

Shepaug Building Committee
Minutes of Meeting
May 22, 2017

1. *Call to Order*

Mr. Gregory Cava, Chairman of the Shepaug Building Committee called the meeting to order on May 22, 2017 at 6:06 PM.

Present were the following:

Committee: Gregory Cava, Chairman, Robert Horrigan, Tim Laughlin (6:33),
Alex McNaughton. Absent: John Kuck

Administration: Donald O'Leary, Facilities Manager,
Kim Gallo, Principal Shepaug Valley School

Others Present: Jennifer Mangiagli, Kaestle Boos Associates
Brian Holmes, O & G Industries
Valerie Andersen, BOE

2. *Adoption of Minutes:*

May 8, 2017

MOTION: made by Alex McNaughton, seconded by Rob Horrigan to accept the minutes dated May 8, 2017.

VOTE: unanimous

3. *Discuss AgSTEM project*

a. Project Status, Review of Drawings, Present Configuration:

Kim Gallo shared that she had spoken with Michael O'Neill, Director of AgScience Health & Natural Resources, UConn, and that he would be able to send experts to evaluate our needs at no expense. Mr. O'Neill and staff would be looking at the physical needs and also t curriculum. This is a service that he would be able to provide the Region in regards to the AgSTEM project. Mrs. Gallo also stated that she had sent Mr. O'Neill an overview and goals to review prior to visiting Shepaug.

Alex McNaughton stated that tomorrow (Tuesday) he will be visiting Howard Bronson's sugar shack and would be able to bring back ideas and possibly address questions the committee has.

There was discussion pertaining to safety issues, sprinkler systems, wells, water supply, sugar shack, greenhouse types and construction, window sizes and codes, roofing and renovations of the roof. Jennifer Mangiagli handed out a preliminary picture of what the north side building what look like to aid in the discussion of materials and outside view of the AgSTEM building.

Mr. O'Leary shared information from the Facility Committee and upcoming meeting dates that he has set up. Example: WesConn, Firestone to speak on roofing material, Washington's Fire Marshall with fire protection concerns. Reports from the misc. meetings will be reported on at the June 6 meeting.

b. Pending Payments:

None

c. Hazardous Review:

Mr. O'Leary reported that the hazardous review had been done last Tuesday and Wednesday. The time frame is that it will take two weeks before he gets answers back and in another three weeks a scope of work will be drawn up.

d. Commissioning Agent:

Mr. O'Leary stated that he and Mr. Giesen had gone through the RFP and had forwarded it on to Jennifer and O&G, receiving it back with comments. Mr. O'Leary distributed a copy of the Request for Qualifications and Proposals for Commissioning Agent Services, dated May 2017. This document included additions and renovation information to add a Regional AgriScience STEM Academy. It was also noted that the Commissioning Agent would ensure that items listed would operate properly. The members of the Building Committee agreed that it was reasonable to have a Commissioning Agent.

e. Upcoming Decisions:

No decisions needed to be made at this meeting.

f. Adjournment:

There being no further business, the meeting was adjourned by consent at 8:15 PM.

sh/May 2017