

## Communication and Counsel to the Board

The Superintendent will not permit the Board to be uninformed or unsupported in its work.

Accordingly, the Superintendent may not:

1. Fail to submit monitoring data required by the Board (see policy *Board Management Delegation 5–Monitoring Superintendent Performance*) in a timely, accurate and understandable fashion, directly addressing provisions of the Board policies being monitored.
2. Fail to advise the Board in a timely manner of trends, facts and information relevant to the Board's work.
3. Fail to advise the Board of significant transfers of money within funds or other changes substantially affecting the organization's financial condition.
4. Fail to advise the Board of changes in assumptions upon which Board policy has been established.
5. Fail to advise the Board on major decisions that may have unintended impacts on communities of color.
6. Fail to provide a process where communities of color are able to provide feedback/ opinions to the Board.
7. Fail to provide for the Board as many staff and external points of view and opinions as needed for fully informed Board decisions.
8. Fail to advise the Board of anticipated significant media coverage.
9. Fail to advise the Board if, in the Superintendent's opinion, the Board, or individual members, are not in compliance with the Board's policies on Governance Process and Board Management Delegation, particularly in the case of Board or Board member behavior that is detrimental to the working relationship between the Board and the Superintendent.
10. Present information in unnecessarily complex or lengthy form.
11. Fail to provide a mechanism for official Board, officer or committee communication.

12. Fail to work with the Board as a whole except when:
  - a. fulfilling a reasonable individual requests for information.
  - b. working with officers or committees duly charged by the Board.
  - c. communicating with the Chair.
13. Fail to report in a timely manner any actual or anticipated noncompliance with any Board Ends or Executive Limitations policy.
14. Fail to supply sufficient information about items on the consent agenda to enable members of the Board to make informed decisions.

Adopted:	February, 2001
Amended:	November, 2015
Monitoring Method:	Internal Report
Monitoring Frequency:	Annually in November