

**FRAGRANCE FREE FACILITIES**

The Puget Sound Educational Service District (PSESD) strives to ensure a healthful environment and the safety and comfort of staff, students and visitors. We recognize that exposure to strong scents and fragrances in the environment can cause discomfort, as well as directly impact the health of sensitive individuals. PSESD, therefore, encourages a fragrance-controlled environment and discourages the use by employees of scents and fragrant products. PSESD defines a fragrance as any product that produces a scent strong enough to be perceived by others, including but not limited to colognes, perfumes, after shave products, lotions, powders, deodorants and antiperspirants, hair sprays and other hair products, and other personal products.

PSESD will make every effort to use non-scented cleaning and maintenance products at all worksites. Employees should not use air fresheners or scented oils at their workstations or in common areas at worksites. Restrooms will remain fragrance-free. Employees should not place scented lotions, soaps, or sprays in restrooms at PSESD worksites.

Any employee with concerns about scents or other odors associated with products used in the workplace should contact his or her department head with those concerns.

Adopted: August 2006  
Revised: September 2013

Relevant PSESD Board Governance Policies: EL 4, Treatment of Staff