an updated copy to come back to the committee.

Discussion and clarification on the invoice for approval from KBA which included billing for services by T2. Also questioned was the bidding process for Professional Services. Mr. Cava asked that information be provided to him regarding the State requirements.

MOTION: made by Valerie Andersen, seconded by Rob Horrigan to authorize payment of \$35,113.70 to Kaestle Boos Assc., for Turowski2 Architecture, Inc.

Discussion

VOTE: in favor: Valerie Andersen. Rob Horrigan,
Alex McNaughton
opposed: Greg Cava

motion passed (3-1)

4. Misc:

October 30, 2017 will be the next meeting.

Valerie Andersen thanked Chairman Cava for the letter he had sent to the three Boards of Selectman and stated how important it is to keep the towns involved.

5. Adjournment:

There being no further business, the meeting was adjourned by consent at 7:56 PM.