



**REGULAR BOARD MEETING**

**City Council Chambers**

**14400 Dix Toledo, Southgate, MI 48195**

**BOARD OF  
EDUCATION**

PRESIDENT

DR. DARLENE L. POMPONIO

**DATE: May 16, 2017 -7:00 p.m.**

VICE PRESIDENT

JASON CRAIG

**BOARD MEMBERS PRESENT:** Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

SECRETARY

ANDREW A. GREEN

**BOARD MEMBERS EXCUSED:**

**ADMINISTRATION PRESENT:** Chretien, McLachlan, Pastor

**ADMINISTRATION EXCUSED:**

TREASURER

JASON R. KUPSER

The Pledge of Allegiance was recited.

Dr. Pomponio read the District Mission and Vision Statements.

TRUSTEES

TIMOTHY O. ESTHEIMER

NEIL J. FREITAS

REBECCA REED

**REVISIONS/APPROVAL OF AGENDA:**

2016/17-155 A motion was made by Mr. Green supported by Mr. Craig, the board approve the May 16, 2017 Regular Board Meeting agenda.

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed

NO:

**CITIZENS COMMENTS ON DISCUSSION OR ACTION ITEMS**

None

**PRESENTATIONS**

District School Improvement Report-Curriculum Director, Jill Pastor gave the board a presentation about the District's Improvement Plan. This plan is the big picture for the district. It is connected to all school improvement plans and is also used to determine the allowable expenses in Title I and Title IIa.

The goal for the district is for all students to be proficient in Math, English Language Arts, Science and Social Studies. Data from M-Step, MME and SAT is used to determine student success. We also check data from student test results, demographics, the process and perception data.

Strategies that have been focused on for the last two years; increase student engagement and increase student thinking levels. Ms. Pastor presented the evidence of progress from data walks and percentage levels from 2013/14 to the present year which showed the increases in; student engagement, higher order thinking skills and the learning environment.

The Process Data is a district systems review that the administrators take part in. Ms. Pastor reviewed the districts strengths and weaknesses in the categories of; Teaching for Learning, Leadership for Learning, Professional Learning Culture and School/Family/Community Relations. We make sure the District Improvement Plan aligns with the School Improvement Plans.

**ADMINISTRATION**

SUPERINTENDENT

LESLIE CHRETIEN

BUSINESS AND FINANCE

DIRECTOR

THERESA MCLACHLAN, C.P.A.

CURRICULUM/FEDERAL

PROGRAMS DIRECTOR

JILL PASTOR

DIRECTOR OF

HUMAN RESOURCES

GERARD L. MORIN

Our accountability scorecard has gone from Red to Orange. The red cells are being addressed through setting the purpose, student engagement, curriculum and pedagogy, assessment for student learning, classroom environment and culture. Supports in place include; multi-tiered system of supports (K-5), Math Specialists, MLA (Mandatory Lunch Assistance) and Titan time.

Changes necessary for the 17/18 school year: Support our current initiatives/strategies without adding more work. Engagement/Quality-Questioning that support 5D+ and the usage of MiStar DnA for all pre/post assessments for student achievement data. Curriculum budget and having a calendar for adopting textbooks. The Strategic Plan calls for removing barriers for our learners which could mean; physical and emotional safety-disruptive behaviors, suspensions. Family engagement and support-attendance. School Climate-improvements, retention of good teachers. Equity of opportunity-making sure we are offering an equal opportunity at all of our elementary buildings.

Ms. Pastor said we need to celebrate that we are out of debt. She reviewed the data from myschooldata.org. What is helping us to achieve our goals is consistency and a focus. Ms. Pastor thanked the board for renewing Ms. Chretien's contract, it is relief knowing we are not going off the track that we have been on. When leadership changes, major things can happen, this is a positive step in the right direction and she thanked the board for that.

Construction Update: Rob Kakoczki, Plante Moran CRESA updated the board on the current projects, site work grading and clearing. Drainage has been installed at AHS and Asher. Boilers have been removed from the elementary buildings and Beacon. New boilers are already set and piping has begun. They are prepping for summer work, procuring materials and finalizing the work schedule. Focusing on the last day of school, June 16<sup>th</sup> and gearing up for work to begin on June 19. 81% of the bond is currently committed through contracts. Mr. Kakoczki reviewed the budget, reconciliations and variances.

Discussion took place about roofing and security projects.

#### **ATTENTION TO STUDENT GOVERNMENT REPRESENTATIVES**

None

#### **COMMITTEE REPORTS**

Anti-Bullying-Dr. Pomponio-Next meeting May 18 at 4:30 p.m. Future meetings will be the first Thursday of the month at 4:30 p.m. Protocols for reporting bullying were discussed. Administrators and staff are instructed on how to handle the forms that are available in the offices.

Finance-Mr. Kupser-The next meeting will be held May 24.

Policy-Dr. Pomponio-Next meeting will be May 18 at 5:30 p.m. Future meetings will be held the first Thursday of the month at 5:30 p.m.

Legislative -Rebecca Reed-Next meeting, May 18 directly after the policy meeting.

Curriculum-Dr. Pomponio-Next meeting, May 25 at 4:30 p.m.

Personnel-Mr. Green-met for the first time this evening. They are working on a mission statement. Future meetings will be held the first Tuesday of the month on the night of board meetings at 5:30 p.m.

Grounds & Maintenance-No information at this time.

*All committees hold open meetings at Southgate's board offices or other location that will be posted. Dates of meetings, committee members, agendas and minutes are posted on the web page.*

## DISCUSSION

Finance- Ms. McLachlan reported the final amended budget for 2016/17 will be presented at the first meeting in June. There are some significant changes with staffing, and projecting a little higher fund balance than what was on the first amended budget. She will also do a presentation on our tax rate request form for 2017 taxes that is due to the city and they are anxious to get that. It will show our taxable values and the millage rates which will be the 18% operating mills and the debt mills. She is still doing analysis on this but it will not be higher than the 6.11%. The second meeting in June will be about the budget for 2017/18. There will also be a resolution authorizing us to issue another state aid note in August. All of these have to be done before June 30, 2017.

Curriculum-Ms. Pastor's report was done during presentations.

Superintendent-Ms. Chretien will be sharing information about millage money spending during the work session. She wants to celebrate the news that Ms. Pastor shared regarding our improvement in many areas. This comes from a tremendous amount of hard work and dedication from our teachers, support staff and administrators. She could not be more pleased and thanked all of the employees for being the reason she was able to report such good news.

Board President Update-Dr. Pomponio stressed the importance for board members to take their classes. There are two conferences coming up in the summertime, Mackinac Island-August 11 through 13 and the Annual MASB Fall Conference November 9 through 12, which the 100 series of classes can be taken at. June 17<sup>th</sup> is the Heritage Days Parade. Honors Convocation is June 5<sup>th</sup> at AHS auditorium at 6:00 p.m. Asher Graduation is June 8<sup>th</sup>, 7:00 p.m. at the Wayne County Community College. She asked board members to forward topics for discussion at the board retreat which will be scheduled for June or July.

## CITIZENS COMMENTS

None

## CONSENT

None

## ACTION

1. Wayne RESA Preliminary Budget

2016/17-156 Mr. Green made the following motion:

WHEREAS: This board received the Wayne RESA General Fund Operating Budget on or before May 1, 2017; and

WHEREAS: In accordance with Section 380.624 of the Revised School Code, this Board must now adopt a resolution expressing its support or disapproval of the proposed Wayne RESA budget, and must submit to the Wayne RESA Board any specific objections and/or proposed changes the Board may have to the budget prior to June 1, 2017.

*Ms. Chretien informed the viewing audience this approval or disapproval is required by the ISD of every member school district in Wayne County in order for them to move forward with their fiscal year.*

THEREFORE, BE IT RESOLVED THAT: The Wayne RESA General Fund Operating budget for the 2017/2018 school year be supported, and that the Secretary of the Board is hereby directed to submit a copy of this resolution to the Secretary of the Wayne RESA Board of Education, along with comments.

Supported by Mr. Estheimer.

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed  
NO:

2. Wayne RESA Designation of Electoral Representative. There are open seats on the Wayne RESA Board of Education. A delegate from our board needs to be named to cast the ballot on behalf of Southgate's Board of Education, and alternate also needs to be chosen in the event the delegate cannot attend.

2016/17-157 It was moved by Mr. Estheimer supported by Mr. Craig, Andrew Green be nominated as the delegate and Rebecca Reed as the alternate representatives to vote on our behalf in the June 5, 2017 Wayne RESA election for two seats on their Board of Education.

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed  
NO:

3. Wayne RESA Designation of the Candidate(s) to receive the vote. Ms. Chretien stated there are two open seats and three candidates. Board members were given profiles on each candidate. Discussion took place about the candidates and their qualifications.

2016/17-158 It was moved by Mr. Green supported by Mr. Kupser, Mary Blackmon, Annie Carter and Danielle Funderberg be nominated for the two seats on the Wayne RESA Board of Education for the purpose of a vote.

*Rollcall vote was taken:*

Blackmon: Craig, Estheimer, Green, Kupser, Freitas, Pomponio  
Funderberg: Reed, Green, Craig  
Carter: Reed, Pomponio, Estheimer, Kupser, Freitas

2016/17-159 Mr. Green made the following motion:

WHEREAS:

1. The biennial election of the Board of the Wayne County Regional Educational Services Agency ("WRESA") will be held on Monday, June 5, 2017; and
2. The members of the WRESA Board will be elected by an electoral body composed of one (1) person designated by the Board of each of the constituent school districts; and
3. In accordance with Section 380.614(2) of the Revised School Code, this Board must now adopt a resolution which designates its representative to the electoral body and directs said representative to vote on behalf of this school Board for the specific candidate(s) this Board supports for each position to be filled on the WRESA Board, at least on the first ballot taken by the electoral body.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This board does hereby approve the designation of Mr. Green as the representative of this Board for the electoral body, and Ms. Reed as an alternate in the event the designated representative is unable to attend, which body will elect one candidate to the vacancy on the WRESA Board on Monday, June 5, 2017.
2. The designated representative is further directed to cast a vote on the first ballot on behalf of the Board for candidate, Mary E. Blackmon and for candidate, Annie Carter.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of the resolution be and the same are hereby rescinded.

Supported by Mr. Craig

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed  
NO:

Action Item

4. Stipend Payment for qualified, non-represented employees. Ms. McLachlan presented information to board members regarding non represented employees. Concessions have been lifted, step increases in the union contracts have been honored. The non-represented employees will receive a one-time stipend based on their hourly rate, approximately 1% of their pay. This was presented by the finance committee with their approval. Discussion took place regarding this being long over-due, well deserved and the hope that more can be done in the future.

2016/17-160 It was moved by Mr. Craig supported by Mr. Estheimer, the board approve the payment of a one-time, non-precedent setting stipend of \$15,000 total to the qualified, non-represented employees of the district, as presented.

YES: Craig, Estheimer, Freitas, Green, Kupser, Pomponio, Reed  
NO:

**EMPLOYEE REPRESENTATIVES**

None

**INFORMATION AND ANNOUNCEMENTS**

Mr. Estheimer announced Fordline will have their Art Show May 17, 2017 from 5:30 to 7:30 p.m. and it is also Writing Night. Shelters is still raising awareness for Autism through selling leaves for \$1.00 that are attached to the Autism Awareness Tree in the hallway. All money collected will be donated to the Madison and Jo Brighton Centers in Wyandotte.

Ms. Reed announced today were the last classes for GED. Fordline will have a mobile dentist on May 17, 2017 all day. Kindergarten screeners take place on May 18, 2017. M-Step testing is going on. Grogan Safety Patrol are going on a field trip on May 18, 2017. Grogan Movie Night is May 19, 2017.

**WORK SESSION**

1. Millage spending priorities: Ms. Chretien gave board members an update on the recommendations for spending based on input from the Parent/District Focus Group. The District School Improvement Committee bi-annual meeting, Administrative Staff vision discussion, The District PTO Executive Officers annual meeting, and two open Parent Focus Group meetings were the source of these recommendations. The recommendations were reviewed based on; items that were mentioned but already addressed, frequently mentioned by multiple groups, items mentioned at least once and those items mentioned, but out of budget range for millage money.  
Ms. Chretien recommends we establish a fixed budget increase for the next 5 years of the millage money in the Curriculum, Maintenance and Athletic Budgets. That is the best way for those departments to assess and prioritize our needs based on a fixed and expected amount of funding.  
She is in the process of requesting quotes, meeting with coaches and Nate Lay to assess the costs associated with the recommendations. Some of the recommendations will be covered by the bond and some are already in the process of being taken care of.  
Discussion took place regarding one-time expenditures of millage money and those recommendations that would require us to maintain the budget if the millage money were not renewed in the future.

The Finance Committee is in the process of creating a Dashboard for our website that will show where the millage money is being spent.

2. Superintendent Evaluation: Ms. Chreitien gave the board members the three versions of the Superintendent Evaluation Tool for this year. Her final rating must be determined by the June 13<sup>th</sup> Board meeting in order for HR to complete the required REP report. She will start a new folder of evidence for the board's review. If something specific is required in addition to what she has provided the board can let her know. The board needs to decide on the process for completing the evaluation, either by consensus or numerical average. MASB recommends consensus. If a simple average is used, the individual rating sheets from board members can be FOIA'd. She is comfortable with either format. The board is also required to make some comments about recommended areas of focus for next year. Discussion took place as to whether the board will do an individual or consensus evaluation. Either way the results need to be reviewed at a public meeting and it becomes an Action Item to approve.

*Mr. Freitas exited the meeting at 8:55 p.m.*

The Board decided on a consensus and a special meeting will be scheduled for June 6, 2017 at 5:30 p.m.

#### ADJOURNMENT

2016/17-161 It was moved by Mr. Craig supported by Mr. Green the board adjourn the meeting at 9:05 p.m.

YES: Craig, Estheimer, Green, Kupser, Pomponio, Reed

NO:

*Respectfully submitted by: Theresa Grzechowski*

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Andrew A. Green-Secretary  
Board of Education



















