



REGULAR BOARD MEETING
City Council Chambers
14400 Dix Toledo, Southgate, MI 48195

**BOARD OF
EDUCATION**

PRESIDENT
DR. DARLENE L. POMPONIO

DATE: July 18, 2017 -7:00 p.m.

VICE PRESIDENT
JASON CRAIG

BOARD MEMBERS PRESENT: Craig, Freitas, Pomponio, Reed

SECRETARY
ANDREW A. GREEN

BOARD MEMBERS EXCUSED: Estheimer, Green, Kupser

TREASURER
JASON R. KUPSER

ADMINISTRATION PRESENT: Chretien, McLachlan

ADMINISTRATION EXCUSED: Pastor

TRUSTEES
TIMOTHY O. ESTHEIMER
NEIL J. FREITAS
REBECCA REED

The Pledge of Allegiance was recited.
Dr. Pomponio read the District Mission and Vision Statements.

REVISIONS/APPROVAL OF AGENDA:

2017/18-1 It was moved by Mr. Craig supported by Mr. Freitas, the agenda be revised to remove Non-Action Item O-2.

ADMINISTRATION

YES: Craig, Freitas, Pomponio, Reed
NO:

SUPERINTENDENT
LESLIE CHRETIEN

2017/18-2 It was moved by Mr. Craig supported by Mr. Freitas, the agenda be revised to move Consent Item K-2, to Action Item L-5 for the purpose of discussion.

BUSINESS AND FINANCE
DIRECTOR
THERESA MCLACHLAN, C.P.A.

YES: Craig, Freitas, Pomponio, Reed
NO:

CURRICULUM/FEDERAL
PROGRAMS DIRECTOR
JILL PASTOR

2017/18-3 It was moved by Mr. Craig supported by Mr. Freitas, the board approve the July 18, 2017 Regular Board Meeting agenda.

YES: Craig, Freitas, Pomponio, Reed
NO:

DIRECTOR OF
HUMAN RESOURCES
GERARD L. MORIN

CITIZENS COMMENTS ON DISCUSSION OR ACTION ITEMS

None

PRESENTATIONS

Construction Update: Rob Kakoczki-PMC, reviewed the dashboard showing the progress of work in the district. Parking lot work is progressing well. The roof work at Shelters, Fordline and Allen is complete. Athletic field drainage systems have been installed. Boiler installation, select carpet installation and painting throughout the district is ongoing. Work upcoming in July; DMS & AHS parking lot paving, tennis court fencing install and acrylic coating, Asher storm drainage and stone base, Fordline and Beacon parking lot demo, completion of boiler install for start-up, Beacon and Asher roof replacement and district wide miscellaneous architectural work.

Food Service Program Review: Dan Connors-Food Service Director, spoke of the pizza bid, bread and dairy bids. We belong to Southeast Wayne County Buying Cooperative. This allows us to get the best pricing. After the State Administrative Review was completed there was only one finding with an \$87 fine. It was forgiven due to the fact it was under \$600. The food program sales were \$1,141,754. Food costs came in a little high. Over the course of the year 56,000 breakfasts and 231,000 lunches were served.

A new committee has been formed, based on new legislation. The Wellness Policy Committee will meet 4 times a year and focus on food, health and activities for the district as a whole.

Anti-Bullying- Dr. Pomponio-the committee continued discussion on parent and student concerns, procedures and updates/revisions. Accessibility of the forms from the website was discussed, and the issue of iPads or tablets having difficulty with accessing forms. Work continues on the Davidson Middle School Parent Support Group page on Facebook. Next meeting August 3, 2017 at 4:30 p.m.

Finance-Theresa McLachlan-next meeting July 26, 2017.

Policy-Dr. Pomponio-the committee reviewed policy updates. Next meeting, August 3, 2017 at 5:30 requested Ms. Chretien attend. Ms. Chretien informed the board she has submitted the most recent approved policy updates to NEOLA. There are new policies that are going to need to be approved before school begins as they relate to suspension and expulsion policies that go into effect August 1, 2017. This will be on the action agenda for the August 15, 2017.

Legislative -Ms. Reed-Committee has been reviewing the governor's budget. The next meeting is August 3rd at 3:30 p.m.

Curriculum-Dr. Pomponio-next meeting will be in August.

Personnel- Mr. Green will update at the next board meeting.

Grounds & Maintenance-tentative date August 15 at 6:00 p.m. prior to the board meeting.

All committees hold open meetings at Southgate's board offices or other location that will be posted. Dates of meetings, committee members, agendas and minutes are posted on the web page.

DISCUSSION

Finance- No report

Curriculum- No report

Superintendent-No report

Board President Update- No report

CITIZENS COMMENTS

None

CONSENT

2017/18-4 It was moved by Mr. Craig supported by Mr. Freitas, the board approve the minutes from June 27, 2017 Special Board meeting, the July 11, 2017 Workshop/Retreat and the Disbursements for June 2017.

YES: Craig, Freitas, Pomponio, Reed
NO:

ACTION

1. Award for the 2017/18 Bread contract to Aunt Millie's Baking Co.-Ms. McLachlan explained this bid was conducted with the Southeast Wayne County Buying Cooperative. The decision was made to go with the second lowest bidder based on quality and specifications.

2017/18-5 It was moved by Mr. Craig supported by Mr. Freitas, the board approve the awarding of the 2017/18 bread contract to Aunt Millie's Baking Company.

YES: Craig, Freitas, Pomponio, Reed
NO:

2. Award the 2017/18 Milk & Dairy contract to Berkshire Dairy-Ms. McLachlan stated this too, was a bid conducted with the Southeast Wayne County Buying Cooperative. The decision was made to go with the lowest bidder, Berkshire Dairy, which is our current vendor.

2017/18-6 It was moved by Mr. Craig supported by Mr. Freitas, the board approve the awarding of the 2017/18 milk and dairy contract to Berkshire Dairy.

YES: Craig, Freitas, Pomponio, Reed
NO:

3. Increase in elementary and secondary lunch prices by 5 cents for 2017/18-Theresa McLachlan stated the paid lunch equity tool was finally made available. Mr. Connors went through the calculations to be sure the prices we charge for paid lunches are in line with the cost for the reimbursements from the federal government. Our current weighted average is \$2.77 the requirement is \$2.80. So increasing by 5 cents, brings our weighted average to \$2.82 and we would be in compliance. Discussion took place regarding our pricing compared with other districts.

2017/18-7 It was moved by Mr. Craig supported by Mr. Freitas, the board approve an increase in the elementary and secondary lunch prices by five cents for the 2017/18 school year.

YES: Craig, Freitas, Pomponio, Reed
NO:

4. MHSAA Membership resolution-Ms. Chretien informed the board this is an annual requirement in order for the district to participate in post season tournaments. This covers the teams at AHS and DMS. This is a standard application that is approved every year.

2017/18-8 It was moved by Mr. Craig supported by Mr. Freitas:

The Board of Education/Governing Body hereby delegates to the Superintendent or her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said schools(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulation, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2017 and shall remain effective until July 31, 2018, during which the authorization may not be revoked.

YES: Craig, Freitas, Pomponio, Reed

NO:

5. HR Update-Mr. Morin, Director of Human Resources informed the board the employee listed for termination was a certified teacher, holding a teaching position. She allowed her certification to lapse, she is no longer a certified teacher and cannot hold a certified teaching position. Discussion took place about the effective date and the timeline for communication with staff members with expiring certificates. Not only do we send communication to staff members, but communication also goes out from the office of Professional Preparation Services-MDE office. There has been a minimum of four communications to this teacher letting her know this needed to be done. This was the second time this teacher had allowed certification to lapse. Discussion took place regarding a teachers rights with the Tenure Commission. The tenure commission does not recognize someone without a valid teaching certificate as a tenured teacher.

2017/18-9 It was moved by Mr. Craig supported by Mr. Freitas, the board accept the HR update as presented.

YES: Craig, Freitas, Pomponio, Reed

NO:

EMPLOYEE REPRESENTATIVES

None

INFORMATION AND ANNOUNCEMENTS

Dr. Pomponio reported that she had taken a walk-through at AHS with Summer School Administrator Ms. Tackett, to view the summer school classes and take a look at the work in progress within the building and the athletic facility improvements. She will share photos with the board members.

NON ACTION ITEMS

1. Food Service Management Agreement: Ms. McLachlan shared a memo with the board. Our district was approached by Grosse Ile Schools to contract with us and share a Food Service Director. This is a common cost saving measure.

Ms. McLachlan met with the SPSA Executive Board and an agreement was reached regarding the changes to the position and a salary increase of \$10,000. With this salary adjustment, this agreement will result in approximately \$18,600 in savings to the food service program for Southgate Community Schools for the 2017/18 year. She and Ms. Chretien reviewed the improvements in the Food Service Department and procedures that Dan Connors has made more efficient, allowing the department to run more smoothly.

The complete proposal including; Grosse Ile's responsibilities for a portion of the Food Service Directors salary, benefits, food costs, Grosse Iles' food service employees' responsibilities etc...was presented to the board. Discussion took place regarding salary, retirement and the number of hours per week and months per year the director would work. This will move to action at the next board meeting and similar discussion can continue with the full board present.

ADJOURNMENT

2017/18-10 It was moved by Mr. Craig supported by Mr. Freitas, the board adjourn the meeting at 7:55 p.m.

YES: Craig, Freitas, Pomponio, Reed

NO:

Respectfully submitted by: Theresa Grzechowski

Andrew A. Green-Secretary
Board of Education

