

SHAWNEE MISSION NORTH SCHEDULE CHANGE GUIDELINES

Student schedules for the 2018-2019 school year are available on Skyward at this time. NOTE: schedules are subject to change between now and the first day of school as classes are being balanced. The schedule change deadline is **Friday, August 17**. Please understand that schedules are built based on student course requests made last Spring during online enrollment. All of the decisions on staffing and course offerings are direct reflections of the course requests of the 1400+ students in our building. As a result, only students that qualify for a schedule change, as outlined below, should sign up for a meeting with their assigned counselor.

Changes for 2nd semester schedules can be made at this time or they can be made before Winter Break. There will be no schedule changes in January.

You are eligible for a schedule change IF

- Your schedule is incomplete, or missing a core course
- A class is listed twice
- You have already taken a class that is on your schedule
- You are a senior and are missing a graduation requirement
- You are missing a prerequisite for a course
- Only half of a yearlong class scheduled
- For a yearlong class, your teacher changes at semester
- You have a level change request (Honors/AP to regular or regular to Honors/AP)

You are not eligible for a schedule change IF

- You don't remember selecting the course during pre-enrollment. (Your course requests are with your Alpha Counselor)
- You want to change the hour the class is scheduled
- You've changed your mind about a class
- You don't have friends in your class
- You want a different teacher

For students qualifying for a schedule change as explained above, come to the Student Services Office and sign in with Mrs. Morris.

A – D Terri Holloway

E – K Leah Murray

L – Q Pedro Miller

R – Z Deanna Griffey